



**Teamwork Garage Pte Ltd**  
53 Ubi Avenue 1 #01-23/24 Singapore 408934  
Paya Ubi Industrial Park  
Tel: 6844 2475 Fax: 6844 2474  
Email: [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)  
GST Register No: 201015366H

20<sup>th</sup> February 2023

Our reference: 2208-20

Your reference: 95300MID

**MINDEF**

5 DEPOT ROAD

DEFENCE TECHNOLOGY TOWER B

S(109681)

**Attn: Motor Claims Department**

Dear Sir/ Madam,

Claimant : ALRIC MEP ENGINEERING PTE LTD

Address : 511 YISHUN INDUSTRIAL PARK A S(768768)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **23/08/2022** along **BKE TOWARDS WOODLANDS CHECKPOINT SLIP ROAD MANDAI ROAD** involving our client's vehicle registration number **YP2182P** and vehicle registrations number **95300MID** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

<b>Cost of Repair</b>	<b>:</b>	<b>\$ 4,374.00</b>
<b>Loss of Rental</b>	<b>:</b>	<b>\$ 1,250.00</b>
<b>Total</b>	<b>:</b>	<b>\$5,624.00</b>

A copy of each of the following supporting documents is enclosed:-

- a) Our Client's Accident Report/Police Report;
- b) Driver's IC & Driving License;
- c) Enquire PARF/COE Rebate for Registered Vehicle;
- d) Letter Of Authorisation;
- e) Tax Invoice;
- f) Certificate of Insurance;
- g) Satisfaction of repaired vehicle;
- h) Rental Form & Rental Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,

A handwritten signature in blue ink is written over a circular blue stamp. The stamp contains the text "TEAMWORK GARAGE PTE LTD" around the perimeter and a small star in the center.

Teamwork Garage Pte Ltd

Encl.

## LETTER OF AUTHORIZATION

To MINDEF AND TEAMWORK GARAGE PTE LTD (Third party insurance & Workshop)  
Claimant ALRIC MED ENGINEERING PTE LTD

Dear Sirs,

I/We, ALRIC MED ENGINEERING PTE LTD owner of vehicle no. YP2182P  
hereby authorize my/our repairer, TEAMWORK GARAGE PTE LTD  
act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or  
loss of use ("claim") for my/our vehicle no. YP2182P that was damage pursuant to the  
accident \_\_\_\_\_ which \_\_\_\_\_ occurred \_\_\_\_\_ at/along  
BKE TOWARDS WOODLANDS CHECKPOINT SLIP ROAD MANDAI ROAD  
involving vehicle nos. 95330M10

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies  
pertaining the above mentioned accident due to me/us to my/our repairer/solicitors  
TEAMWORK GARAGE PTE LTD. I/We hereby authorize you to forward and release all  
compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors  
TEAMWORK GARAGE PTE LTD pertaining to above said accident whom I/we  
authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice  
and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the  
personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein  
should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured  
losses claim arising of the subject matter in the action.

Thank you.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ (month) 20 \_\_\_\_\_ (year)

Signature of owner vehicle (claimant): .....

Name of owner of vehicle (claimant) : .....

NRIC Number (claimant): .....



## **DISCHARGE VOUCHER AND INDEMNITY**

Claimant Ref: **2208-20 (YP2182P)**  
IOD No: **CY22/MID95330/230822/0030**

I / We, the undersigned **ALRIC MEP ENGINEERING PTE LTD** DO HEREBY AGREE that payment by the Government of the Republic of Singapore as represented by the Ministry of Defence (hereinafter referred to as the "Government") of the sum of **SGD FOUR THOUSAND NINE HUNDRED SEVENTY FOUR ONLY (S\$4,974.00)** shall be the full and final settlement of all claims (other than Personal Injury Claims) howsoever arising out of or in connection with the damages caused to my/our vehicle no. **YP2182P**, in an accident involving Government vehicle no. **MID95330** on **23/08/2022** at/ along **BKE TWDS WOODLANDS CHECKPOINT SLIP ROAD MANDAI ROAD.**

I/ We hereby authorize you to make payment in favour of **TEAMWORK GARAGE PTE LTD.**

I/ We agree that the payment is made without any admission of liability on the part of the Government or any agent or servant of the Government, I/We declare that I/We have no further claim whatsoever against the Government or any agent or servant of the Government in respect of the abovementioned incident and hereby give the Government a full and final discharge in respect of any liability or liabilities (Excluding Personal Injury Claims) which may arise out of the aforesaid accident.

