

INS. CASE OWNER:

ASSIGNMENTSurveyor: **XING GUO QIANG**DOI: **17/08/2022**Date / Time : **17/08/2022**

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : **SJC 9661Z**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$_____ D.O.A : **17/08/2022 05:00**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____

(V/L: YES / NO)

Insured Liability : _____ %

Final ? Yes / No

SHC 7872TINSRS:
WSP: **CDGE**
Tel : **LOYANG**
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date	Created By	DATE / PIC
SHC 7872T -	CC3/FCI14020722/Ktbk3 07/11/2014 SHD 571C SHC 7872T 23/07/2014 10/11/2014 CL	Non-Reporting ltr (1st):	
	CS/FCI16020576/T1qh3q2 09/01/2017 SJD 6286M SHC 7872T 25/10/2016 11/01/2017 CGY	Non-Reporting ltr (2nd):	
	CS3/FCI17000068/T1qbm2 15/03/2017 SGS 1926P SHC 7872T 02/01/2017 15/03/2017 SGL	Non-Reporting ltr (3rd):	
	NBA/AIG16020337/Y 25/10/2016 TAN CHIN HUI(CHEN ZHENHUI) SJD 6286M SHC 7872T 25/10/2016 31/10/2016 RBA	Notification ltr (if non-pickup):	
	NS/INC17003753/H1qh3m2 14/03/2017 SHC 7872T SGY 7353X 21/02/2017 17/03/2017 SGL		
SJC 9661Z - X		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐
		After call ltr to OI:	☐
		Authorisation To Act:	☐
		Release Voucher:	☐
		Final Repair Bill:	☐
		Car Rental Invoice:	☐
		Towing Invoice	☐
		LTA / GIA :	☐
		Medical Bill:	☐
		PIR:	☐
		Mandate/Reject Instruction:	☐
		LOD	☐
		Payment Breakdown Form:	☐
		Post-Repair Photos:	☐
		Others:	☐
PRELIMINARY ADVICE	Date/Time: _____ Sent By: _____		
FINALIZATION	Date/Time: _____ Confirm with: _____ Confirm by: _____		
Repair Cost: L/Sum	S\$ 1,575.00 (2 days) Reduction: 7 %	Email ☐	Call ☐
FINAL SETTLEMENT	Date/Time: 27/03/2023 Confirm with Catherine	Email ☒	Call ☐
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 27	If NO or B 28, Ass. Lia :	
Repair Cost: with GST	S\$ 1,685.25		
Loss of Rental (LOR):	S\$ 252.94 (2 days) @\$126.47		
Loss of Use (LOU):	S\$ (\$ x days)		
Loss of Income (LOI):	S\$ 100.00 (\$ 50 x 2 days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☒	[Tick only one]		
GIA/LTA Search	S\$ 2.00		
Medical:	S\$	1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$ (e.g. Tow/ Independent)	2) Report Format: TP	
Legal Cost	S\$	3) Survey fee: \$400	
Total:	S\$ 2,040.19 Global Sum S\$:		
FINAL PAYMENT	Date/Time: _____ Confirm with: _____ Email ☒ Call ☐		
Payee 1:	S\$ 2,040.19 Name 1: COMFORTDELGRO ENGINEERING PTE LTD		
Payee 2: (Strike if N.A.)	S\$ Name 2:		
Payee 3: (Strike if N.A.)	S\$ Name 3:		