

To: **Allianz Insurance Singapore Pte. Ltd.**  
12 Marina View #14-01  
Asia Square Tower 2  
Singapore 018961

Attn: **Motor Claims Department**

Date: 29<sup>th</sup> November 2022

Dear Sir/Madam,

Claimant: **Charlene Ong Ling Xuan**

**“WITHOUT PREJUDICE”**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 30/08/2022 at along 15 Pasir Ris Way involving our client’s vehicle registration number SLX 5363 B and vehicle registration number XE 4071 H driven by your insured at the material time.

We are instructed that the accident was caused by your insured’s negligent driving and/or management of your vehicle. As a result of the accident, our client’s vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

|  |            |
|--|------------|
| 1) Vehicle Repair Costs                  | \$5,600.00 |
| 2) Loss of Rental (SGD\$120.00 x 13Days) | \$1,560.00 |
| 3) Insurance Search Fee                  | \$2.00     |
| 4) Purchase of GIA Report                | \$31.00    |

**Total :** **\$7,193.00**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Invoice & Agreement
- Insurance Search Fee Receipt
- Purchase of GIA Report Receipt

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road  
#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



**LETTER OF AUTHORIZATION**

Accident on 30/08/2022 @ 15:40 along 15 Pasir Ris Way  
Involving vehicles SLX5363B and XE4071H

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no SLX5363B at my request, I/We, Charlene Ong Ling Xuan ("the claimant") of 440A Fernvale Link #19-179 S(791440) (address) bearing NRIC No S7737634H the owner of motor vehicle no SLX5363B, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 30 day of 08 (month) 20 22 (year)

Signed by "the claimant"

Name: Charlene Ong Ling Xuan

NRIC No: S7737634H



Signed by Zoom Autowerks Pte Ltd

Name: Elin Cai



**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring  
#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **Allianz Insurance Singapore Pte Ltd**  
12 Marina View #14-01  
Asia Square Tower 2  
Singapore 018961

Invoice No. : ZI0000996  
Date : 7/3/2023  
VRN : SLX 5363 B  
Make & Model : Kia Cerato  
DOA : 30/8/2022  
Terms : COD

|   | Description   | Qty | U/P | Amt      |
|---|---|-----|-----|----------|
| 1 | Repair & Respray Accident Affected Portions<br>Loss of Rental<br>Insurance Search Fee<br>Purchase of GIA Report |     |     | 6,430.00 |

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**TOTAL :** **\$6,430.00**

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All crossed cheques must be made to "**ZOOM AUTOWERKS PTE LTD** "

Bank Name: Oversea-Chinese Banking Corporation Ltd

Account Number: 623326998001

Paynow UEN: 201725603G

# ZOOM CAR LEASING

**Zoom Car Leasing**  
Registration No.: 5339410M  
e-mail : zoomcarleasing@gmail.com

**Zoom Autowerks Pte Ltd**  
Tel: 9450 7920

## RENTAL INVOICE

Invoice No. : **INV0000731**  
Date : 13/9/2022  
Ref : SKP 1847 C  
Your Ref : SLX 5363 B  
Terms : 30Days

| # | Rental Period   | Rate            | Quantity | Amount          |
|---|---|-----------------|----------|-----------------|
| 1 | Rental Charges for SKP 1847 C<br>(03/09/2022 to 10/09/2022) | <b>\$120.00</b> | 7 Days   | <b>\$840.00</b> |

C/O Charlene Ong Ling Xuan  
Contact: 8322 1383

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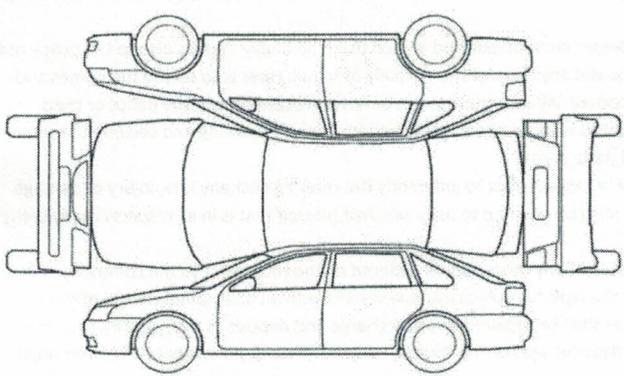
**Total : \$840.00**

