

# ARC

**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

## **LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SMG6308H & SJT2363R  
ALONG UBI AVE 1 ON 16/09/2022.**

We understand that you are the insurer of vehicle SJT2363R.

I/We wish to inform you that my/our vehicle SMG6308H have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 3,078.00 (w/GST 8%)
2.	Loss of Rental (S\$100.00 x total 4 day)	S\$ 400.00
3.	LTA Search Fee/GIA Reports	S\$ 2.00
<b>TOTAL</b>		<b>S\$ 3,480.00</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



24/04/2023


## LETTER OF AUTHORISATION

I/We, LIM SAY KEAT ("claimant") of  
74 UPPER SEANGDOON VIEW #01-49, S533881 (address),  
owner of (Vehicle no.) SMG6308H hereby authorize **AUTOMOTIVE REPAIR**  
**CENTRE PTE LTD** ("the workshop") to act for me with respect to my claim for repair costs  
and/or rental and/or loss of use ("claim") for my vehicle SMG6308H that was  
damaged pursuant to the accident which occurred on 16/9/2022 (date) along  
UB1 AVE 1 (location)  
involving vehicle no/s SJT2363R ("the accident").


I further authorize the workshop to settle my above-mentioned claim in a manner that they  
deem fit, and the workshop is further authorized to receive payment further to the settlement  
of my claim with payment cheque/s being made in favor of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is without  
prejudice and without admission of liability basis insofar as the driver/owner/insurers of the  
other vehicle/s is concerned.

Dated this 21 (day) of 9 (month) 2022 (year)

  
\_\_\_\_\_  
Signed by "the claimant"  
(With chop if applicable)

  
\_\_\_\_\_  
Signed by "the workshop"  
(With chop)





## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C  
38 Woodlands Industrial Park E1 #05-18 Singapore 757700  
Tel: 6468 8834 Fax: 6462 2278  
Email: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)



PayNow UEN: 201312913C

Bill To:  
CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD  
3 ANSON ROAD  
#16-00  
SPRINGLEAF TOWER  
SINGAPORE 079909

Tax Invoice No: 00005346  
Date: 24/4/2023  
Reference: SMG6308H  
Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (L/S)	\$2,850.00
Customer Signature & Co. Stamp		Sub-Total: \$2,850.00 GST @ 8%: \$228.00  <b>Amount Due: \$3,078.00</b>

This is an electronically generated invoice, no signature is required

**Chen Joo Trading**  
**UEN: 53168792M**

**Tax Invoice**

<b>INVOICE TO:</b>
Lim Say keat 74 Upper Serangoon View #01-49 S533881

<b>INVOICE NUMBER :</b>	220918
<b>DATE:</b>	22/09/2022
<b>OUR VEHICLE NUMBER:</b>	SLD5217X

DESCRIPTION	# DAYS	RATE	AMOUNT
Rental from 17/09/2022 to 21/09/2022 Your Reference: SMG6308H	4	\$100.00	\$400.00
Account Name: Chen Joo Trading Bank : UOB Account number: 3923025756  All cheques must be made payable to <b>CHEN JOO TRADING</b> *Please indicate invoice and vehicle number in the reference			
	<b>Total</b>		\$400.00

Chen Joo Trading      UEN: 53168792M  
100 Jalan Sultan, #04-04, Sultan Plaza, Singapore (199001)

Tel: 6294 8656


INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

sjt2363r

Date of Accident

16/09/2022 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... **China Taiping Insurance (Sing...**

Period of Insurance ..... **29/03/2022 - 28/03/2023**

Requested By ..... **TAN WEI KIAT (Automotive Re...**

Requested Date ..... **17/09/2022 10:23**

Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**