



**BODYFIX**  
NO. 10 ANG MO KIO INDUSTRIAL PARK 2A  
#04-06 AMK AUTOPOINT  
SINGAPORE 568047  
TEL: 6483 7430/6257 1289 FAX: 64837432  
REG. NO: 53010635C

Our ref: SMN 4948 L

17 AUG 2022

AXA INSURANCE SINGAPORE PTE LTD  
8 SHENTON WAY #27-01 AXA TOWER  
Singapore 068811

**Attn: Motor Claims Dept.**

Dear Sir / Madam

**Accident involving SMN 4948 L & SHA 4528 T on 07/07/2022**

Our client, **H & H RENTAL & LEASING PTE LTD**, whose motor vehicle **SMN 4948 L** was involved in the above-mentioned accident. He authorized us to act on his behalf in claiming for his cost of repairs, loss of rental and other consequential losses.

Our client also informed us that the above accident was caused by the negligence of your insured driver of motor vehicle **SHA 4528 T**.

Our client is claiming:

1. Cost of repairs	\$5452.81 (inclusive GST)
2. Loss of Rental (\$70x8days)	\$560.00
3. Search Fee	\$7.45

We enclosed the following documents for your necessary action:

1. Letter Of Authorisation;
2. Discharge voucher;
3. Performa Invoice;
4. Rental Agreement;
5. LTA search receipt;
6. GIA report

We appreciated that you can do a direct settlement as soon as possible.

Yours faithfully

Ryan Tang



## BODYFIX

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#04-06 AMK AUTOPOINT SINGAPORE 568047  
TEL: 6483 7430/6257 1289 FAX: 6483 7432  
Email: [bodyfix@singnet.com.sg](mailto:bodyfix@singnet.com.sg)  
REG. NO: 53010635C

13.07.2022

Our Ref : SMN 4948 L  
Your Ref : SHA 4528 T

H & H RENTAL & LEASING PTE LTD  
C/o BODYFIX

Attn: Motor Claims Department  
AXA Insurance Singapore  
8 Shenton Way,  
#27-01 AXA Tower  
Singapore 068811

Dear Sir/Mdm,

### **LETTER OF AUTHORITY**

**RE: ACCIDENT INVOLVING SMN 4948 L & SHA 4528 T ON  
07.07.2022.**

I, H & H RENTAL & LEASING PTE LTD owner of vehicle no. SMN 4948 L hereby authorize M/s BODYFIX as my authorized representative to write, negotiate and settle claim on my behalf in my claim against the owner and / or driver of vehicle Reg no. SHA 4528 T in respect of the above mentioned accident.

Kindly make payment directly to BODYFIX.

Kindly contact Ryan at 62571289 should you have any queries regarding the above.

Yours faithfully,



H & H RENTAL & LEASING PTE LTD.



### AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SHA 4528T (Insd veh)	Model: HONDA FREED HYBRID 1.5G (A)
	SMN 4948L (TP veh)	
Date of Accident/ Time:	07/07/2022	

Repair Estimate	: \$	10,046.02	
Final Repair Cost (with GST)	: \$	5,452.81	
Loss of Use	: \$		days at \$ per day
Rental (if any)	: \$	560.00	8 days at \$ 70 per day
LTA / GIA Search Fee	: \$	7.45	
Others:	: \$		
	: \$		
Final Settlement Sum	: \$	6,020.26	

Payee Name: BODYFIX

Is Third Party Workshop GIA Registered? [ ] YES [X] NO (Kindly indicate below)

A)	For Non GIA Registered Workshop:	Agreed Liability 100 (%)
B)	For GIA Registered Workshop:	BOLA Applicable: Yes/ No BOLA Scenario No: _____
	BOLA Liability: _____ (%)	Assessed Liability (*): _____ (%)
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.		
Remarks:		

#### NOTE:

- PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
- THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
- AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are **not received within 7 days** of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a **full and final settlement** that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

  Signature of workshop representative / Workshop stamp Name of Representative: <u>RYAN TAN</u> Date: <u>10/10/2022</u>	 Signature of Witness / Workshop stamp (if applicable) Name of Witness: <u>TANG JIE NING</u> Date: <u>10/10/2022</u>
 Signature of AXA's surveyor / Representative: Name of AXA's surveyor / Representative: Date: <u>10/10/2022</u>	

