

Xin Hua Workshop Pte Ltd
Letter of Demand

Our Ref: SMT 6358 U

17-Nov-2022

India International Ins Pte Ltd
64 Cecil Street
#04, #05, IOB Building
Singapore 049711

Dear Sir/Mdm:



**ACCIDENT INVOLVING SMT6358U AND SMZ4822C ON 15-JUL-2022 AT ALONG PIE
TOWARDS CHANGI AIRPORT BEFORE CTE**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses
sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					<u>Amount</u>
Repair Costs					\$ 8,346.00
Loss of Rental	\$150.00	X	13	days	\$ 1,950.00
Loss Of Use	\$0.00	X	0	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 10,303.45

Please look into our client claims and let us hear from you shortly.

Thank you

Kerry Tan
Xin Hua Workshop Pte Ltd
Tel : 8399 6267
email : xinhuaworkshop@gmail.com

XIN HUA WORKSHOP PTE LTD
REG: 201838521G



LETTER OF AUTHORIZATION

Accident involving my vehicle SMT 6358 U & SMZ 4822 C on 15/7/2022 at along _____
PIE towards Changi Airport before CTE

I/We, Lee Jye, owner of vehicle no. SMT 6358 U hereby authorize
XIN HUA WORKSHOP PTE LTD to proceed with the repair for my vehicle SMT 6358 U which was
damaged in the above accident.

I/We further authorize **XIN HUA WORKSHOP PTE LTD** to claim against the driver and/or the owner of the
other vehicle(s) involved in the said accident for the repair cost and the loss of use/rental, and etc of my
vehicle on my behalf and for the own benefit.

You are further authorized to appoint your solicitor and give instruction in my name for the purpose of
seeking recovery of the said cost of repairs and the loss of use/rental, and etc.

I further authorize you and/or your representative(s) to sign all and any documents including but not limited to
Release Forms and Discharge Vouchers, so as to effect settlement of the repair costs, loss of use/rental and
etc, as well as legal fee and all disbursements related thereof.

I hereby undertake to co-operate with you and render you all the assistance (Including the re-inspection of
my vehicle an being a witness at trial) that may be necessary for you to recover the cost of repairs and the
loss of use of my vehicle against any party.

A handwritten signature in blue ink, appearing to read 'Lee Jye', is written over a faint, stylized outline of a car.

Owner Signature / Company Stamp / Date

Name : Lee Jye
NRIC : S1740997 B
HP Tel : 9819 0309
Address : 10 Stirling Road
#22-04 S148954

EXPRESS SETTLEMENT

DISCHARGE VOUCHER **III- Direct Settlement (PODS)**

India Ref: MFL2022D0003748

Claimant Ref: SMT6358U

We/I, XIN HUA WORKSHOP PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK Auto Consultants Pte Ltd (name of Surveyor) with respect to the amount claimed for S\$ 8,346.00 (repair cost), S\$ 700.00 (loss of ~~use~~/rental), S\$ 7.45 (search fee), vehicle no. SMT6358U that was damaged pursuant to the accident which occurred on 15/07/2022 (date) at PIE (location) involving vehicle no. SMZ4822C (insured vehicle). This is pursuant to the inspection conducted on 19/07/2022 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner LEE JYE ("the third party claimant") of vehicle no. SMT6358U to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SMT6358U (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 9,053.45 to XIN HUA WORKSHOP PTE LTD.

