

## Hsiao Tong (LKKAuto)

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**From:** Moo Wen Zheng <wenzheng.moo@eurokars.com.sg>  
**Sent:** Monday, 16 January 2023 12:02 PM  
**To:** Hsiao Tong (LKKAuto)  
**Cc:** Sarah Candida; Debbie Khor HH; Stephanie Loke; Derek Oh; Eric Paul Glorioso; ESPL - Claims Admin; CS A Team; Admin A  
**Subject:** LOD//TP CLAIM SDD6500R MINI COOPER LONPAC DOA 27/09/2022 LKK REF: CC4/LPC22009561/ea3  
**Attachments:** LOD.pdf

Dear Hsiao Tong,

The repairs have been completed for **SDD6500R**. We submit the following claims with supporting documents for your perusal:-

1) Invoice No. <b>13340950</b>	<b>\$ 11,422.42</b>
2) Loss of use (\$100 x 7days)	<b>\$ 700.00</b>
3) LTA/Search Fee	<b>\$ 2.00</b>
4) Letter Of Authorization	<b>ATTACHED</b>
5) Discharge Voucher	<b>ATTACHED</b>
Please pay <b>\$ 12,124.42</b> to <b>Eurokars Habitat Pte Ltd</b>	<b>\$ 12,124.42</b>

We look forward to receiving your offer/Discharge Voucher soon.

Thank you.

Best regards.



**Wen Zheng**

Customer Service Coordinator | Body & Paint



27A Tanjong Penjuru, Singapore 609042

Tel. +65 6331 0680 | DID +65 6331 0698 | [wenzheng.moo@eurokars.com.sg](mailto:wenzheng.moo@eurokars.com.sg)

[EurokarsGroup.com](https://www.eurokarsgroup.com) | [Eurokars Group LinkedIn](#)

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**From:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

**Sent:** 16 January 2023 10:46 AM

**To:** Moo Wen Zheng <wenzheng.moo@eurokars.com.sg>

**Cc:** Sarah Candida <sarah.candida@eurokars.com.sg>; Debbie Khor HH <debbie.khor@eurokars.com.sg>; Stephanie Loke <stephanie.loke@eurokars.com.sg>; Derek Oh <derek.oh@eurokars.com.sg>; Eric Paul Glorioso <eric.glorioso@eurokars.com.sg>; ESPL - Claims Admin <claims.espl@eurokars.com.sg>; Shawn Chua

## AUTHORISATION FORM

In the matter of an accident involving motor vehicles S00 6500 R and GBC 510 E  
on 27-09-22 along NUS Business School Campus

I/ We, Karin Lee Meng Kheng the owner of vehicle registration number S00 6500 R at the material time of accident hereby appoint Eurokars Habitat Pte Ltd to proceed with the repairs to the damages caused to my/ our vehicle in the above accident in accordance with the recommendations and advice of the licensed motor surveyor appointed by the insurers or on my/ our behalf.


I/ We authorize Eurokars Habitat Pte Ltd and/ or its representative to submit and make any claims which I/ we may have against the other party/ parties or alternatively under the insurance policy taken up by me/ us in respect of the cost of repair suffered by me/ us arising from the accident, and to receive payment (such payment to be made by way of cheque in favor of Eurokars Habitat Pte Ltd) due to me/ us in connection with and arising out of the above claim.


Eurokars Habitat Pte Ltd and/ or its representative are hereby authorized as my attorney to execute and/ or sign any documents/ discharge vouchers regarding the above claim.

I/ We further confirm that the acceptance by Eurokars Habitat Pte Ltd of the settlement amount in respect of such claim shall constitute full discharge of my/ our claim in respect of such loss and damage.

I/ We hereby declare that all acts and documents done by virtue of this Letter of Authorization on my/ our behalf shall be good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by me/ us in person.

Dated 27 of Sept 2022.

Insured/Owner Name & Signature

NRIC No.:

Witness Name & Signature

NRIC No.:



# LONPAC INSURANCE BHD

CLAIM NO : 22/22/22/VC05/026341  
DATE : 03 FEB 2023

## DISCHARGE VOUCHER

I/We, KEVIN LEE MUNG KHIONG (KEVIN LI WENQIANG) confirmed acceptance from **M/s LONPAC INSURANCE BHD** and/or owner of GBC510E the sum of Singapore Dollar Twelve Thousand One Hundred Twenty Four and Cents Forty Two Only (**\$12,124.42**) in full and final satisfaction, liquidation and discharge of all property losses competent to me/us upon the said M/s **LONPAC INSURANCE BHD** in respect of all property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving SDD6500R and GBC510E on 27/09/2022 along/at 15 KENT RIDGE DR (NUS BUSINESS SCHOOL CARPARK).

