

GURDEEP SINGH SEKHON  
CHIA KOK SENG  
REY FOO JONG HAN  
GOH LAM CHUAN  
NAVINDER SINGH  
P. PADMAN  
DR. KWEH SOON HAN  
EMMANUEL-PREMNATH MAHESWARY  
HUE JIAPEI  
JAGA NAIDU  
TAN XIN ER  
LIM YUN HENG  
FARAH NAZURA BINTE ZAINUDIN  
PAUL AMAN SINGH SAMBHI  
LIM YU XUAN



*Celebrating 29 Years of  
Professional and Personalised  
Legal Service*

**CHINATOWN POINT OFFICE:**

133 New Bridge Road  
#17-03 Chinatown Point  
Singapore 059413  
Tel: 6538 3611  
Fax: 6538 3708

Website: <http://www.kscgp.com/>  
(Fax/Email not for service of court documents)  
Registered in Singapore with limited liability  
as a Limited Liability Partnership  
Registration Number T10LL1855L

Your Ref: SNC 3352H

Our Ref : JP/SW/22/2909/LTI

Date : 31 August 2022

DID: 3152 0985

Email: [jiapei@kscgp.com](mailto:jiapei@kscgp.com)

India International Insurance Pte Ltd  
64 Cecil Street #04/#05  
IOB Building  
Singapore 049711

By Email Only

Lumens Auto Pte. Ltd.  
22 Sin Ming Lane  
#01-74 Midview City  
Singapore 573969

By Certificate of  
Posting

Chin Hee Kai  
Block 5 Teck Whye Avenue  
#13-140  
Singapore 680005

By Certificate of  
Posting

Dear Sirs,

TAY LAN YONG

C/o 133 New Bridge Road, #17-03 Chinatown Point, Singapore 059413  
ACCIDENT INVOLVING SMQ 414X AND SNC 3352H ALONG ADMIRALTY  
DRIVE ON 15.08.2022

We are instructed by the above named to claim damages against you / your authorised driver / your insured in connection with a road traffic accident on 15 August 2022 along Admiralty Drive, involving our client's motor vehicle bearing registration number SMQ 414X and the motor vehicle registration number **SNC 3352H**, which was driven / owned / insured by you at the material time.

We are instructed that the accident was caused by the negligent driving and/or management of the motor vehicle **SNC 3352H**. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expenses, particulars of which are as follows

MAIN OFFICE: PRIVATE PROPERTY CONVEYANCING  
490 Lorong 6 Toa Payoh Biz 3 Lobby 2  
#09-18 HDB Hub  
Singapore 310490  
Tel: 6591 7696 Fax: 6258 1825

MAIN OFFICE: HDB CONVEYANCING  
490 Lorong 6 Toa Payoh Biz 3 Lobby 2  
#09-18 HDB Hub  
Singapore 310490  
Tel: 6591 7696 Fax: 6258 1409

BRANCH: SHIPPING, ADMIRALTY & COMMERCIAL  
28 Seah Street  
#02-01  
Singapore 188384  
Tel: 6817 6235 Fax: 6252 0614

BRANCH: CORPORATE & LITIGATION  
39 Robinson Road  
#14-01 Robinson Point  
Singapore 068911  
Tel: 6817 8795 Fax: 6224 1612

(1)	Cost of repairs	-	\$	2,230.00
(2)	Loss of use	-	\$	640.00
(3)	Survey fees	-	\$	368.00
(4)	GIA search fee	-	\$	31.00
(5)	LTA Insurer Enquiry	-	\$	7.45
(6)	LTA search fee	-	\$	10.00
(7)	Incidentals	-	\$	100.00
(8)	Costs	-	\$	900.00
(9)	GST on items (7) & (8)	-	\$	70.00
		-	\$	<b>4,356.45</b>

A copy each of the supporting documents is enclosed.

<u>S/NO.</u>	<u>AVAILABLE DOCS</u>	<u>PARTICULARS</u>
	<u>Plaintiff's Documents</u>	
1.	15.08.2022	GIA Statement / <del>Traffic Police report</del>
2.		<del>Video footage / CCTV / CD recording &amp; photos taken at the accident site</del>
3.		<del>Traffic police investigation results</del>
4.	23.08.2022	Repair bill / invoice / <del>Excess Tax invoice</del>
5.		<del>Rental bill / invoice and agreement / receipts</del>
6.	22.08.2022	Survey invoice and surveyor's report
7.	22.08.2022	<u>28</u> Original/ Copies of damage photographs
8.	15.08.2022	Pre-repair Inspection Notice
9.	29.08.2022	Tax invoices and search results from General Insurance Association of Singapore (GIA) and <del>Traffic Police search fees</del>
10.		<del>Photos taken at the accident site</del>
11.		<del>Witnesses Statutory Declaration</del>
12.		<del>Vehicle Entry Permit receipt / E day license for off peak vehicle</del>
13.		<del>Towing fees / receipt (Singapore / Malaysia)</del>
14.		<del>Client sold off vehicle and produce letter from LTA</del>
15.		<del>Spare Part Ordering Form</del>
16.		<del>Levy at Custom / receipts</del>
17.		<del>Enquire PARF / COE Rebate for Registered Vehicle</del>
18.		<del>Enquire Transfer fee</del>
19.	28.09.2021	Certificate of Insurance / <del>Motor Cover Note / New Policy Schedule / Registration Card / Grant / Road Tax</del>
20.		<del>Estimate of repairs with agreement by surveyors</del>
	<u>Defendant's Documents</u>	
21.	17.08.2022	<del>GIA Statement / Traffic Police report and</del>

		<del>photos taken at the accident site</del>
22.	15.08.2022	<del>LTA search on SNC 3352H/ receipt / tax invoice</del>
23.		<del>RCB / ACRA search</del>
24.		<del>Admission Note</del>
25.		<del>Malaysia Vehicles Searches / service</del>
26.		<del>Enhanced Individual search / receipt</del>
27.	15.08.2022	<del>LTA Insurer Enquiry-Property tax search / receipt</del>
	<u>Others</u>	
28.	Various	<del>Correspondences of diverse dates exchanged between the Plaintiff's solicitors with the Defendant and/or his insurer/appointed adjusters/solicitors.</del>

We have on 15 August 2022 notified you / your insurer of the accident and a pre-repair inspection of our client's motor vehicle was carried out by the appointed surveyors.

Subject to our client's instructions, please confirm in writing within 7 days hereof if you / your insured wish to inspect our client's vehicle.

**Please note that you / your insurer should send to us an acknowledgement of receipt of this letter within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you / your insurer. In this event, you / your insurer will be liable for any and all further legal costs incurred.**

Please also note that if you have a counterclaim against our client arising out of the accident, you are also required to send to us a letter giving full particulars of the counterclaim together with all relevant supporting documents within 8 weeks of your receipt of this letter, which we will then forward to our client and/or the insurers for consideration on a without prejudice basis.

For avoidance of doubt, kindly note that this claim is made without prejudice to our client's personal injury claim.

*In light of the COVID-19 outbreak, our staff members are working from home. Please expect delays in our replies during this time. We apologize for any inconvenience caused.*

Yours faithfully,

f. KSCGP

(Chinatown Point Office)

Enc.

Cc client