Dated this 8 day of March 2023

CLAIMANT:

Signature: _____

Name: _____

NRIC: _____

Address: _____

Nationality: _____

Occupation: _____

Signed by "the workshop" (with chop)

Xin Hua Workshop Pte Ltd

201838521G

23 Kaki Bukit Ave 4,
#04-01, S(415433)

WITNESS:

Signature: _____

Name: _____

NRIC: _____

Address: _____

Nationality: _____

Occupation: _____

Signed by appointed Surveyor

LKK Auto Consultants Pte Ltd

199607198R

51 Ubi Avenue 1

#01-25 Paya Ubi Ind. Park S(408933)

"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"

Tax Invoice

BILL TO
India International Insurance Pte Ltd
64 Cecil Street #04, #05
IOB Building
049711

INVOICE	XHW-INV-230094
DATE	09/03/2023
TERMS	Net 30
DUE DATE	08/04/2023

DESCRIPTION	AMOUNT
SMT 6358 U - Toyota Landcruiser Date of Accident: 15/7/2022 Lump Sum Repair for Third Party Claim	7,800.00


All cheque payments should be crossed and made payable to "XIN HUA
WORKSHOP PTE LTD"
Please indicate the invoice no. on the reverse side


SUBTOTAL	7,800.00
GST TOTAL	546.00
TOTAL	8,346.00
BALANCE DUE	S\$8,346.00

GST SUMMARY

	RATE	GST	NET
GST @ 7%		546.00	7,800.00

Transfer the amount to the business account below.


Kerry Tan



Auto Star Automotive Pte Ltd
23 Kaki Bukit Ave 4
04-01
Singapore 415933
autostar.automotive@yahoo.com
Company Registration No. 202029008Z



ADDRESS

Lee Jye
10 Stirling Road,
#22-04,
Singapore 148954

Invoice 1219

DATE 26/07/2022

DESCRIPTION

AMOUNT

SKN 2243 Z - Toyota Wish
Rental Period: 15/7/2022 - 26/7/2022
\$150 x 13 days
(Replacement Vehicle: SMT 6358 U)

1,950.00

Cheque should be crossed and made to Auto Star Automotive
Pte Ltd or E-transfer A/C: 601-304835-001 OCBC Bank.

TOTAL

S\$1,950.00

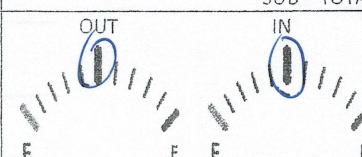
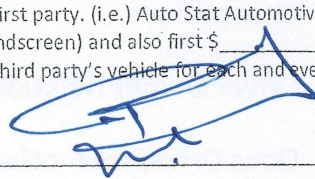
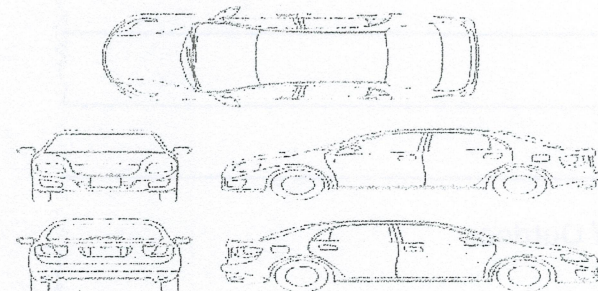
Accepted By

Accepted Date

We appreciate your business and look forward to serve you again soon.

