

INS. CASE OWNER:

ASSIGNMENTSurveyor: ADRIAN

DOI: _____

Date / Time : 19/07/2022Registered in Merimen: 19/07/2022**Pre-assign / CCU / FTE**Insured Vehicle No. : SDT 5995T

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ _____ D.O.A : 17/07/2022 00:53Place of Accident : Tampines Ave 10 & Tampines Ave 9, Singapore

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No**SMN 4911SINSRS:
WSP: GREEN FOREST
Tel : AUTOMOBILE
Liability: PTE LTD
RMKS:INSRS:
WSP: _____
Tel : _____
Liability : _____
RMKS:INSRS:
WSP: _____
Tel : _____
Liability : _____
RMKS:INSRS:
WSP: _____
Tel : _____
Liability : _____
RMKS:

Date/ Time		STAGE	DATE / PIC
<u>SMN 4911S - X</u>		Non-Reporting ltr (1st):	
<u>SDT 5995T - Reference Entry</u>	<u>Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date Created By</u>	Non-Reporting ltr (2nd):	
<u>NA/HSB12015345/e1</u>	<u>07/08/2012 LIM HONG HOW SDT 5995T SJK 976H 04/08/2012 29/08/2012 NBS</u>	Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time: _____ Sent By: _____	Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
FINALIZATION	Date/Time: _____ Confirm with: _____ Confirm by: _____		
Repair Cost:	S\$ (_____ days) Reduction: _____ %	Email ☐ Call ☐	
FINAL SETTLEMENT	Date/Time: _____ Confirm with _____ Email ☐ Call ☐		
Final Liability:	% (Agreed / Assessed) BOLA S/N No. : _____	If NO or B 28, Ass. Lia :	
Repair Cost:	S\$		
Loss of Rental (LOR):	S\$ (_____ days)		
Loss of Use (LOU):	S\$ (\$ _____ x _____ days)		
Loss of Income (LOI):	S\$ (\$ _____ x _____ days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search	S\$		
Medical:	S\$	1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$ (e.g. Tow/ Independent)	2) Report Format:	
Legal Cost	S\$	3) Survey fee:	
Total:	S\$	Global Sum S\$:	
FINAL PAYMENT	Date/Time: _____ Confirm with: _____ Email ☐ Call ☐		
Payee 1:	S\$ Name 1: _____		
Payee 2: (Strike if N.A.)	S\$ Name 2: _____		
Payee 3: (Strike if N.A.)	S\$ Name 3: _____		