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\_\_\_\_\_  
(Customer's Signature/Stamp)

  
\_\_\_\_\_  
(For Zoom Car Leasing)

## RENTAL AGREEMENT

| HIRER'S PARTICULAR  |                          | VEHICLE DETAIL   |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|---|--------------------------|--|---------------|---|----|---|---|---|---|---|---|---|---|-----|--|--|--|--|----|--|--|--|--|
| Name:   | Charlene Ong Ling Xuan   | Vehicle No.:   | SKP1847C      |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| NRIC/Passport No.:  | 87737634H                | Vehicle Make/Model:  | Mazda 6       |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Address:  |                          | Date/Time Out:   | 03/09/2022.   |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | Date/Time In:  | 10/09/2022.   |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Tel:  | 8322 1303                | <table border="1"> <tr> <td>E</td><td>¼</td><td>½</td><td>¾</td><td>F</td> <td>E</td><td>¼</td><td>½</td><td>¾</td><td>F</td> </tr> <tr> <td colspan="5">OUT</td> <td colspan="5">IN</td> </tr> </table> |               | E | ¼  | ½ | ¾ | F | E | ¼ | ½ | ¾ | F | OUT |  |  |  |  | IN |  |  |  |  |
| E   | ¼                        | ½  | ¾             | F | E  | ¼ | ½ | ¾ | F |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| OUT   |                          |  |               |   | IN |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Driving License No./Exp.:   |                          | Mileage:   | Mileage:      |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| ADDITIONAL DRIVER'S PARTICULAR  |                          | RENTAL CHARGES   |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Name:   |                          | Hours @  | per hour      |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| NRIC/Passport No.:  |                          | 7 Days @ \$120   | per day \$840 |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Address:  |                          | Weeks @  | per week      |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | Months @   | per month     |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Tel:  |                          | Other Charges  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Driving License No./Exp.:   |                          | Petrol Top-Up  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| (A) - Accident (D) - Dent (S) - Scratch   |                          | Sub-total  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|    |                          | <b>TOTAL CHARGES</b>   | \$840         |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | PRE-PAYMENT  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | Downpayment and Deposit  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | Amount Refunded Due  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving.   |                          |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | <br>Hirer's Signature / Date   |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
|   |                          | <br>Owner's Signature / Date   |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| PHYSICAL DAMAGE EXCESS  |                          | ACKNOWLEDGEMENT  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Singapore - Own Damage  | S\$2,000.00              |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Singapore - 3rd Party   | S\$2,000.00              |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| Malaysia*   | S\$8,000.00              |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| For Drivers aged < 27 or > 65 and/or less than 2 years driving experience regardless of age   | S\$3,000.00 (Additional) |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| IMPORT NOTE:  |                          |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |
| 1. ONLY PERSONS ABOVE 22 YEARS OF AGE, HOLDING A VALID SINGAPORE LICENCE FOR MORE THAN 2 YEARS, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE<br>2. Vehicle is strictly for use in Singapore only and may not be driven out of Singapore without the prior written consent of Zoom Car Leasing<br>3. Use of vehicle for illegal purposes (e.g. in connection with theft, drug pedalling or trafficking, smuggling) is strictly prohibited.<br>4. In case of accident, the hirer shall report to Zoom Car Leasing immediately. |                          |  |               |   |    |   |   |   |   |   |   |   |   |     |  |  |  |  |    |  |  |  |  |

# CARS FOR RENT (2016) PTE LTD

Mailing Address:  
 10 Kaki Bukit Ave 4 #09-60 Premier@Kaki Bukit, Singapore 415874  
 Tel Nos.: +65 6970 9119 / 6789 5155  
 Co. Reg'n No.: 201609732N  
 GST Reg'n No.: 201609732N

