



# CITY AUTO PTE LTD

BLK 8, SIN MING IND. ESTATE, #01-60/62, SIN MING ROAD, SINGAPORE 575643.

TEL: 6453 1235, 6452 0850 FAX: 6453 7944

24hrs Towing Services Tel: 9823 9898

Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

Yr ref : YP8947K

Our ref: JO202208-0186

WITHOUT PREJUDICE

Dear Sir/Mdm,

**CHINA TAIPING INSURANCE (S) PTE LTD**

**NO. 3**

**ANSON RD**

**SPRINGLEAF TOWER**

**SINGAPORE 079909**

**Accident involving YP8947K and SLW5983S on 02/08/2022**

We refer to the above said accident.

We enclosed herewith relevant documents as stated below:-

- 1) Letter of authorization
- 2) GIA search receipt
- 3) Rental agreement receipt

As instructed, we are claiming the following as stated below:-

1) Cost of repair	\$	11,103.41
2) Loss of Rental (5days x \$ 128.40)	\$	642.00
3) GIA search fee	\$	2.00
<b>Total</b>	<b>\$</b>	<b>11,747.41</b>

We do not have the survey report and photographs as our client's motor vehicle was surveyed by your appointed surveyor.

Please kindly let us know whether you are prepared to settle our client's claim & we look forward to hear from you soonest.

Thanks & regards

Vronica Law (Claim dept.)

Tel: 6453 1235

Fax: 6453 7944

Email: [cityauto@singnet.com.sg](mailto:cityauto@singnet.com.sg)



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## RE: LETTER OF AUTHORIZATION

Name of owner: QUEK MIN KIEN NRIC: SXXXX601Z  
Address: APT BLK 101 COMMONWEALTH CRESCENT # 06-124 (S) 140101  
Name of Driver: SEAH SEOW HOK NRIC: SXXXX211H  
Address: APT BLK 101 COMMONWEALTH CRESCENT # 06-124 (S) 140101  
Accident on 02/03/2022 Involving YP 8947K AND SLW5983S  
At/along TIO CHU KANG RD MAIN ENTRANCE SPACE @ KAYAH

In consideration of City Auto Pte Ltd, repair my/our Motor Vehicle TOYOTA HARRIER  
at my/our request I/We the above owner of Motor Vehicle No: SLW5983S do authorize  
them to demand claims, settle and received whatever amount payable by the Insurance Co or Third Party  
or to commence legal proceeding if necessary in my/our name for the cost or repair and the loss of  
use/rental, etc and to any of there appointed solicitors to act for me/us in respect of the said  
accident/claim and all amounts claimed or settled shall be belong to them absolutely. I/We further  
authorize them to give an absolute discharge on my/our behalf.

I/We hereby authorize City Auto Pte Ltd, my/our repairer to give further instruction on my/our  
behalf concerning the said claim and such, all future correspondence should be addressed to the  
said firm/co.

My/Our repairer authorize to receive on my/our behalf monies claims, correspondence and give a  
valid discharge voucher or any other documents in connection with this on my/our behalf and for  
me/us.

I/We further agree to fully co-operate and attend all court hearing that are necessary and subject  
to prosecution and claim maintained by City Auto Pte Ltd.

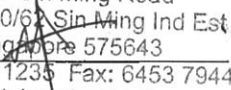
I/We further agree to undertake to indemnify them against my/our claim for the cost which arises  
therewith.

In the event that my/our unsuccessful claim, I/We undertake to pay the repairer for the cost of  
repairs to my motor vehicle.

Owner Signature: 

Name: \_\_\_\_\_

Date: \_\_\_\_\_

CITY AUTO PTE LTD  
Blk 8 Sin Ming Road  
#01-58/60/62 Sin Ming Ind Est.  
Witness Signature:   
Tel: 6453 1235 Fax: 6453 7944  
(Claims Section)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

INSURER ENQUIRY

Find insurer

Vehicle reg. no.

YP8947K

Date of Accident

02/08/2022

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance

China Taiping Insurance (Sing...