I/We also declare that I am/We are the person entitled to receive the above compensation and hereby undertake to indemnify the Government against any claim made or which may be made by any person in connection with this matter.

Date: \_\_\_\_\_

Signature of Claimant (with company stamp if applicable): \_\_\_\_\_

Name of Claimant: Yu Peishan (Admin Manager)

If the Claimant is a Company or Firm, Name and Designation

Of the person signing on behalf of the Company or Firm.

Signature of Witness: \_\_\_\_\_

Name and Designation of Witness: \_\_\_\_\_



**Bill To:**

MINDEF  
 5 DEPOT ROAD  
 DEFENCE TECHNOLOGY TOWER B  
 SINGAPORE 109681

# Tax Invoice

Invoice number : TI-10195  
 Date : 20/2/2023  
 Terms : C.O.D.  
 Vehicle number : YP2182P  
 Make / Model : MITSUBISHI CANTER

Description	Amount (S\$)
ACCIDENT INVOLVING YP2182P / 95330MID ON 23/08/2022 @ BKE TOWARDS WOODLANDS CHECKPOINT SLIP ROAD MANDAI ROAD  INCLUSIVE OF SUPPLYING PARTS , LABOUR , PANEL BEATING AND SPRAY PAINTING  LUMP SUM REPAIR	\$4,050.00
Thank you for your business and have a nice day !	

Reference : 2208-20	Subtotal	\$4,050.00
* Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD	Add: GST 8%	\$324.00
PAYNOW UEN: 201015366H	Total Inc GST 8%	\$4,374.00
** Please ensure that your vehicle is of good condition upon the point of collection.	Less: Deposit	\$0.00
E. & O. E	Balance Due	\$4,374.00




TEAMWORK GARAGE PTE LTD

CUSTOMER'S SIGNATURE

# K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com  
Biz Reg. No.: 53208965X

No.: 4599

## OFFICIAL RECEIPT

Date: 20 FEB 2023

Received from ALRIC MEP ENGINEERING PTE LTD

The Sum of Dollars ONE THOUSAND TWO HUNDRED AND FIFTY  
DOLLARS ONLY

Being payment of GBF2090X 25/08/2022 - 30/08/2022

\$ 1250

K & t Cars



Cheque No.: \_\_\_\_\_

Authorised Signature

# K & t Cars

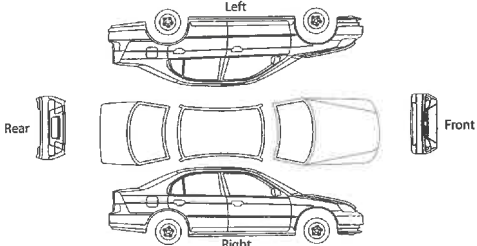
53 Ubi Ave 1 #01-23 Paya Ubi Ind Park  
Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228  
Email: kntcars@gmail.com  
Biz Reg. No.: 53208965X

## VEHICLE RENTAL AGREEMENT

NO.: KT-05731

Veh. No.: <u>GBF2090X</u>	Replace Veh. No.: <u>YP2182P</u>
Veh. M / M: <u>toyota dyna</u>	Replace Veh. M / M: <u>mitsubishi canter</u>

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER DRIVER'S PARTICULAR	
Name: <u>AKIC MEP ENGINEERING PTE LTD</u>		Name: <u>munusamy jothi selvam</u>	
Address:		Address: <u>511 Yishun industrial park A</u> <u>S(768768)</u>	
I/C: <u>200206245W</u>	D.O.B:	I/C: <u>G2813140W</u>	D.O.B: <u>17/06/1995</u>
Contact:	Pass Date:	Contact: <u>89020896</u>	Pass Date: <u>25/07/2019</u>

