



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SMC7438E & GU3656U  
ALONG CARPARK AREA AT 5B TOH GUAN ROAD EAST ON 04/07/2022.**

We understand that you are the insurer of vehicle GU3656U.

I/We wish to inform you that my/our vehicle SMC7438E have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 1,444.50 (w/GST 7%)
2.	Loss of Use (S\$100.00 x total 3 days) * 2 approved days * 1 more additional day required from date of accident prior to survey	S\$ 300.00
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 1,746.50</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



21/10/2022

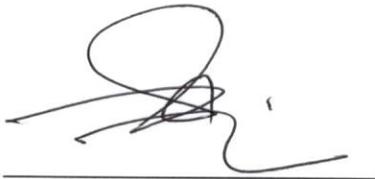
## LETTER OF AUTHORISATION

I/We, LIM PUAY KHOON (“claimant”) of  
503 CHOA CHU KANG STREET 51 #12-155 (S) 680503 (address), owner of  
(Vehicle no.) SMC7438E hereby authorize **AUTOMOTIVE REPAIR CENTRE  
PTE LTD** (“the workshop”) to act for me with respect to my claim for repair costs and/or  
rental and/or loss of use (“claim”) for my vehicle no. SMC7438E that was damaged  
pursuant to the accident which occurred on 04/07/2022 (date) along  
CARPARK AREA AT 5B TOH GUAN ROAD EAST (location) involving  
vehicle no/s GU3656U (“the accident”).

I further authorize the workshop to settle my above-mentioned claim in a manner that they  
deem fit, and the workshop is further authorized to receive payment further to the settlement  
of my claim with payment cheque/s being made in favor of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is without  
prejudice and without admission of liability basis insofar as the driver/owner/insurers of the  
other vehicle/s is concerned.

Dated this 25 (day) of 07 (month) 2022 (year)



Signed by “the claimant”  
(With chop if applicable)



Signed by “the workshop”  
(With chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMCVSNW00013662201 Claim No : SNM22D204682/C02/GU3656U/THAMYL

Claimant : LIM PUAY KHOON

Amount : **S\$874.25**  
SINGAPORE DOLLARS EIGHT HUNDRED SEVENTY FOUR AND CENTS  
TWENTY FIVE ONLY.

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SMC7438E  
Insured Vehicle No. : GU3656U

Date of Loss : 04/07/2022  
Place of Accident : 5B TOH GUAN RD E (LEVEL 2 CARPARK)

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : BAND ONE  
Driver Name : KWEK KEH MENG (GUO KEMING)

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) General Damages	S\$	
(2) Cost of Repair/ <del>Excess</del>	S\$	722.25
(3) Loss of Use/ <del>Rental/Earning</del>	S\$	150.00
(4) GIA/ <del>Police Reports/</del> Investigation Results/Search Fees	S\$	2.00
(5) Medical Reports/Expenses	S\$	
(6) Survey Fees/P.T. Fees/Towing	S\$	
(7) Cost including Disbursement	S\$	
	=====	
TOTAL . . . . .	<b>S\$</b>	<b>874.25</b>
	=====	

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Claimant Name : Lim Puay Khoo NRIC No : 56413  
Signature :  Date : 24/04/2023

This Discharge Voucher applies strictly for claimant's claim for **property damages only** and does not constitute a full discharge for any other claims or further claims whatsoever present of future that may manifest arising directly or indirectly from this accident.  
This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.



# AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C  
38 Woodlands Industrial Park E1 #05-18 Singapore 757700  
Tel: 6468 8834 Fax: 6462 2278  
Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:  
CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD  
3 ANSON ROAD  
#16-00  
SPRINGLEAF TOWER  
SINGAPORE 079909

Tax Invoice No: 00004551  
Date: 7/9/2022  
Reference: SMC7438E  
Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (L/S)	\$1,350.00
		Sub-Total: \$1,350.00
		GST @ 7%: \$94.50
Customer Signature & Co. Stamp		<b>Amount Due: \$1,444.50</b>

This is an electronically generated invoice, no signature is required

INSURER ENQUIRY

# Find insurer

Vehicle reg. no.

