

ONG & SHAN LLC

ADVOCATES & SOLICITORS
COMMISSIONERS FOR OATHS
NOTARIES PUBLIC

Our Counter-Signatory's Email Notifications:
Lawyer : ongshanllc@gmail.com
Secretary :

Please send all correspondences to:

- ☐ 101 Upper Cross Street #06-14A Singapore 058357
Tel: 6536 7991 | Fax: 6536 7995
☒ 184 Toa Payoh Central #02-364 Singapore 310184
Tel: 6224 9847 | Fax: 6254 7261

WE DO NOT ACCEPT SERVICE BY FAX

Our Ref : SRSTP.9044.22.cm (VT)

Your Ref : TBA (SMW 4471Y)

Date : 21 September 2022

India International Insurance Pte Ltd
64 Cecil Street
#04-00 & #05-00 IOB Building
Singapore 049711
Attn: Motor Claims Department

BY HAND ONLY
(with enclosures)

Lumens Auto Pte Ltd
22 Sing Ming Lane
#01-74, Midview City
Singapore 573969

BY POST ONLY
(without enclosures)

Dear Sirs,

ACCIDENT INVOLVING SMQ 1774A & SMW 4471Y ON 04.08.2022 ALONG RIVER VALLEY ROAD @ 1230 HRS

We refer to the above matter.

We are instructed by Mr. Ryan Wu Wen Hao to claim damages against your insured in connection with a road traffic accident on 04.08.2022 along River Valley Road involving our client's vehicle registration number SMQ 1774A and vehicle registration number SMW 4471Y driven by the driver of your insured's vehicle at the material time.

We are instructed that the accident was caused by the negligence of the driver of your insured vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expenses, particulars of which are as follows:

ONG & SHAN LLC

A LIMITED LIABILITY CORPORATION | COMPANY REGISTRATION NUMBER 201408968D

THIS DOCUMENT IS FOR THE ADDRESSEE (S) ONLY & MAY CONTAIN CONFIDENTIAL INFORMATION &/OR MAY BE SUBJECT TO LEGAL PRIVILEGE. IF YOU HAVE RECEIVED THIS IN ERROR, PLEASE CONTACT US IMMEDIATELY.

1. Repair costs	\$	4,601.00
2. Loss of use	\$	800.00
3. Loss of use (PRI)	\$	200.00
3. Survey fees	\$	450.00
4. LTA search fee	\$	7.49
5. GIA report fees	\$	31.00
6. Incidentals	\$	100.00
7. Costs	\$	900.00

	\$	7,089.49
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A copy each of the following supporting documents is enclosed:

- (1) GIA report and type-written transcripts of all parties involved in the accident, including a sketch plan
- (2) GIA report of SMW 4471Y together with official receipt
- (3) Survey report of SMQ 1774A together with original photographs
- (4) Repairer's bill
- (5) LTA search and receipt

We had on 10.08.2022 notified you of the accident and a pre-repair inspection of our client's vehicle was carried out by your surveyors.

Please let us know within the next seven (7) days upon receipt of this letter whether you intend to re-inspect our client's vehicle failing which the said vehicle will no longer be available for the same.

Please note that you should send to us an acknowledgment of receipt of this letter within fourteen(14) days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against your insured without further notice to you.

Please note that if you have a counterclaim against our client arising out of the accident, you are also required to send to us a letter giving full particulars of the counterclaim together with all relevant supporting documents within eight(8) weeks of your receipt of this letter.

Yours faithfully



ONG & SHAN LLC

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