

INS. CASE OWNER:

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : 21/07/2022Registered in Merimen: 21/07/2022**Pre-assign / CCU / FTE**Insured Vehicle No. : SJR 2909C

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ _____ D.O.A : 20/07/2022 12:50Place of Accident : BALESTIER ROAD NEAR JUNCTION WITH KIM KEAT ROAD

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No**SJV 671DINSRS:
WSP: Tropical Success
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	Customer Name	Vehicle No.	TP Vehicle No.	Accident Date	Close Date	STAGE	DATE / PIC
SJV 671D - Reference Entry Date	NA/FWD17016601/r3 28/08/2017	YAP HOY MENG SJV 671D SLN 6128K	27/08/2017	31/08/2017	BBW	Non-Reporting ltr (1st):	
SJR 2909C - Reference Entry Date	CA/AIG09014275/s1 26/06/2009	LI YUN SJR 2909C XD 2563Z	25/06/2009	30/06/2009	S	Non-Reporting ltr (2nd):	
CC3/AIG15006696/H1pm3c2 23/09/2015	SHD 3532X SJR 2909C	18/04/2015	28/09/2015	5 BP		Non-Reporting ltr (Final):	
						Notification ltr (if non-pickup):	
						Call OI:	
						After call ltr to OI:	
						Documentation Check List:	
						Handler	Typist
						Notification ltr (if non-pickup)	☐
						After call ltr to OI:	☐
						Authorisation To Act:	☐
						Release Voucher:	☐
						Final Repair Bill:	☐
						Car Rental Invoice:	☐
						Towing Invoice	☐
						LTA / GIA :	☐
						Medical Bill:	☐
						PIR:	☐
						Mandate/Reject Instruction:	☐
						LOD	☐
						Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:				Post-Repair Photos:	☐
						Others:	☐
FINALIZATION	Date/Time:	Confirm with:				Confirm by:	
Repair Cost:	\$S	(days)	Reduction:	%	Email	☐	Call ☐
FINAL SETTLEMENT	Date/Time:	Confirm with				Email	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :				If NO or B 28, Ass. Lia :	
Repair Cost:	\$S						
Loss of Rental (LOR):	\$S	(days)					
Loss of Use (LOU):	\$S	(\$ x days)					
Loss of Income (LOI):	\$S	(\$ x days)					
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LOI ☐	[Tick only one]			
GIA/LTA Search	\$S						
Medical:	\$S						
Disbursement:	\$S	(e.g. Tow/ Independent)				1) Claim status: Normal/Reject/Private Settle	
Legal Cost	\$S					2) Report Format:	
						3) Survey fee:	
Total:	\$S	Global Sum \$S:					
FINAL PAYMENT	Date/Time:	Confirm with:				Email	Call ☐
Payee 1:	\$S	Name 1:					
Payee 2: (Strike if N.A.)	\$S	Name 2:					
Payee 3: (Strike if N.A.)	\$S	Name 3:					