GU3656U

Date of Accident

04/07/2022 📅

Reset

## % RESULT & RECEIPT

### TP Insurer Enquiry

Insurance ..... **China Taiping Insurance (Sing...**

Period of Insurance ..... **26/02/2022 - 25/02/2023**

Requested By ..... **RAZALI (Automotive Repair Ce...**

Requested Date ..... **05/07/2022 09:10**

#### Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

#### General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

> [Back to OneMotoring](#)

# Enquire Vehicle Transfer Fee

## Vehicle Details

Vehicle No.  
**SMC7438E**

Make / Model  
**KIA / CARENS 1.7 DCT DIESEL 5DR FWD**

Vehicle Type :  
**P11 - Passenger Station Wagon/Jeep/Land Rover**

Vehicle Attachment 1 :  
**No Attachment**

Vehicle Scheme :  
**Normal**

Chassis No. :  
**KNAHU815VJ7209020**

Propellant :  
**Diesel**

Engine No. :  
**D4FDJH553269**

Motor No. :  
-

Engine Capacity :  
**1685 cc**

Power Rating :  
-

Maximum Power Output :

**104.0 kW (139 bhp)**

Maximum Laden Weight :

**2270 kg**

Unladen Weight :

**1525 kg**

Year Of Manufacture :

**2018**

Original Registration Date :

**20 Jul 2018**

Lifespan Expiry Date :

-

COE Category :

**B - Car above 1600cc or 97kW (130bhp)**

Quota Premium :

**\$31,000.00**

COE Expiry Date :

**19 Jul 2028**

Road Tax Expiry Date :

**19 Jul 2022**

PARF Eligibility Expiry Date :

**19 Jul 2028**

Inspection Due Date :

**19 Jul 2023**

Intended Transfer Date :

**04 Jul 2022**

CO2 Emission :

**135.00 (g/km)**

CEV/VES Rebate Utilised Amount :

-

CO Emission :

**0.166530 (g/km)**

HC Emission :

**0.022950 (g/km)**

NOx Emission :

0.023980 (g/km)

PM Emission :

0.210000 (mg/km)

## Fees To Be Paid For Transfer

Transfer Fees	\$25.00
Road Tax Renewal - 6 months (20 Jul 2022 to 19 Jan 2023)	\$659.00
Road Tax Renewal - 12 months (20 Jul 2022 to 19 Jul 2023)	\$1,318.00

## Message

The fees above do not include any late road tax fees, which apply if road tax or lay-up has expired. You can use the digital service Enquire Road Tax Payable to check if there are any late road tax fees. Any road tax that has been paid for the vehicle will be transferred to the next owner.

Print

OK →

Save as PDF

Copy as Text

## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Thursday, 7 July 2022 10:01 am  
**To:** bandone35@yahoo.com.sg  
**Subject:** <STANDARD LETTER> ACCIDENT INVOLVING GU 3656U & SMC 7438E ON 04/07/2022  
**Attachments:** TP VIDEO.mp4

**Importance:** High

Our Ref: CC6/CTI22006404/ga3

07 JULY 2022

### **BAND ONE DRIVER: KWEK KEH MENG (GUO KEMING)**

Dear Sir/Madam,

#### **ACCIDENT INVOLVING GU 3656U & SMC 7438E ON 04/07/2022**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us **within 3 days** from the date of this letter together with the Evidence (E.G: Accident video footage / Traffic Police Investigation Result).

Please call us if you have further queries.

*c.c. China Taiping Insurance (Singapore) Pte Ltd  
(Motor Claims Dept)*

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: 6749-4274 | HP: 8891 1278 | EMAIL: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) FAX: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*

## EzLyna (LKKAuto)

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**From:** Pauline Tham <pauline.tham@sg.cntaiping.com>  
**Sent:** Wednesday, 19 April 2023 10:06 am  
**To:** EzLyna (LKKAuto)  
**Cc:** Admin A  
**Subject:** RE: REMINDER! [SEEK MANDATE] SNM22D204682/C02/GU3656U/THAMYL / FW: Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Ezlyna

Please proceed with your proposal.

Thanks.

**Pauline Tham**  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #16-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6541 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** EzLyna (LKKAuto) <ezlyna@lkkauto.com>  
**Sent:** Wednesday, April 19, 2023 8:29 AM  
**To:** Pauline Tham <pauline.tham@sg.cntaiping.com>; Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Chee So Chow <sochow.chee@sg.cntaiping.com>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** FW: REMINDER! [SEEK MANDATE] SNM22D204682/C02/GU3656U/THAMYL / FW: Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

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Dear All,

We refer to the above matter & our reminder emails below.