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	

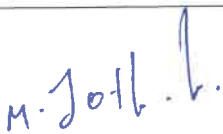


RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	<u>25/08/2022</u>		Date In	<u>30/08/2022</u>	
Time Out			Time In	<u>1350</u>	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES					PETROL / DIESEL LEVEL					
Daily	@ \$	250	5 Days @	\$ 1250	OUT	E	¼	½	¾	F
Weekly	@ \$		Wks @	\$						
Monthly	@ \$		Mth @	\$	IN	E	¼	½	¾	F
Hours	@ \$		Hrs @	\$						
*Inclusive of additional charges (if any)			Amt payable*	\$ 1250	Petrol Charges		YES	NO	AMT: _____	
					CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST					Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:					Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

### IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
<u>M. Jothi. L.</u>  Signature of hirer / driver (company stamp if any)	  For and on behalf of K & t CARS (authorised signature only)



Re: [SEEK MANDATE] - Your Ref: CY22/MID95330/230822/0030 // LKK Ref : CC2/MIDA22008153/Tpq2

EDWIN KANG WEE HUAT (MINDEF) <KANG\_Wee\_Huat\_Edwin@defence.gov.sg>

Wed 22/3/2023 10:12 AM

To: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>  
Cc: HO AIK SENG, DENNIS (MINDEF) <HO\_Aik\_Seng\_Dennis@defence.gov.sg>; SHETH AADIT SACHIN (MINDEF) <Sheth\_Aadit\_Sachin@defence.gov.sg>; Olivia Lau (LKKAuto) <olivialau@lkkauto.com>

Message Classification: Official Open  
Ok pls proceed

Sent from [Outlook for Android](#)

**From:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>  
**Sent:** Friday, March 3, 2023 3:58:20 PM  
**To:** EDWIN KANG WEE HUAT (MINDEF) <KANG\_Wee\_Huat\_Edwin@defence.gov.sg>  
**Cc:** HO AIK SENG, DENNIS (MINDEF) <HO\_Aik\_Seng\_Dennis@defence.gov.sg>; SHETH AADIT SACHIN (MINDEF) <Sheth\_Aadit\_Sachin@defence.gov.sg>; Olivia Lau (LKKAuto) <olivialau@lkkauto.com>  
**Subject:** [SEEK MANDATE] - Your Ref: CY22/MID95330/230822/0030 // LKK Ref : CC2/MIDA22008153/Tpq2

Your ref: **CY22/MID95330/230822/0030**  
LKK ref : CC2/MIDA22008153/Tpq2

Dear Sirs,

**ACCIDENT INVOLVING MID95330 AND YP2182P ON 23/08/2022**

We refer to the above matter.

We are of the view our SAF driver is at fault as his vehicle had encroached into third party’s lane and collided with third party lorry.

We would like to seek your approval to negotiate and settle with civilian repairer.

The summary is as follows: -

	Pre-Repair Estimated Amount (by workshop)	Claimed Amount	Mandate Amount
1. Cost of Repair (with GST)	\$ 15,253.44	\$ 4,374.00	\$ 4,374.00 (\$4,050.00 + 8%GST)
2. Loss of RENTAL (5days x \$250.00)	\$ 1,250.00	\$ 1,250.00	\$ 750.00 (5days x \$150.00)
<b>Total</b>	<b>\$ 16,503.44</b>	<b>\$ 5,624.00</b>	<b>\$ 5,124.00</b>

Enclosed herewith : -

- LKK Survey Report & Photos – YP2182P.
- LOD – YP2182P
- SAF Report & Photos - MID95330

**Kindly let us have your approval / instruction.**

Best Regards,  
**Hsiao Tong, Chew (Ms)** | Case Handler  
**LKK Auto Consultants Pte Ltd**  
Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |



HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

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