AUTO STAR

VEHICLE RENTAL AGREEMENT

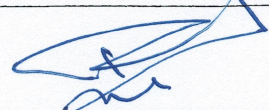
HIRER'S PARTICULAR		Veh No: <u>SKH 2243Z</u>		Replace Veh No: <u>SKH 6358U</u>																					
Name: (as in I/C) <u>Lee Jye</u>		Mileage Out:		Mileage Out:																					
NRIC / Passport No.: <u>S174 0997B</u>		Make & Model <u>Toyota Wish</u>		Make & Model																					
Address (Res): <u>10 Stirling Road #22-04, SC 1A8954</u>		Auto / Manual		Auto / Manual																					
Name & Address of Employer:		OUT: Date <u>15/17/2022</u>		OUT: Date																					
Occupation: _____ Driving Exp: _____		OUT: TIME <u>10pm</u>		OUT: TIME																					
D/L No: _____ D/L Type: Local / International		<table border="1"> <tr> <th colspan="2">RENTAL CHARGES</th> </tr> <tr> <td>Daily</td> <td>@ \$</td> </tr> <tr> <td>Weekly</td> <td>@ \$</td> </tr> <tr> <td>Monthly</td> <td>@ \$</td> </tr> <tr> <td>Hours</td> <td>@ \$</td> </tr> <tr> <td>Others</td> <td>@ \$</td> </tr> <tr> <td>CDW</td> <td>@ \$</td> </tr> <tr> <td>PAI</td> <td>@ \$</td> </tr> <tr> <td>Delivery Service</td> <td></td> </tr> <tr> <td colspan="2">SUB - TOTAL \$</td> </tr> </table>				RENTAL CHARGES		Daily	@ \$	Weekly	@ \$	Monthly	@ \$	Hours	@ \$	Others	@ \$	CDW	@ \$	PAI	@ \$	Delivery Service		SUB - TOTAL \$	
RENTAL CHARGES																									
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CDW	@ \$																								
PAI	@ \$																								
Delivery Service																									
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Pass Date: _____ Date of Birth: _____		<table border="1"> <tr> <td>EXTENSION</td> <td></td> </tr> <tr> <td>Collection Service</td> <td></td> </tr> <tr> <td>Misc.</td> <td></td> </tr> <tr> <td>ESTIMATED TOTAL RENTAL \$</td> <td></td> </tr> </table>				EXTENSION		Collection Service		Misc.		ESTIMATED TOTAL RENTAL \$													
EXTENSION																									
Collection Service																									
Misc.																									
ESTIMATED TOTAL RENTAL \$																									
Tel / HP: _____																									
ADDITIONAL DRIVER'S PARTICULARS		<p>Hirer is responsible for the first \$ _____ excess for collision/damage to first party. (i.e.) Auto Stat Automotive Pte Ltd Vehicle (including windscreen) and also first \$ _____ excess for collision/damage to third party's vehicle for each and every accident/damage.</p>																							
Name: (as in I/C) _____		Hirer's Signature: 																							
NRIC / Passport No.: _____		Addition Driver's Signature: _____																							
D/L No: _____ D/L Type: Local / International																									
Address (Res): _____																									
Tel / HP: _____																									
Refundable Deposit: _____																									
Cash/Nets/Cheque/Visa/MC Card No: _____																									
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES																									
																									
ACCESSORIES CHECK																									
<input type="checkbox"/> Ashtray <input type="checkbox"/> Cig Lighter <input type="checkbox"/> S / Tyre <input type="checkbox"/> STD Tools <input type="checkbox"/> Jack <input type="checkbox"/> Hub Caps <input type="checkbox"/> Radio / Cass <input type="checkbox"/> CD / Cartridges <input type="checkbox"/> S / RIM																									

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

*IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY AUTO STAR AUTOMOTIVE PTE LTD.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER:
 - shall report all accidents involving the said vehicle to the owner immediately;
 - shall take immediate steps to complete and sign Form MAR1 (Motor Accident Report Form) and do all others acts required in compliance with the 'NON-INJURY MOTOR ACCIDENT REPORTS SCHEME' (the form will be made available when the accident is report to the owner);
 - shall report to the police within 24 hours from the occurrence, the following types of accidents:
 - injury case
 - non-injury case involving a Government vehicle, or damage to Government property.
 - non-injury case involving a foreign vehicle (to obtain their motor insurance policy (Passport No./ Name of the driver, vehicle number, Log card and vehicle road tax information.
 - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE. The Hirer/Driver is required to sign in the column "Signature of Hirer/Driver" tailing which the day and time inserted below shall be deemed to be the day and time the vehicle is returned to AUTO STAR AUTOMOTIVE PTE LTD and the same shall be accepted as conclusive evidence of the same and shall not be challenged or questioned on any account whatsoever.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	
<u>26/7/2022</u>	<u>2pm</u>					

HIRER:

TERMS & CONDITIONS

1. Hirer/ Named driver shall not use the vehicle for speeding, reckless driving, racing or any illegal activities. AUTO STAR AUTOMOTIVE PTE LTD reserves the rights to repossess the vehicle with additional SGD \$1,500/- compensation. Hirer shall be fully responsible for any damages and any other cost incurred as a result of such activities.
2. Hirer shall ensure the usage of vehicle is limited to Singapore only.
3. Should the vehicle be involved in any traffic offence during the rental period, the hirer agreed to be liable for and agree to pay all fines and any other amount government or semi government authority shall levy or impose.
4. Only the hirer or named driver is allowed to use the vehicle. In any circumstances that another driver apart from the hirer or named driver is found using the vehicle, the Owner reserves the rights to repossess the vehicle and Hirer is responsible for such cost incurred.
5. Should the Hirer meet with an accident or any loss or damage is caused to the Vehicle during the lease/ rental period, the Hirer must inform the Owner immediately. No repair is to be done without the Owner's approval. If ACCIDENT REPORT to the Insurance Company is required, the Hirer/ Named driver must assist us to lodge within 24 hours and assist us in the insurance claim pertaining to the accident.
6. The Hirer is responsible for the below Excess for loss or damage to vehicle or third party property for each and every accident during the period of rental.

Windscreen Excess: S\$ 100.00
Own Damage Excess (Section 1): S\$ 2,000.00
Third Party Excess (Section 2): S\$ 2,000.00
Young and Inexperienced Driver: Additional S\$ 3,000.00
(Below 26 yrs old and driving experience of 2 yrs and below)

7. Hirer is liable for any loss of, or any damage which include physical damage or any other general damages to the vehicle and its accessories during the rental period, the Hirer must make payment of such repair or replacement cost immediately.
8. The Hirer has to return the vehicle with the fuel at the same level as when collected the vehicle on 15/7/2022 (Date Out).
9. The Owner will not be responsible for any loss of or damage to personal belongings in the vehicle during rental period and after returning the vehicle.
10. Smoking, or transportation of pets is NOT allowed in the hired vehicle. Hirer is responsible for a penalty of S\$ 500.
11. The maintenance of the vehicle will be borne by AUTO STARS AUTOMOTIVE PTE LTD. If there is any problem to the vehicle or vehicle breakdown, Hirer/ Named Driver must report to the Owner immediately to seek advice or assistance.
12. During vehicle breakdown due to wear and tear or maintenance issue, the Owner shall within twenty-four (24) hours substitute with a similar replacement of the same or closest specifications & capacity. Replacement vehicle will be provided for any repair /maintenance / inspection of vehicle, which requires more than 4 hours. In the event whereby the Owner is unable to furnish a replacement vehicle, a rental rebate (based on prorated contract rate) will be credited to the Hirer for loss of vehicle usage during that period.
13. At any point of time, if the vehicle breakdown due to Hirer/ driver's negligence, tire puncture, empty petrol tank, loss of keys, keys locked in car or any other breakdown not due to vehicle maintenance or wear and tear, a nominal fee of S\$ 50 (Weekdays 8am to 8pm) and S\$ 100 (PH, Sat, Sun & Weekdays before 8am or after 8pm).
14. Should there be any breach of any of the above clauses, the Owner reserves the right to repossess the vehicle without any refund and Hire shall be liable to pay for the cost for the repossession.

Dated:

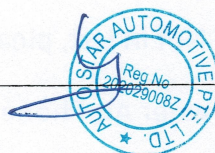
Signature of the Hirer

Name:

Auto Star Automotive Pte Ltd (the Owner)

Name:

Designation:



Land Transport Authority
10 Sin Ming Drive
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 15 Jul 2022 / 22:04:27

Receipt Date/Time : 15 Jul 2022 / 22:04:26

Tax Invoice/Receipt

Receipt No. : ITNET-00000-220715-004509

Previous Receipt No. :