Tax Invoice #: E2209103  
 Date: 14-09-22

Bill To:

Ship To:

1

Zoom Autowerks  
 For the account of:  
 Charlene Ong Ling Xuan  
 S7737634H  
 APT Blk 440A Fernvale Link  
 #19-179

Zoom Autowerks  
 For the account of:  
 Charlene Ong Ling Xuan  
 S7737634H  
 APT Blk 440A Fernvale Link  
 #19-179

| Description  | Amount   | Job No.     |
|--|----------|-------------|
| Vehicle Rental for Period 30.08.2022 to 05.09.2022<br>(Billing for days 6 X \$120.00/per day)<br>(Vehicle No.: SLX5363B) | \$720.00 | SLZ5417U SR |

Your Order #: 20647

| COMMENT | CODE | RATE | GST     | SALE AMOUNT | Total Inv Amt: | Amount Applied: | Balance Due: |
|---------|------|------|---------|-------------|----------------|-----------------|--------------|
|         | SR   | 7%   | \$47.10 | \$672.90    | \$720.00       | \$0.00          | \$720.00     |

Terms: Net 30th after

GST: \$47.10

Total Inv Amt: \$720.00

Amount Applied: \$0.00

Balance Due: \$720.00



# CARS FOR RENT (2016) PTE LTD

10 Kaki Bukit Ave 4 #09-60 Premier @ Kaki Bukit Singapore 415874

Tel: 6970 9119 Fax: 6970 9961

Website: www.carsforrent2016.com

No: 20647

SLX5363B

ROC/GST No: 201609732N

## VEHICLE RENTAL AGREEMENT

ZOOM

**HIRER'S PARTICULAR**

Name: (as in I/C) Charlene Ong Ling Xuan

Email: \_\_\_\_\_

NRIC/PASSPORT No: S7737634H

Date of Birth: 22/12/1977

Address (Res): APT BLK 440A Fernvale Link #19-179 C (T91440)

Driving Licence No: S7737634H D/L Type: Local / International

Issue Date: 03 NOV 2004

Tel: (O) \_\_\_\_\_ HP 8322 1383

Company Name: \_\_\_\_\_

Company UEN: \_\_\_\_\_

Company Address: \_\_\_\_\_

Vehicle No: SLZ 5A7U Replace Veh No: \_\_\_\_\_

Mileage out: \_\_\_\_\_

Make & Model: MAZDA 3 Auto / Manual

OUT : Date 30/08/2022 Time: 07.00PM

HIRE PERIOD

OWN DAMAGE CLAIM Excess S\$ 2000

THIRD PARTY CLAIM Excess S\$ 1500

| CHARGES             |   |
|---------------------|---|
| Daily               | <u>6</u> @\$ <u>120.00</u> per day <u>720</u> <u>00</u> |
| Weekly              | @\$ _____ per week                                      |
| Monthly             | @\$ _____ per month                                     |
| Others              | @\$ _____   |
| Delivery Service    | _____   |
| GST                 | _____   |
| <b>SUB-TOTAL \$</b> |   |

**ADDITIONAL DRIVER'S PARTICULARS**

Name: (as in I/C) \_\_\_\_\_

NRIC/PASSPORT No: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address (Res): \_\_\_\_\_

Driving Licence No: \_\_\_\_\_ D/L Type: Local / International

Issue Date: \_\_\_\_\_

Tel: (O) \_\_\_\_\_ HP \_\_\_\_\_

| PETROL LEVEL |   |            |     |     |   |  |
|--------------|---|------------|-----|-----|---|--|
| Out          | E | <u>1/4</u> | 1/2 | 3/4 | F |  |
| In           | E | 1/4        | 1/2 | 3/4 | F |  |

**VEHICLE CHECK LIST**

D - DENTS  
S - SCRATCHES

A - ACCIDENTS

BACK

RIGHT FRONT TOP LEFT

|                      |                      |
|----------------------|----------------------|
| EXTENSION            | _____                |
| Misc.                | _____                |
| GST                  | <u>Incl 7%</u>       |
| <b>TOTAL CHARGES</b> | <u>720</u> <u>00</u> |

Rented out by: \_\_\_\_\_

Hirer's Signature Charlene Ong

Addition Driver's Signature \_\_\_\_\_

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/ credit card for payment, I agree that all amount payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have given CARS FOR RENT (2016) PTE LTD in connection with this agreement is true.