**BODYFIX**

NO 10 ANG MO KIO INDUSTRIAL PARK 2A #04-06

AMK AUTOPOINT SINGAPORE 568047

Tel No. : 62571289 Fax No. : 64837432

E-Mail : bodyfix@singnet.com.sg

Tax Reg. No. : 53010635C Buss. Reg. No. : 53010635C

AXA INSURANCE PTE LTD  
8 SHENTON WAY #27-01  
AXA TOWER SINGAPORE 068811

Attention : Motor Claim Department  
Contact : 3387288 Fax No. : 8804838

Tax Invoice : AC22026

Date : 10/10/2022  
Vehicle Num. : SMN 4948 L  
Make/Model : HONDA FREED-2018  
Chassis/Eng# : GB71085793/LEB5623460  
Accident Date : 07/07/2022  
Claim No. :  
Reference :  
Policy No. :

S/N	Quantity	Particular	Unit Price	Amount S\$
<hr/>				
		LIST ITEMS :		
1.	1PC	REAR FENDER (RH)		1,110.90
2.	1PC	REAR BUMPER		828.00
3.	1PC	REAR BUMPER SIDE RETAINER RH		35.60
4.	1PC	REAR BUMPER REFLECTOR RH		42.80
5.	1PC	TAILGATE		1,200.20
6.	1PC	EMBLEM 'FREED'		55.40
7.	1PC	EMBLEM 'HYBRID'		75.40
8.	1PC	LOGO 'H'		32.50
9.	1PC	REAR WINDSCREEN MOULDING		95.40
10.	1PC	TAIL LAMP RH		629.40
11.	1PC	REAR BUMPER TOWING COVER		39.50
12.	1PC	REAR SPLASH GUARD RIGHT		50.00
List TotalS\$ :				4,195.10
20.00% Discount S\$ :				839.02
				<hr/>
				3,356.08
<hr/>				
		SPECIAL NETT ITEMS :		
1.	1PC	REAR WINDSCREEN SEALANT		40.00
Special Nett Total S\$ :				<hr/>
				40.00
<hr/>				
		LABOUR :		
		RUST-PROOFING ON THE REAR ACCIDENT AFFECTED PORTIONS		30.00
		TO CHECK&TEST LIGHTING FUNCTIONS & REVERSE SENSOR WIRING		50.00
		TO REMOVE AND REFIT REAR WINDSCREEN TO ASSIST REPAIR		120.00

CONTINUE / ...

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Accident Date : 07/07/2022  
Claim No. :  
Reference :  
Policy No. :

S/N	Quantity	Particular	Unit Price	Amount S\$
		LABOUR TO REPLACE ABOVE PARTS, PANEL BEAT, REPAIR & RE-ALIGN DAMAGE PARTS		700.00
		TO PUTTY & SPRAY PAINT REAR END PANEL , REAR BUMPER, TAILGATE, REAR FENDER RIGHT & OTHER AFFECTED AREAS		800.00
		Labour Total S\$ :		1,700.00

SingDollars : Five Thousand Four Hundred Fifty-Two &amp; Cents Eighty-One Only

E. & O.E.	Total S\$ :	5,096.08
	GST 7% S\$ :	356.73
	Amount Due S\$ :	5,452.81
		=====

  
for BODYFIX



# H & H RENTAL & LEASING PTE LTD

61 Ubi Avenue 2 #04-12 Automobile Megamart Singapore 408898

Tel : 6743 3291

Fax : 6743 3530

ROC No. 201703965Z

**RENTAL & LEASING AGREEMENT NO.: HHPL-2019-064**

**DATE:** 15<sup>th</sup> August 2019

## Schedule

This is a Rental Agreement made between us, H&H Rental & Leasing Pte Ltd (RB No. 201703965Z) (hereinafter referred to as "the Company" which shall include its successors-in-title and assigns), identified as the Lessor and having our registered address 61 Ubi Avenue 2 #04-12 Automobile Megamart Singapore 408898 AND YOU, the person(s) identified as the Hirer below include (which shall include your successors-in-title and assigns):-