I /We hereby agree to indemnify and keep indemnify (**LONPAC INSURANCE BHD/ DEBENHO PTE LTD AND/OR JING GANG**) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to “**EUROKARS HABITAT PTE LTD**”.

I/We hereby acknowledged that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

.....  
Signature of vehicle owner/Date

....**Kevin Lee Mung Khiong**..03/03/2022  
Name of vehicle owner /Date

# Eurokars Habitat

MINI Dealer



## TAX INVOICE

CODE: L0310  
CUSTOMER: Lonpac Insurance Bhd  
ADDRESS: 300 Beach Road,  
#17-04/07, The Concourse  
Singapore 199555  
Attn: Motor Claims  
Singapore  
TEL No: 6250 7388  
MODEL: MINI Cooper S Countryman  
CHASSIS NO: WMWYS920203J21624  
ENGINE NO: F2753356B48A20A  
DESCRIPTION: Body repair

PAGE NO: 1  
DOCUMENT NO: 13340950  
DATE IN:  
DATE PRINTED: 12/12/2022  
JOB NO: 59237  
PRINTED BY: Debbie Khor  
EXT. WTY:  
REGN NO: SDD6500R  
REGN DATE: 07/02/2020  
MILEAGE: 21424  
SERVICE ADV: Debbie Khor  
REQUISITION NO:

Item	Description	Unit	U/Price	Disc%	Con%	Amount
09	To conduct reprogramming after repair	0.00	1.00	0.00		250.00
1YS01001220	To conduct reprogramming after repair					
	INS CLAIM: THIRD PARTY CLAIM	0.00	0.00	0.00		0.00
	DATE OF ACCIDENT: 27.09.2022					
	VEHICLE DATE IN: 28.10.2022					
	VEHICLE DATE OUT: 03.11.2022					
	SURVEYED BY/ON: STEVE/ 05.10.2022					
	AUTHORISED BY/ON: HSIAO TONG - LKK AUTO/ 06.10.2					
	To remove & replace bonnet, frt bumper, reinforcement, frt fender & all accident damage areas.	1680.00	1.00	0.00		1680.00
	To repair all areas affected by the accident					
	To respray bonnet, frt bumper, frt fender RH	1600.00	1.00	0.00		1600.00
	To carry out body cavity preservation	150.00	1.00	0.00		150.00
	To install the bonnet sticker	270.00	1.00	0.00		270.00
	To transfer the frt bumper sensors	150.00	1.00	0.00		150.00

Note: MINI car that are found with non-approved tuning or conversion installed are not subject to MINI Warranty and the warranty of the car will be voided accordingly.

Customer's Signature

Authorized Signature

# Eurokars Habitat

MINI Dealer



## TAX INVOICE

CODE: L0310  
CUSTOMER: Lonpac Insurance Bhd  
ADDRESS: 300 Beach Road,  
#17-04/07, The Concourse  
Singapore 199555  
Attn: Motor Claims  
Singapore  
TEL No: 6250 7388  
MODEL: MINI Cooper S Countryman  
CHASSIS NO: WMWYS920203J21624  
ENGINE NO: F2753356B48A20A  
DESCRIPTION: Body repair

PAGE NO: 2  
DOCUMENT NO: 13340950  
DATE IN:  
DATE PRINTED: 12/12/2022  
JOB NO: 59237  
PRINTED BY: Debbie Khor  
EXT. WTY:  
REGN NO: SDD6500R  
REGN DATE: 07/02/2020  
MILEAGE: 21424  
SERVICE ADV: Debbie Khor  
REQUISITION NO:

Item	Description	Unit	U/Price	Disc%	Con%	Amount
	To check the electrical system for proper functioning	150.00	1.00	0.00		150.00
	Sundries	20.00	1.00	0.00		20.00
	CUSTOMER'S NAME: KEVIN LEE MING KHIONG	0.00	0.00	0.00		0.00
	CUSTOMER'S CONTACT: 81183383					
41.00.9.626.977	Hood	1.00	1523.28	0.00		1523.28
51.71.2.414.967	Black Trim Ring headlight	1.00	65.97	0.00		65.97
51.13.8.739.352	Trim ring, h	1.00	57.59	0.00		57.59
51.14.7.481.907	EMBLEM FRONT	1.00	80.53	0.00		80.53
71.23.6.992.810	Label, coola	1.00	32.50	0.00		32.50
51.11.7.478.628	Trim cover,	1.00	1080.23	0.00		1080.23
51.77.7.475.350	Trim, wheel	1.00	197.73	0.00		197.73
63.11.7.441.316	Headlight wi	1.00	3362.45	0.00		3362.45
51.11.7.490.268	Clip	1.00	4.88	0.00		4.88

Parts	6405.16	Net	10675.16
Surcharge	0.00	G.S.T. 7%	747.26
Labour	4020.00	Total	11422.42
Menus	250.00	Paid	0.00
		Amount Due	11422.42

Note: MINI car that are found with non-approved tuning or conversion installed are not subject to MINI Warranty and the warranty of the car will be voided accordingly.

Customer's Signature

Authorized Signature

MINI Dealer, Eurokars Habitat Pte Ltd MINI Service Centre, 27 Leng Kee Road Singapore 159098  
TELEPHONE +65 6473-3777, FAX +65 6473-0500, WEBSITE www.mini.com.sg  
REGISTERED IN Singapore, Company Registration No. 199806095Z, GST Registration No. M90364005A


## INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

GBC510E

Date of Accident

27/09/2022 

Reset

## % RESULT &amp; RECEIPT

## TP Insurer Enquiry

Insurance ..... **Lonpac Insurance Bhd**Period of Insurance ..... **25/03/2022 - 24/03/2023**Requested By ..... **EUROKARS HABITAT PTE LTD - ...**Requested Date ..... **27/09/2022 15:18****Payment details**Request Amount: **\$S\$1.87**GST Amount: **\$S\$0.13**Total Amount Due (GST Inclusive): **\$S\$2****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**

# LONPAC INSURANCE BHD (SINGAPORE BRANCH)

## GIRO AUTHORISATION FORM

Company Name:

Eurokars Habitat Pte Ltd

**Bank Account Details**

Beneficiary Name:

Eurokars Habitat Pte Ltd

Bank Name / Branch Name:

DBS BANK LTD

Bank Account No.:

003-910769-2

Bank Code / Branch Code:

7171-003

Swift Code

DBSSSGSGXXX

Email Address:

suzhing.chiew@eurokars.com.sg  
meechin.tan@eurokars.com.sg

(For notification of payment details)

Name/Designation/Telephone/Email of Contact person.:

Suxin / Account Assistant-AR / +65 63602431

I hereby authorise Lonpac Insurance Bhd to remit all payment directly to the above nominated account.

Authorised Signature and Company Stamp

Date: 28/02/2023

(Zoey Toh Hui Beng)  
Group CFO, Finance

Acknowledged by :

Name / Date:

## Hsiao Tong (LKKAUTO)

**From:** GERALD POH WEE BIN <geraldpoh@lonpac.com>  
**Sent:** Thursday, 19 January 2023 3:06 PM  
**To:** Hsiao Tong (LKKAUTO)  
**Cc:** MT\_Claim\_SG  
**Subject:** FW: [SEEK MANDATE] - Third Party Claim - Your Insured: GBC510E / Our Claimant: SDD6500R \*\*\* LKK REF: CC4/LPC22009561/Eea3 // LPC REF:22/22/22/VC05/026341

## Lonpac External - General

Dear Hsiao Tong,

Please proceed as proposed.

Best Regards

Gerald Poh  
Senior Claims Executive | Lonpac Insurance Bhd  
300 Beach Road, #17-04/06 The Concourse, Singapore 199555  
Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706

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**From:** Hsiao Tong (LKKAUTO) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Sent:** Thursday, 19 January 2023 2:09 pm  
**To:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>  
**Subject:** [SEEK MANDATE] - Third Party Claim - Your Insured: GBC510E / Our Claimant: SDD6500R \*\*\* LKK REF: CC4/LPC22009561/Eea3 // LPC REF:22/22/22/VC05/026341

Your ref: **22/22/22/VC05/026341**  
LKK ref : CC4/LPC22009561/Epa3q2

Dear Sirs/Mdm,

### ACCIDENT INVOLVING GBC510E(LONPAC) AND SDD6500R(TP) ON 27/09/2022

We refer to the above matter.

