

INS. CASE OWNER:

ASSIGNMENTSurveyor: **KENNETH**DOI: **11/08/2022**Date / Time : **11/08/2022**Registered in Merimen: **15/08/2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **GBK 4104B**

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ _____ D.O.A : **10/08/2022**

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No****SMX 3266A**INSRS:
WSP: **TRANS-CAB**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Reference Entry	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	STA	Created By	DATE / PIC
	CC4/III21001266/Kps3q2	06/09/2021	SMX 3266A	SMV 495K	23/01/2021	07/09/2021	LSL1		
	CC4/LPC21010265/Kes3q2	06/12/2021	SMX 3266A	GBF 6665L	04/10/2021	LSL1			
	GBK 4104B - X								
	Non-Reporting ltr (1st):								
	Non-Reporting ltr (2nd):								
	Non-Reporting ltr (Final):								
	Notification ltr (if non-pickup):								
	Call OI:								
	After call ltr to OI:								
	Documentation Check List:								
	Handler								
	Typist								
	Notification ltr (if non-pickup)								
	After call ltr to OI:								
	Authorisation To Act:								
	Release Voucher:								
	Final Repair Bill:								
	Car Rental Invoice:								
	Towing Invoice								
	LTA / GIA :								
	Medical Bill:								
	PIR:								
	Mandate/Reject Instruction:								
	LOD								
	Payment Breakdown Form:								
	Post-Repair Photos:								
	Others:								
PRELIMINARY ADVICE									
Date/Time:					Sent By:				
FINALIZATION									
Date/Time:					Confirm with:		Confirm by:		
Repair Cost:	S\$	(days)		Reduction:		%	Email		Call
FINAL SETTLEMENT									
Date/Time:					Confirm with		Email Call		
Final Liability:	%	(Agreed / Assessed)		BOLA S/N No. :		If NO or B 28, Ass. Lia :			
Repair Cost:	S\$								
Loss of Rental (LOR):	S\$	(days)							
Loss of Use (LOU):	S\$	(\$ x days)							
Loss of Income (LOI):	S\$	(\$ x days)							
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]					
GIA/LTA Search	S\$								
Medical:	S\$								
Disbursement:	S\$	(e.g. Tow/ Independent)		1) Claim status: Normal/Reject/Private Settle					
Legal Cost	S\$	2) Report Format:							
		3) Survey fee:							
Total:	S\$	Global Sum S\$:							
FINAL PAYMENT									
Date/Time:					Confirm with:		Email Call		
Payee 1:	S\$	Name 1:							
Payee 2: (Strike if N.A.)	S\$	Name 2:							
Payee 3: (Strike if N.A.)	S\$	Name 3:							