

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **21.09.2022**Registered in Merimen: **21.09.2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **SJZ 9695E**

Claim No. : \_\_\_\_\_

Name of Insured : **SAID JALAL BIN SAID MAHAMED**Policy No. : **SP2002237268-01**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : **Volkswagen Scirocco****Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **19/09/2022 20:00**Place of Accident : **SERANGOON NORTH ROAD**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If **NO**, Driver Name / Age : **ANG LIN JIANG**

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SLM 6373Z**INSRS:  
WSP: **SM AUTOMOTIVE**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                | Customer Name                     |                                               | Vehicle No.                           | TP Vehicle No.                                               | Assessment Date   | Close Date               | Created By                    |
|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------------|---------------------------------------|--------------------------------------------------------------|-------------------|--------------------------|-------------------------------|
| <b>SLM 6373Z - Reference Entry</b>                                                                                                        | <b>CC4/AIG20002889/Kes3q2</b>     | <b>23/09/2021</b>                             | <b>SLM 6373Z SKX 2716Z 20/09/2021</b> | <b>SKX 2716Z 20/09/2021</b>                                  | <b>20/09/2021</b> | <b>20/09/2021</b>        | <b>LSL1</b>                   |
| <b>SJZ 9695E - X</b>                                                                                                                      |                                   |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           | Non-Reporting ltr (2nd):          |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           | Non-Reporting ltr (Final):        |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           | Notification ltr (if non-pickup): |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           | Call OI:                          |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           | After call ltr to OI:             |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           | <b>Documentation Check List:</b>  |                                               |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           |                                   | <b>Handler</b>                                | <b>Typist</b>                         |                                                              |                   |                          |                               |
|                                                                                                                                           | Notification ltr (if non-pickup)  | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | After call ltr to OI:             | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Authorisation To Act:             | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Release Voucher:                  | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Final Repair Bill:                | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Car Rental Invoice:               | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Towing Invoice                    | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | LTA / GIA :                       | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Medical Bill:                     | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | PIR:                              | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Mandate/Reject Instruction:       | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | LOD                               | <input type="checkbox"/>                      | <input type="checkbox"/>              |                                                              |                   |                          |                               |
|                                                                                                                                           | Payment Breakdown Form:           |                                               | <input type="checkbox"/>              |                                                              |                   |                          |                               |
| <b>PRELIMINARY ADVICE</b>                                                                                                                 | Date/Time:                        | Sent By:                                      |                                       | Post-Repair Photos:                                          |                   |                          |                               |
|                                                                                                                                           |                                   |                                               |                                       | Others:                                                      |                   |                          |                               |
| <b>FINALIZATION</b>                                                                                                                       | Date/Time:                        | Confirm with:                                 |                                       | Confirm by:                                                  |                   |                          |                               |
| Repair Cost:                                                                                                                              | S\$                               | ( days)                                       | Reduction:                            | %                                                            | Email             | <input type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                   | Date/Time:                        | Confirm with                                  |                                       | Email <input type="checkbox"/> Call <input type="checkbox"/> |                   |                          |                               |
| Final Liability:                                                                                                                          | %                                 | (Agreed / Assessed) BOLA S/N No. :            |                                       | If NO or B 28, Ass. Lia :                                    |                   |                          |                               |
| Repair Cost:                                                                                                                              | S\$                               |                                               |                                       |                                                              |                   |                          |                               |
| Loss of Rental (LOR):                                                                                                                     | S\$                               | ( days)                                       |                                       |                                                              |                   |                          |                               |
| Loss of Use (LOU):                                                                                                                        | S\$                               | (\$ x days)                                   |                                       |                                                              |                   |                          |                               |
| Loss of Income (LOI):                                                                                                                     | S\$                               | (\$ x days)                                   |                                       |                                                              |                   |                          |                               |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> | [Tick only one]                   |                                               |                                       |                                                              |                   |                          |                               |
| GIA/LTA Search                                                                                                                            | S\$                               |                                               |                                       |                                                              |                   |                          |                               |
| Medical:                                                                                                                                  | S\$                               | 1) Claim status: Normal/Reject/Private Settle |                                       |                                                              |                   |                          |                               |
| Disbursement:                                                                                                                             | S\$                               | (e.g. Tow/ Independent )                      |                                       |                                                              |                   |                          |                               |
| Legal Cost                                                                                                                                | S\$                               | 2) Report Format:                             |                                       |                                                              |                   |                          |                               |
|                                                                                                                                           |                                   | 3) Survey fee:                                |                                       |                                                              |                   |                          |                               |
| <b>Total:</b>                                                                                                                             | <b>S\$</b>                        | <b>Global Sum S\$:</b>                        |                                       |                                                              |                   |                          |                               |
| <b>FINAL PAYMENT</b>                                                                                                                      | Date/Time:                        | Confirm with:                                 |                                       | Email <input type="checkbox"/> Call <input type="checkbox"/> |                   |                          |                               |
| Payee 1:                                                                                                                                  | S\$                               | Name 1:                                       |                                       |                                                              |                   |                          |                               |
| Payee 2: (Strike if N.A.)                                                                                                                 | S\$                               | Name 2:                                       |                                       |                                                              |                   |                          |                               |
| Payee 3: (Strike if N.A.)                                                                                                                 | S\$                               | Name 3:                                       |                                       |                                                              |                   |                          |                               |