Please revert with your approval as TP WS is chasing for settlement.

Thank you.

With warmest regards,  
Ezlyna

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**From:** EzLyna (LKKAuto)  
**Sent:** Wednesday, February 22, 2023 5:59 PM  
**To:** Pauline Tham <[pauline.tham@sg.cntaiping.com](mailto:pauline.tham@sg.cntaiping.com)>; [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** FW: REMINDER! [SEEK MANDATE] SNM22D204682/C02/GU3656U/THAMYL / FW: Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

**URGENT!**

Dear Pauline,

We refer to our email below.

Kindly revert with your approval urgently as TP WS is chasing us for settlement. Thank you.

With warmest regards,  
Ezlyna

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**From:** EzLyna (LKKAuto)  
**Sent:** Tuesday, 6 December 2022 11:27 AM  
**To:** Pauline Tham <[pauline.tham@sg.cntaiping.com](mailto:pauline.tham@sg.cntaiping.com)>; [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** FW:REMINDER! [SEEK MANDATE] SNM22D204682/C02/GU3656U/THAMYL / FW: Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

Dear Pauline,

We refer to our email below.

We are seeking approval for this case. Thank you.

Best Regards,  
**Ezlyna Eng** | Case Handler  
**LKK Auto Consultants Pte Ltd**  
phone: 6841-6051 | email: [Ezlyna@lkkauto.com](mailto:Ezlyna@lkkauto.com) |  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** EzLyna (LKKAuto)  
**Sent:** Friday, 11 November 2022 2:33 pm  
**To:** Pauline Tham <[pauline.tham@sg.cntaiping.com](mailto:pauline.tham@sg.cntaiping.com)>; [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: [SEEK MANDATE] SNM22D204682/C02/GU3656U/THAMYL / FW: Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

Your ref: SNM22D204682/C02/GU3656U/THAMYL  
LKK ref : CC6/CTI22006404/ga3)

Dear Pauline,

ACCIDENT INVOLVING GU3656U (CHINA TAIPING) AND SMC7438E (TP) ON 04/07/2022

We refer to the above matter.

Based on the video footage, TP move out from car park lot and OI reversed, collision happened concurrently. We are of the view that liability is 50% on our driver's.

We seek your approval to offer repairer "Automotive Repair Centre Pte Ltd" at \$874.25 (all-in).

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair	\$ 4,084.00	\$ 1,444.50 (inclusive of GST)
2. Loss of Use (3 days x \$100)	\$ 300.00	\$ 300.00 (3 days X \$100)
	\$ 4,384.00	\$ 1,744.50
Liability 50%	\$ 2,192.00	\$ 872.25
3. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 2,194.00</b>	<b>\$ 874.25</b>

Surveyor recommended 2 days for repair.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 08/11/2022 is only for mandate purpose.

Kindly let us have your approval / instruction.

Best Regards,

**Ezlyna Eng** | Case Handler

**LKK Auto Consultants Pte Ltd**

phone: 6841-6051 | email: [Ezlyna@lkkauto.com](mailto:Ezlyna@lkkauto.com) |

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Wednesday, 6 July 2022 9:57 am

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>; Pauline Tham <[pauline.tham@sg.cntaiping.com](mailto:pauline.tham@sg.cntaiping.com)>

**Subject:** O/R: SNM22D204682/C02/GU3656U/THAMYL / FW: Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

Dear Sir,

Please note that officer in charge for this case is Pauline Tham.

Claim no SNM22D204682/C02/GU3656U/THAMYL.

Dear Pauline,

Pls revert LKK.

NOTICE :

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at 6224 7175. Any inconvenience caused is much regretted.

Thank you

Chong Boon Sen  
Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平狮城 Taiping SG

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Tuesday, 5 July 2022 3:48 PM  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>  
**Subject:** Direct Settlement - Accident Involving GU3656U (OI : CTI - TBA) and SMC7438E (TP : LKK REF - CC6/CTI22006404/ga3) on 04/07/2022

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Dear Sir/ Madam,

We refer to the above matter.