### \* IMPORTANT

1. ONLY PERSON ABOVE 22 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
3. THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN AT THE RATE SHOWN ABOVE.
4. IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY AND BE RESPONSIBLE FOR THE INSURANCE EXCESS. IF THERE IS BODILY INJURIES, POLICE REPORT MUST BE MADE.
5. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY. AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY CARS FOR RENT (2016) PTE LTD

RETURN OF VEHICLE - THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER / DRIVE" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO CARDS FOR RENT (2016) PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

| DATE IN    | TIME IN | MILEAGE | CHECKED BY | REMARKS |
|------------|---------|---------|------------|---------|
| <u>5/9</u> |         |         |            |         |

HIRER'S SIGNATURE Charlene Ong

INSURER ENQUIRY

# Find insurer

Vehicle reg. no.

XE4071H

Date of Accident

30/08/2022 

**Reset**

## % RESULT & RECEIPT

**TP Insurer Enquiry**

Insurance ..... **Allianz Insurance Singapore P...**

Period of Insurance ..... **01/07/2022 - 30/06/2023**

Requested By ..... **Elin Cai (Zoom Autowerks Pte ...**

Requested Date ..... **30/08/2022 21:51**

**Payment details**

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

**General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**



RECORD MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

9 Temasek Boulevard, Suntec City Tower Two #42-01B  
Singapore 038989

E-mail: [gears-support@shift-technology.com](mailto:gears-support@shift-technology.com)

GST Registration: M400017735

## TAX INVOICE

Date of Request: 01/09/2022

Your Ref No: SLX5363B

Dear Sir/Madam,

Date of Accident: 30/08/2022 00:00 (SGT)

Vehicle No: SLX5363B

Place of Accident: Singapore

With reference to your application for the accident report, we have attached the following accident report as requested:

| DOCUMENTS                        | ACCIDENT LOCATION | PER DOC (\$) | QTY | AMOUNT (\$) |
|----------------------------------|-------------------|--------------|-----|-------------|
| <b>XE4071H</b>                   | Singapore         | (31.00 )     | 1   | (28.97 )    |
| GST Amount                       |                   |              |     | (2.03 )     |
| Total Amount Due (GST Inclusive) |                   |              |     | (31.00 )    |

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank you.

This is a computer generated document and requires no signature.

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Tuesday, 7 March 2023 12:42 PM  
**To:** Zoom Autowerks  
**Cc:** Admin A  
**Subject:** RE: Letter of Claim for SLX 5363 B

**'WITHOUT PREJUDICE'**  
**SAVE AS TO COSTS**

Dear Sirs

Solely for purposes of amicable settlement, we are agreeable to resolve the matter at **S\$6,430.00 (all in)** in full and final settlement of all claims your client has or may have against Allianz Insurance Singapore and/or their insured arising out of this incident.

If the above offer is accepted, kindly confirm settlement by providing a copy of your **Bank details** and **Repair Tax Invoice** for us to process payment.

Please note that your client's receipt of the settlement sum or settlement sums shall constitute a full discharge of liability and waiver of any past, present or future claims your client may have against Allianz Insurance Singapore and/or our insured as a result of the accident on **30 Aug 2022**.

Please note that the clearance of this cheque / settlement sum or receipt of the successful electronic payment or payments constitutes your client's acceptance of payment and full discharge of liability.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Zoom Autowerks <zoomautowerks@gmail.com>  
**Sent:** Thursday, February 16, 2023 12:53 AM  
**To:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** Re: Letter of Claim for SLX 5363 B

Dear Hsiao Tong,

Please send us DV.

