

ASSIGNMENTSurveyor: **XING GUO QIANG**DOI: **16/09/2022**Date / Time : **16/09/2022**Registered in Merimen: **19/09/2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **SNA 5454U**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ \$ D.O.A : **15/09/2022 08:25**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SHD 613R**INSRS:
WSP: **TRANS-CAB**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date	STAGE	DATE / PIC
SHD 613R -	CC3/AIC10003265/Dbw1 24/03/2010 SHD 613R SFY 2074X 16/02/2010 29/03/2010 LPV	Non-Reporting ltr (1st):	
	CC3/EQ120011740/Ksd3e2 17/11/2020 SHD 613R GBD 6349K 23/10/2020 19/11/2020 MY	Non-Reporting ltr (2nd):	
	CS/TP13008945/Ky1k3 17/05/2013 SHD 613R 18/03/2013 20/05/2013 YCC	Non-Reporting ltr (Final):	
SNA 5454U - X	CS/TP14001899/Kgk3 06/02/2014 SHD 613R 08/12/2013 06/02/2014 CMJ	Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐ ☐
PRELIMINARY ADVICE	Date/Time: _____ Sent By: _____	Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
FINALIZATION	Date/Time: _____ Confirm with: _____	Confirm by:	
Repair Cost:	\$ \$ (_____ days) Reduction: % _____	Email ☐ Call ☐	
FINAL SETTLEMENT	Date/Time: _____ Confirm with _____	Email ☐ Call ☐	
Final Liability:	% (Agreed / Assessed) BOLA S/N No. : _____	If NO or B 28, Ass. Lia :	
Repair Cost:	\$ \$		
Loss of Rental (LOR):	\$ \$ (_____ days)		
Loss of Use (LOU):	\$ \$ (\$ _____ x _____ days)		
Loss of Income (LOI):	\$ \$ (\$ _____ x _____ days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search	\$ \$		
Medical:	\$ \$	1) Claim status: Normal/Reject/Private Settle	
Disbursement:	\$ \$ (e.g. Tow/ Independent)	2) Report Format:	
Legal Cost	\$ \$	3) Survey fee:	
Total:	\$ \$	Global Sum \$ \$:	
FINAL PAYMENT	Date/Time: _____ Confirm with: _____	Email ☐ Call ☐	
Payee 1:	\$ \$ Name 1: _____		
Payee 2: (Strike if N.A.)	\$ \$ Name 2: _____		
Payee 3: (Strike if N.A.)	\$ \$ Name 3: _____		