We are of the view that liability is not on our driver favour as he collided onto third party parked vehicle.

We seek your approval to offer repairer "EUROKARS HABITAT PTE LTD" at **\$12,124.42(all-in).**

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (WITH GST)	\$ 17,395.94	\$ 11,422.42 (\$10,675.16 + 7%GST)
2. Loss of USE (7days x \$100.00)	\$ 700.00	\$ 700.00 (7DAYS X \$100.00)
3. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 18,097.94</b>	<b><u>\$ 12,124.42</u></b>

Surveyor recommended 5days for repair + 1PRS+1SUNDAY = 7DAYS.



Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 06/01/2023 is only for mandate purpose.

**Kindly let us have your approval / instruction.**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** Wednesday, 12 October 2022 4:17 PM

**To:** 'GERALD POH WEE BIN' <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>

**Cc:** 'MT\_Claim\_SG' <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: Third Party Claim - Your Insured: GBC510E / Our Claimant: SDD6500R \*\*\* LKK REF: CC4/LPC22009561/Eea3 // LPC REF:22/22/22/VC05/026341

Dear Sir / Madam,

We refer to the above matter.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice
- Photographs of TP vehicle in its damaged condition

Please take note that the case handler in-charge is Hsiao Tong.

*To check availability of the case handler, you may contact the undersigned.*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com)

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Wednesday, 28 September 2022 2:03 PM

**To:** 'GERALD POH WEE BIN' <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Cc:** 'MT\_Claim\_SG' <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Subject:** RE: Third Party Claim - Your Insured: GBC510E / Our Claimant: SDD6500R

Dear Gerald,

Thank you for the assignment.

Please be informed that vehicle not in the workshop, repairer will arrange.

Best Regards,

**Yan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>

**Sent:** Wednesday, 28 September 2022 1:48 PM

**To:** 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Subject:** FW: Third Party Claim - Your Insured: GBC510E / Our Claimant: SDD6500R

## Lonpac External - General

Our Ref: 22/22/22/VC05/026341

Dear Yan,

Please proceed to survey and revert on liability.

Attached copy of insured's report.

Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/06 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

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**From:** Shawn Chua <[shawn.chua.cr@eurokars.com.sg](mailto:shawn.chua.cr@eurokars.com.sg)>

**Sent:** Tuesday, 27 September 2022 4:07 pm

**To:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>

**Cc:** Sarah Candida <[sarah.candida@eurokars.com.sg](mailto:sarah.candida@eurokars.com.sg)>; Debbie Khor HH <[debbie.khor@eurokars.com.sg](mailto:debbie.khor@eurokars.com.sg)>; Stephanie Loke <[stephanie.loke@eurokars.com.sg](mailto:stephanie.loke@eurokars.com.sg)>; Derek Oh <[derek.oh@eurokars.com.sg](mailto:derek.oh@eurokars.com.sg)>; Eric Paul Glorioso <[eric.glorioso@eurokars.com.sg](mailto:eric.glorioso@eurokars.com.sg)>; ESPL - Claims Admin <[claims.espl@eurokars.com.sg](mailto:claims.espl@eurokars.com.sg)>; Eurokars Services <[info-espl@eurokars.com.sg](mailto:info-espl@eurokars.com.sg)>

**Subject:** Third Party Claim - Your Insured: GBC510E / Our Claimant: SDD6500R

Lonpac Insured: **GBC510E**

Our Claimant: **SDD6500R**

Good afternoon.

We are assisting our claimant, **SDD6500R** to claim against your insured, **GBC510E**.

Attached is **SDD6500R GIA report** for your perusal.

We would appreciate it if you can kindly let us know the liability / status of this claim.

Survey will be arrange & estimate provided at a later date.

Thanks.

**Mr Shawn Chua**

Insurance Claims Officer

27A Tanjong Penjuru, Singapore 609042

**T:** (65) 6331 0680 **D:** (65) 6331 0685

**E:** [shawn.chua.cr@eurokars.com.sg](mailto:shawn.chua.cr@eurokars.com.sg) **W:** [www.eurokarsgroup.com](http://www.eurokarsgroup.com)