S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SMZ4822C				
As at 15 Jul 2022/20:00:00				
Insurance Co: INDIA INT'L INS PTE LTD				
1	Insurance Enquiry - SMZ4822C Enquiry Fee 20220715220336265780	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		7.00	0.49	7.49
Rounding Difference				0.04
Total Amount Payable				7.45
Paid By				
	421808XXXXXX7506	eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	18 Jul 2022 18:43	Clim Dtl Modified	Claimant's Name: -> -.	[A] HOW MEI KWAN
2	18 Jul 2022 18:43	Clim Veh Model Changed	(204808) HONDA VEZEL 1.5 (A).	[A] HOW MEI KWAN
3	18 Jul 2022 18:43	Clim Created	Reg No: SMT6358U. Acct Date: 2022/07/15. Claim Type: TP. Insurer: India International Insurance Pte Ltd (HQ). Workshop: Xin Hua Workshop Pte Ltd (HQ)	[A] HOW MEI KWAN
4	18 Jul 2022 18:43	Adj Co Assigned	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	18 Jul 2022 18:43	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2022/07/27	[A] HOW MEI KWAN
6	18 Jul 2022 18:43	Adj Mandate Set	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	18 Jul 2022 18:43	Label Added	(30653):Direct Settlement.	[A] HOW MEI KWAN
8	18 Jul 2022 18:43	Adj Adjuster Assigned	[None] -> ADRIAN LING	[A] HOW MEI KWAN
9	26 Jul 2022 11:25	Clim Dtl Modified	Claimant's Name: - -> LEE JYE. Claimant's ID: -> S1740997B.	[A] HOW MEI KWAN
10	26 Jul 2022 11:25	Clim Registration Modified	Acct Time:00:00:00->20:00:00.	[A] HOW MEI KWAN
11	26 Jul 2022 11:25	Clim Veh Model Changed	(204808) -> (200916) TOYOTA LAND CRUISER PRADO 2.7 TX (A).	[A] HOW MEI KWAN
12	18 Nov 2022 09:53	Adj Mandate Request	Cur.Req:0.00:PODS Liability: 100% Remark: BOLA 27 applicable. OI Rear Ended TP.	[A] Ezlyna
13	21 Nov 2022 11:16	Adj Next Rpt Changed	Next Rpt:Final Rpt.Due Date:2022/07/27	[I] Sherini Pillai
14	21 Nov 2022 11:16	Adj Mandate Set	Approved:0.00.	[I] Sherini Pillai
15	12 Dec 2022 13:46	Adj Rpt Initiated		[A] JOANNE LEE KHANG MIN
16	12 Dec 2022 13:46	Clim Dtl Modified	Insured Name: -> -. Insured ID: -> -. Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
17	12 Dec 2022 13:46	Clim Dtl Modified	JPJ Reg. Date: -> 2018/10/22.	[A] JOANNE LEE KHANG MIN
18	12 Dec 2022 13:46	Clim Details Notified		[A] JOANNE LEE KHANG MIN
19	13 Jan 2023 14:22	Adj Mandate Request	Cur.Req:9313.45: PODS Liability: 100% *Quantum: \$9,313.45. Please refer to adjuster & DE report for details. *For your approval please.	[A] Ezlyna
20	13 Jan 2023 14:37	Adj Next Rpt Changed	Cur Rpt:Final Rpt. Cur Due Date:2022/07/27. Mandate Remarks: Please request for final tax invoice	[I] Sherini Pillai
21	13 Jan 2023 14:37	Adj Mandate Set	Approved:9313.45:Please request for final tax invoice	[I] Sherini Pillai

Date From   Date To   Audit Type 

ACTIVITY

No record

Merimen Billing for this case - Transaction History

Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2818826	19 Jul 2022 09:32:14	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	India International Insurance Pte Ltd (HQ)	SMT6358U	SMZ4822C	11.00
2882282	12 Dec 2022 13:46:22	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SMT6358U	SMZ4822C	11.00