Warmest Regards,  
**Elin Cai**

**Zoom Autowerks Pte Ltd**  
130 Bedok Reservoir Road  
#08-1339 Singapore 470130  
☎9450 7920  
✉[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

**- Please note our change in mailing/registered address with effect from 1st July 2018 -**

On Tue, Feb 14, 2023 at 1:46 PM Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)> wrote:

WITHOUT PREJUDICE

Dear Sirs,

We are prepared to revise our offer at a global sum of \$6,430.00(all-in).

Please confirm acceptance.

**Best Regards,**  
**Hsiao Tong, Chew** | Case Handler  
**LKK Auto Consultants Pte Ltd**  
Phone: 6742 3197 | email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | fax: -  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Zoom Autowerks <[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)>  
**Sent:** Tuesday, 7 February 2023 9:06 am  
**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** Re: Letter of Claim for SLX 5363 B

Dear Hsiao Tong,

Please consider to close at \$6,600.00.

Warmest Regards,  
**Elin Cai**

**Zoom Autowerks Pte Ltd**  
130 Bedok Reservoir Road  
#08-1339 Singapore 470130  
☎9450 7920  
✉[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

**- Please note our change in mailing/registered address with effect from 1st July 2018 -**

On Mon, Feb 6, 2023 at 10:43 AM Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)> wrote:

**Without Prejudice**

Dear Sirs/Mdm,

We propose settlement at **\$6,333.00(all-in)**.

Please confirm acceptance.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

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**From:** Zoom Autowerks <[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)>

**Sent:** Tuesday, 29 November 2022 1:16 AM

**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Subject:** Letter of Claim for SLX 5363 B

Dear Hsiao Tong,

- Without Prejudice -

Enclosed please find Letter of Claim for your kind attention.

Look forward to your favorable reply.

Warmest Regards,

**Elin Cai**

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road

#08-1339 Singapore 470130

☎9450 7920

✉[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

**- Please note our change in mailing/registered address with effect from 1st July 2018 -**

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Monday, 6 February 2023 10:41 AM  
**To:** enquiries@800super.com.sg  
**Subject:** ACCIDENT INVOLVING XE4071H(ALLIANZ) AND SLX5363B AT/ALONG PASIR RIS WAY ON 30/08/2022

**800 SUPER WASTE MGMT PTE LTD**  
**DRIVER: HARISFADZILLAH BIN MOKHTAR**

[By Email Only]

Dear Sir/Madam,

**You Ref: XE4071H**  
**Our Ref: CC4/AIS22008485/Uea3**  
**ACCIDENT INVOLVING XE4071H(ALLIANZ) AND SLX5363B AT/ALONG PASIR RIS WAY ON 30/08/2022**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, Allianz Insurance Singapore Pte. Ltd to deal with the third party claim against your policy.

We have received a claim from SLX5363B against your insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your driver's favour. Therefore, we shall proceed to negotiate for an amicable settlement of the third-party claim at best to avoid further litigation, which would escalate to even more cost.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

As Insurers, they shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. Your intent must be formally expressed to Allianz and acknowledged by Allianz.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to [customerservice@allianz.com.sg](mailto:customerservice@allianz.com.sg) or deliver it by hand to Allianz Customer Care Centre.

This letter should **not** be regarded as a waiver by Allianz of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third-party injury claim(s), we shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact as at 6742 3197 or [chewht@lkkauto.com](mailto:chewht@lkkauto.com).