Period of Insurance

05/06/2022 - 04/06/2023

Requested By

Jason Quak (City Auto Pte Ltd)

Requested Date

02/08/2022 16:27

Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

## VEHICLE HIRING AGREEMENT

### HIRER'S PARTICULARS

Name (as in I/C) *Seah Seow Hor*  
NRIC/Passport No: *[REDACTED]* Date of Birth: *[REDACTED]*  
Address: *BK 101 Commonwealth* Age: *[REDACTED]*  
*(Rescent # 06-124 S( 140101 )*  
Name & Address of Employer  
Occupation Driving Exp:  
Driving Licence No: *[REDACTED]* Passed Date  
D/L Type: Local/Int'l/Others:

### DRIVER'S PARTICULARS

Name (as in I/C)  
NRIC/Passport No: *[REDACTED]* Date of Birth: *[REDACTED]*  
Address: Age: *[REDACTED]*  
S( )  
Occupation Driving Exp: Yrs  
Driving Licence No: *[REDACTED]* Passed / Expiry Date:  
D/L Type: Local/Int'l/Others: Contact No: *[REDACTED]*

Hirer's Own Vehicle No: <i>SLND1835</i>		Replace Veh No:	
Loan Vehicle No: <i>SM 760 B</i>		VR No:	
Make & Model: <i>S4000</i>		Auto/Manual Group:	
CHARGES : \$ cts			
Daily	\$	day @ \$	Per day
Weekly/Monthly	week @ \$	Per week/Monthly	
Others			
CDW/PAI	@ \$	Per day/Monthly	
Delivery/Collection Svc			
GST			
OR No:	(A) SUB-TOTAL	\$	cts
Petrol Level	OUT	E	1/4 1/2 3/4 F
Surcharge	IN		
First km FREE per day		GST	
Excess mileage is chargeable at cents per km		TOTAL CHARGES	

NON WAIVER EXCESS (Subject to GST): \$ *5000*

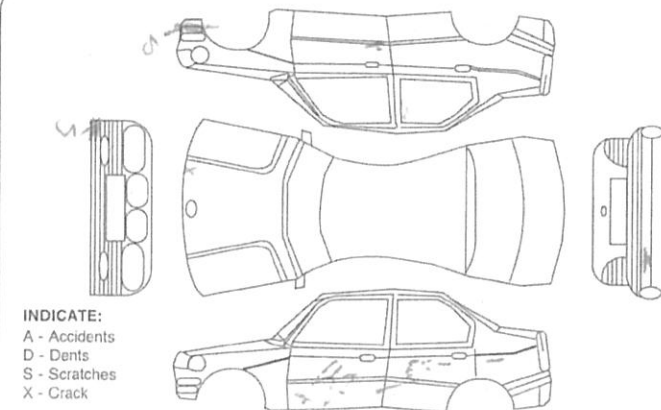
### ACCESSORIES CHECK

- ☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge  
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature :

Additional Driver's Signature :

SINGAPORE Use Only



I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

### IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$300 - \$500.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
3/8/22	13:50PM		ANNA	

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
8/8/22	1200	13221	ANNA	

Hirer's/Driver Signature

Hirer's/Driver Signature

# TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
SEAH SEOW HOR BLK 101 COMMONWEALTH CRESCENT #06-124 SINGAPORE 140101

DATE	INVOICE NO.
15/8/2022	A 45075

V202203-00760

DESCRIPTION	VHA NO.	DUE DATE	VEH NO.
	A 45075	15/8/2022	SMP 760 B
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 03 AUGUST 2022 TO 08 AUGUST 2022 YOUR REF : SLW 5983 S	5	120.00	600.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Paynow UEN: 200106276D Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG  All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal	\$600.00	
	GST @ 7%	\$42.00	
	<b>TOTAL</b>	<b>\$642.00</b>	

**BKW Rent-A-Car Pte Ltd**  
120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg  
A subsidiary of BKW Automobile Pte Ltd



**bizSAFE**