

ASSIGNMENT

Surveyor: ADRIAN DOI: 01/09/2022 Date / Time : 01/09/2022
 Registered in Merimen: 03.09.2022

Pre-assign / CCU / FTE



Insured Vehicle No. : SDD 1052A Claim No. : _____
 Name of Insured : _____ Policy No. : _____
 Insured Tel No. : _____ HP: _____ Make / Model : _____
Excess Sec II :S\$ _____ D.O.A : 01/09/2022 07:30 Place of Accident : Upper Serangoon Rd, Singapore
 Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____ OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO
 Driver Tel No. : _____ (V/L: YES / NO) Insured Liability : % **Final ? Yes / No**

SDS 8899Z



INSRS:
WSP: **YSK**
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	Stage	Created By	DATE / PIC	
	CS/TP12013/741/Uvn 23/10/2012	SDS 8899Z	13/07/2012	30/10/2012	YCC		Non-Reporting ltr (1st):			
	NA/TIC12013836/s2 16/07/2012	LOH SIEW MENG ARTHUR	SDS 8899Z	XD 500T 13/07/2012	20/07/2012	SLK	Non-Reporting ltr (2nd):			
							Non-Reporting ltr (Final):			
							Notification ltr (if non-pickup):			
							Call OI:			
							After call ltr to OI:			
							Documentation Check List:	Handler	Typist	
							Notification ltr (if non-pickup)	<input type="checkbox"/>	<input type="checkbox"/>	
							After call ltr to OI:	<input type="checkbox"/>	<input type="checkbox"/>	
							Authorisation To Act:	<input type="checkbox"/>	<input type="checkbox"/>	
							Release Voucher:	<input type="checkbox"/>	<input type="checkbox"/>	
							Final Repair Bill:	<input type="checkbox"/>	<input type="checkbox"/>	
							Car Rental Invoice:	<input type="checkbox"/>	<input type="checkbox"/>	
							Towing Invoice	<input type="checkbox"/>	<input type="checkbox"/>	
							LTA / GIA :	<input type="checkbox"/>	<input type="checkbox"/>	
							Medical Bill:	<input type="checkbox"/>	<input type="checkbox"/>	
							PIR:	<input type="checkbox"/>	<input type="checkbox"/>	
							Mandate/Reject Instruction:	<input type="checkbox"/>	<input type="checkbox"/>	
							LOD	<input type="checkbox"/>	<input type="checkbox"/>	
							Payment Breakdown Form:	<input type="checkbox"/>	<input type="checkbox"/>	
							Post-Repair Photos:	<input type="checkbox"/>	<input type="checkbox"/>	
							Others:	<input type="checkbox"/>	<input type="checkbox"/>	
PRELIMINARY ADVICE	Date/Time:					Sent By:				
FINALIZATION	Date/Time:					Confirm with:				
Repair Cost:	S\$					(days) Reduction:				
						%	Email	<input type="checkbox"/>	Call	<input type="checkbox"/>
FINAL SETTLEMENT	Date/Time:					Confirm with	Email	<input type="checkbox"/>	Call	<input type="checkbox"/>
Final Liability:	%					(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :			
Repair Cost:	S\$									
Loss of Rental (LOR):	S\$					(days)				
Loss of Use (LOU):	S\$					(\$ x days)				
Loss of Income (LOI):	S\$					(\$ x days)				
LOR only	<input type="checkbox"/>	LOU only	<input type="checkbox"/>	LOR + LOU	<input type="checkbox"/>	LOR + LOI	<input type="checkbox"/>	[Tick only one]		
GIA/LTA Search	S\$									
Medical:	S\$					1) Claim status: Normal/Reject/Private Settle				
Disbursement:	S\$					(e.g. Tow/ Independent)	2) Report Format:			
Legal Cost	S\$					3) Survey fee:				
Total:	S\$					Global Sum S\$:				
FINAL PAYMENT	Date/Time:					Confirm with:	Email	<input type="checkbox"/>	Call	<input type="checkbox"/>
Payee 1:	S\$			Name 1:						
Payee 2: (Strike if N.A.)	S\$			Name 2:						
Payee 3: (Strike if N.A.)	S\$			Name 3:						