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

**Company Name** Zoom Autowerks Pte Ltd  
**Company Reg No.** 201725603G  
**Address** 130 Bedok Reservoir Road, #08-1339 Singapore 470130  
**Contact No.** 9450 7920

**PAYNOW Details**

Beneficiary Zoom Autowerks Pte Ltd  
UEN No. 201725603G

**Bank Transfer Details**

Beneficiary Zoom Autowerks Pte Ltd  
Bank Branch OCBC Bedok Branch  
Bank Code 7339  
Branch Code 623  
SWIFT Code OCBCSGSG  
Bank Account No. 623326998001  
Currency SGD  
Remittance Attention To Email [zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

## Claim Audit

| AUDIT TRAIL |                   |                                  |   |                     |
|-------------|-------------------|----------------------------------|---|---------------------|
| No.         | On                | Audit                            | Remarks   | By                  |
| 1           | 31 Aug 2022 16:26 | <b>Clm Dtl Modified</b>          | Claimant's Name: -> CHARLENE ONG LING XUAN. Claimant's ID: -> S7737634H.  | [A] HOW MEI KWAN    |
| 2           | 31 Aug 2022 16:26 | <b>Clm Veh Model Changed</b>     | (205115) KIA CERATO K3 1.6 (A).   | [A] HOW MEI KWAN    |
| 3           | 31 Aug 2022 16:26 | <b>Clm Created</b>               | Reg No: SLX5363B. Acct Date: 2022/08/30. Claim Type: TP. Insurer: Allianz Insurance Singapore Pte. Ltd. (HQ). TP Insurer: HL Assurance Pte Ltd (HQ). Workshop: Zoom Autowerks Pte Ltd (HQ)  | [A] HOW MEI KWAN    |
| 4           | 31 Aug 2022 16:26 | <b>Adj Co Assigned</b>           | LKK Auto Consultants Pte Ltd (HQ):  | [A] HOW MEI KWAN    |
| 5           | 31 Aug 2022 16:26 | <b>Adj Next Rpt Changed</b>      | Next Rpt:Final Rpt.Due Date:2022/09/09  | [A] HOW MEI KWAN    |
| 6           | 31 Aug 2022 16:26 | <b>Adj Mandate Set</b>           | Approved:0.00.Reinsp:Adj decides.   | [A] HOW MEI KWAN    |
| 7           | 31 Aug 2022 16:27 | <b>Adj Adjuster Assigned</b>     | [None] -> MARCUS CHUA   | [A] HOW MEI KWAN    |
| 8           | 28 Sep 2022 12:30 | <b>Clm Registration Modified</b> | Pol No:->SP0001039470.  | [I] Faiz Rosli      |
| 9           | 23 Dec 2022 17:40 | <b>Adj Mandate Request</b>       | Cur.Req:6433.00:Liability: 100% B22. Insured driver hit onto third party parked vehicle. Liability is not in our driver's favour. Please advise if we may proceed DS and any Section 2 Excess. If can do DS, we seek your mandate at \$6,433.00(all | [A] CHEW HSIAO TONG |
| 10          | 20 Jan 2023 21:18 | <b>Adj Next Rpt Changed</b>      | Next Rpt:Final Rpt.Due Date:2022/09/09. Mandate Remarks: Collided w a parked vehicle - Proceed to Offer. No Section 2 Excess.   | [I] Faiz Rosli      |
| 11          | 20 Jan 2023 21:18 | <b>Adj Mandate Set</b>           | Approved:6433.00:Collided w a parked vehicle - Proceed to Offer. No Section 2 Excess.   | [I] Faiz Rosli      |

Date From  
 Date To  
 Audit Type

| ACTIVITY  |
|-----------|
| No record |

| Merimen Billing for this case - Transaction History |                      |                   |          |  |  |          |       |        |
|---|----------------------|-------------------|----------|--|--|----------|-------|--------|
| Bill Ref No   | Bill Date            | Bill Type         | Acc Type | Acc Name                                   | Co Name (Branch)                           | Ref 1    | Ref 2 | Amount |
| 2837096   | 31 Aug 2022 16:26:47 | TP Case (Insurer) | Motor    | Allianz Insurance Singapore Pte. Ltd. (HQ) | Allianz Insurance Singapore Pte. Ltd. (HQ) | SLX5363B |       | xx.xx  |

