

INS. CASE OWNER:

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **20.09.2022**Registered in Merimen: **20.09.2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **SKV 5351H**

Claim No. : _____

Name of Insured : **GO-LEASE PTE LTD**Policy No. : **SPMF100000540**

Insured Tel No. : _____ HP: _____

Make / Model : **Mazda 3**Excess Sec II :\$\$_ D.O.A : **13/09/2022 12:00**Place of Accident : **CHANGI ROAD**

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : **YEW CHEE KEONG**

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SJX 2888Y**INSRS:
WSP: **MODERN**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry	Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	Stage	Reported By	DATE / PIC
SJX 2888Y -	CC3/AIG12015790/Rst2y	22/10/2012	SDW 41M	SJX 2888Y	13/08/2012	24/10/2012	SB	Non-Reporting ltr (1st):		
	CC3/AIG12017585/Agn	12/12/2012	SJX 2888Y	13/08/2012	14/12/2012	SSC		Non-Reporting ltr (2nd):		
	CC3/AIG12019983/Gqn	12/12/2012	SJX 2888Y	16/09/2012	14/12/2012	SSC		Non-Reporting ltr (Final):		
	NA/INC12001485/s2	25/01/2012	DARUL BIN KISAI	SKB 5639J	SJX 2888Y	24/01/2012	02/02/2012	Non-Reporting ltr		
	NS/INC13021410/T1gbd1	21/03/2014	SHC 4523X	SJX 2888Y	11/11/2013	21/03/2014	C	Notification ltr (if non-pickup):		
SKV 5351H - X								Call OI:		
								After call ltr to OI:		
								Documentation Check List:	Handler	Typist
								Notification ltr (if non-pickup)	☐	☐
								After call ltr to OI:	☐	☐
								Authorisation To Act:	☐	☐
								Release Voucher:	☐	☐
								Final Repair Bill:	☐	☐
								Car Rental Invoice:	☐	☐
								Towing Invoice	☐	☐
								LTA / GIA :	☐	☐
								Medical Bill:	☐	☐
								PIR:	☐	☐
								Mandate/Reject Instruction:	☐	☐
								LOD	☐	☐
								Payment Breakdown Form:		☐
PRELIMINARY ADVICE	Date/Time:		Sent By:					Post-Repair Photos:	☐	☐
								Others:	☐	☐
FINALIZATION	Date/Time:		Confirm with:		Confirm by:					
Repair Cost:	S\$	(	days)	Reduction:	%			Email	☐	Call
FINAL SETTLEMENT	Date/Time:		Confirm with		Email	☐	Call	☐		
Final Liability:	%	(Agreed / Assessed)	BOLA S/N No. :		If NO or B 28, Ass. Lia :					
Repair Cost:	S\$									
Loss of Rental (LOR):	S\$	(	days)							
Loss of Use (LOU):	S\$	(\$	x	days)						
Loss of Income (LOI):	S\$	(\$	x	days)						
LOR only	☐	LOU only	☐	LOR + LOU	☐	LOR + LOI	☐	[Tick only one]		
GIA/LTA Search	S\$									
Medical:	S\$							1) Claim status: Normal/Reject/Private Settle		
Disbursement:	S\$	(e.g. Tow/ Independent)						2) Report Format:		
Legal Cost	S\$							3) Survey fee:		
Total:	S\$		Global Sum S\$:							
FINAL PAYMENT	Date/Time:		Confirm with:		Email	☐	Call	☐		
Payee 1:	S\$		Name 1:							
Payee 2: (Strike if N.A.)	S\$		Name 2:							
Payee 3: (Strike if N.A.)	S\$		Name 3:							