

INS. CASE OWNER:

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : **15.09.2022**Registered in Merimen: **15.09.2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **SDA 22J**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ _____ D.O.A : **13.09.2022 12:25**Place of Accident : **CLEMENTI ROAD**

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SKE 2839C**INSRS:
WSP: **CHENG HOE**
Tel : **MOTOR PL**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	Created By	DATE / PIC	
SKE 2839C	Reference Entry	CC6/AXA13004833/Uef3q2	02/05/2013	SKE 2839C	SKE 2492T	11/03/2013	30/05/2013 T.T.T	
SDA 22J	Reference Entry	CS/TP11018347/Aw1	08/09/2011	SDA 22J	26/07/2011	10/09/2011	LCH	
NA1/HSB08013924/e1	06/05/2008	TEO POH HWA	SDA 22J	GU 4051H	17/04/2008	13/05/2008	T.W.I	
Documentation Check List:							Handler Typist	
Notification ltr (if non-pickup)							☐	☐
After call ltr to OI:							☐	☐
Authorisation To Act:							☐	☐
Release Voucher:							☐	☐
Final Repair Bill:							☐	☐
Car Rental Invoice:							☐	☐
Towing Invoice							☐	☐
LTA / GIA :							☐	☐
Medical Bill:							☐	☐
PIR:							☐	☐
Mandate/Reject Instruction:							☐	☐
LOD							☐	☐
Payment Breakdown Form:							☐	☐
Post-Repair Photos:							☐	☐
Others:							☐	☐
PRELIMINARY ADVICE								
Date/Time:	Sent By:							
FINALIZATION								
Date/Time:	Confirm with:			Confirm by:				
Repair Cost:	\$S	(days)	Reduction:	%	Email	☐	Call ☐	
FINAL SETTLEMENT								
Date/Time:	Confirm with			Email ☐ Call ☐				
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :			If NO or B 28, Ass. Lia :			
Repair Cost:	\$S							
Loss of Rental (LOR):	\$S	(days)						
Loss of Use (LOU):	\$S	(\$ x days)						
Loss of Income (LOI):	\$S	(\$ x days)						
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]				
GIA/LTA Search	\$S							
Medical:	\$S	1) Claim status: Normal/Reject/Private Settle						
Disbursement:	\$S	(e.g. Tow/ Independent)						
Legal Cost	\$S	2) Report Format:						
							3) Survey fee:	
Total: \$S Global Sum \$S:								
FINAL PAYMENT								
Date/Time:	Confirm with:			Email ☐ Call ☐				
Payee 1:	\$S	Name 1:						
Payee 2: (Strike if N.A.)	\$S	Name 2:						
Payee 3: (Strike if N.A.)	\$S	Name 3:						