**NAME OF HIRER(S) (IN FULL) :** Tay Puay Ngee

**NRIC/PASSPORT/RC/RB NO. :** S1700854D

**ADDRESS :** Block 101, Bukit Batok West Avenue 6, #02-38, Singapore 650101.

**TELEPHONE :** Hp: 94502923

**PERSON IN CHARGE :** Ronnie C. H. Teo

**NAME OF DRIVER(S) (IN FULL) :** Tay Puay Ngee **Email:** vintay.65@gmail.com

**NRIC/PASSPORT NO. :** S1700854D

**DATE OF BIRTH :** 11<sup>th</sup> May 1965

**DRIVING LICENCE NO :** S1700854D

**ISSUE / EXPIRY DATE :** 14<sup>th</sup> March 2006 - Pass Date: Taxi Licence: 26<sup>th</sup> December 2002.

**COUNTRY OF ISSUE :** Singapore

## 1. DESCRIPTION OF VEHICLE ("THE VEHICLE")

**REGISTRATION NO. :** SMN 4948 L

**MAKE / MODEL :** Honda Freed Hybrid 1.5G Auto

**COLOUR :** Grey

**ENGINE NO. :** LEB5623460

**CHASSIS NO. :** GB71085793

**TYPE. :** PASSENGER / COMMERCIAL\*

(\*delete where inapplicable)

**Date, Time and Mileage for Collection:** 15<sup>th</sup> August 2019 (date) 15.30 hrs (time) \_\_\_\_\_ (mileage)

**Date, Time and Mileage for Return:** 14<sup>th</sup> August 2022 (date) \_\_\_\_\_ (time) \_\_\_\_\_ (mileage)

**Petrol Out :** Empty / ¼ tank / ½ tank / ¾ tank / Full\*

(Vehicle must be returned with same level of petrol)

**Maximum Mileage :** \_\_\_\_\_ km per day/week/mo#10-57nth\*.

\*delete where inapplicable

Additional mileage in excess of the maximum mileage will be chargeable at S\$0.30 per additional kilometre or part thereof plus GST.

## 2. PERIOD OF LEASE

For 36 months from 15<sup>th</sup> August 2019 ("Commencement Date") to 14<sup>th</sup> August 2022 ("Lease Period").

## 3. LEASE CHARGES

Amount S\$2,100.00 monthly \* exclusive of Goods and Services Tax ("GST") (collectively, "Lease Charges" in advance on Commencement Date and thereafter on.

**Deposit:**

Amount: S\$1,500.00 - 8<sup>th</sup> July 2019





# H & H RENTAL & LEASING PTE LTD

61 Ubi Avenue 2 #04-12 Automobile Megamart Singapore 408898

Tel : 6743 3291

Fax : 6743 3530

ROC No. 201703965Z

## 5. INSURANCE, ROAD TAX AND MAINTENANCE

You as the Hirer shall be solely liable and responsible for all ~~insurance, road tax, maintenance, servicing and other charges, costs and expenses~~ relating to the use of the Vehicle.

## 6. EARLY TERMINATION

You shall be liable to our clients for early termination as provided under the Terms and Conditions annexed hereto.

## 7. PAYMENT

For cheque payments, please issue the cheque to the Company and indicate the vehicle number on the back of the cheque. The cheques must be delivered to the Company's registered address as stated above and any payment sent to the Company by post will be at your own risk.

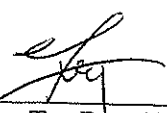
The Agreement herein comprises the Schedule above and the Terms and Conditions annexed hereto. The Hirer confirms that he has read, understood and agreed to the terms of this Agreement.


IN WITNESS whereof the Parties hereto have set their hands the day and the year first above written.

Signed by the Hirer

Insurance Excess: S\$3,500.00

Signed for and on behalf of  
H&H Rental & Leasing Pte Ltd

  
Name: Tay Puay Ngee  
Designation: Hirer  
Company Stamp:

  
Name: Ronnie C H. Teo  
Designation: Manager  
Company Stamp:

Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 08 Jul 2022 / 14:18:35

Receipt Date/Time : 08 Jul 2022 / 14:18:30

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-220708-002048

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (\$)	GST Amount (\$)	Amount After GST (\$)
	Result of Insurance Enquiry - SHA4528T As at 07 Jul 2022/21:50:00 Insurance Co: AXA INSURANCE PTE LTD			
1	Insurance Enquiry - SHA4528T Enquiry Fee 20220708141745420485	7.00	0.49	7.49
	<b>Sub-Total</b>	7.00	0.49	7.49
	<b>Total Before Rounding</b>	7.00	0.49	7.49
	<b>Rounding Difference</b>			0.04
	<b>Total Amount Payable</b>			7.45
	<b>Paid By</b>			
	22c6eepm-- 2VV06723PV567305X		Credit Card	7.45
	<b>Total</b>			7.45
	<b>Cash Change</b>			0.00
	<b>Tendered Amount</b>			7.45
	<b>Excess Refundable Amount</b>			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.