

## Shiau Chan (LKKAuto)

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**From:** Admin-D (LKKAuto)  
**Sent:** Thursday, 11 August 2022 12:14 PM  
**To:** 'Diana Tay'; assignments; SUR  
**Subject:** RE: TP CASES FARMED OUT TO LKK ON 02/08/2022

Dear Diana,

Received with thanks.

Best Regards,

Yan | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Diana Tay <Diana.Tay@income.com.sg>  
**Sent:** Thursday, 11 August 2022 11:49 AM  
**To:** Yan (LKK Auto) <admin-d@lkkauto.com>; assignments@lkkauto.com; 'SUR' <sur@lkkauto.com>  
**Subject:** RE: TP CASES FARMED OUT TO LKK ON 02/08/2022

Classification: *Restricted*

Hi Yan,

Please refer below.

Thank you

**Diana Tay**

Admin Assistant

Operations, Motor & Personal Lines

T +65 6430 7961



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**From:** Yan (LKK Auto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>  
**Sent:** Thursday, 11 August 2022 11:21 am  
**To:** Diana Tay <[Diana.Tay@income.com.sg](mailto:Diana.Tay@income.com.sg)>; [assignments@lkkauto.com](mailto:assignments@lkkauto.com); 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: TP CASES FARMED OUT TO LKK ON 02/08/2022

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Dear Diana,

Kindly provide updated OIC for the case below.

Thank you.

Best Regards,

Yan | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

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**From:** Yan (LKK Auto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Wednesday, 3 August 2022 9:45 AM

**To:** 'Diana Tay' <[Diana.Tay@income.com.sg](mailto:Diana.Tay@income.com.sg)>; [assignments@lkkauto.com](mailto:assignments@lkkauto.com); 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Subject:** RE: TP CASES FARMED OUT TO LKK ON 02/08/2022

Dear Diana,

Noted with thanks.

Best Regards,

Yan | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

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**From:** Diana Tay <[Diana.Tay@income.com.sg](mailto:Diana.Tay@income.com.sg)>

**Sent:** Tuesday, 2 August 2022 8:09 PM

**To:** Yan (LKK Auto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; [assignments@lkkauto.com](mailto:assignments@lkkauto.com); 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Subject:** RE: TP CASES FARMED OUT TO LKK ON 02/08/2022

Classification: *Restricted*

Hi Yan,

Resend with update on OIC and claim number.

Please cancel SNB 845C survey.

Thank you

**Diana Tay**

Admin Assistant

Operations, Motor & Personal Lines

T +65 6430 7961

 **income**  
made yours

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**From:** Yan (LKK Auto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Tuesday, 2 August 2022 5:46 pm

To: Diana Tay <[Diana.Tay@income.com.sg](mailto:Diana.Tay@income.com.sg)>; [assignments@lkkauto.com](mailto:assignments@lkkauto.com); 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
 Subject: RE: TP CASES FARMED OUT TO LKK ON 02/08/2022

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Dear Diana,

Thank you for the assignment.

As spoken, according to the repairer owner of SNB 845C withdraw claim from their workshop.

Kindly advise. Thank you.

Best Regards,

Yan | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**From:** Diana Tay <[Diana.Tay@income.com.sg](mailto:Diana.Tay@income.com.sg)>  
**Sent:** Tuesday, 2 August 2022 9:17 AM  
**To:** [assignments@lkkauto.com](mailto:assignments@lkkauto.com)  
**Subject:** TP CASES FARMED OUT TO LKK ON 02/08/2022

Classification: *Restricted*

Dear LKK,

Please assist to survey the following vehicles as per Mr Toh's instruction :-

SN	OIC	Claim No.	Appt Type	Survey Date	Vehicle	WorkShop Name	WorkShop Address	WorkShop Contact	Survey Type	OIV	DOA
1	Jeff Lin	MT/1182497-001	TP	2/8/2022	SMG2515C	AUTO MEGA MALL PTE LTD	8 Kaki Bukit Avenue 4 #02-13 Premier@Kaki Bukit Singapore 415875	Mr. DERRICK ENG / 8666 9659	Physical Survey	SMM5006D	30/07/2022
2	Chester Chong	MT/1182483-002	TP	2/8/2022	S4562CD	HD PERFECT AUTOWORK PTE LTD	8 KAKI BUKIT AVENUE 4 #08-09 PREMIER @ KAKI BUKIT SINGAPORE 415875	Irene / 8297 9787	Physical Survey	SMG9815R	30/07/2022
3	LKK		TP	2/8/2022	SNB845C	SV AUTOWORKS PTE LTD	8 KAKI BUKIT AVE 4 #02-24 SINGAPORE 415875	Ms Low / 6242 4328	Physical Survey		

4	Chryllis Quah	MT/1182267-002	TP	2/8/2022	SKP5671R	Asia Motorsports Solution Pte Ltd	15 Kaki Bukit Road 4, #01-05/53, Bartley Biz Centre	Ah Loong / 81006840	Physical Survey	SKS9979L	29/07/2022
5	Fiona Shen	MT/1182168-002	TP	2/8/2022	SFF8073J	ZOOM AUTOWERKS PTE LTD	15 KAKI BUKIT ROAD 4, BARTLEY BIZ CENTRE, #01-53	Elin Cai / 9450 7920	Physical Survey	SJS3469T	28/07/2022
6	Helena Tan	MT/1182056-002	TP	2/8/2022	GY270Y	ZOOM AUTOWERKS PTE LTD	15 KAKI BUKIT ROAD 4, BARTLEY BIZ CENTRE, #01-53	Elin Cai / 9450 7920	Physical Survey	SKE6151B	27/07/2022

**Please contact workshops.**

Please revert to officer-in-charge after survey.

**Diana Tay**

Admin Assistant  
Operations, Motor & Personal Lines

T +65 6430 7961



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