

23.08.2022

**Lonpac Insurance BHD**

100 Beach Road  
#19-00 Shaw Tower  
Singapore 189702

**Attn: Motor Claims Department**

Dear Sir/Madam,

**ACCIDENT INVOLVING VEHICLE: GBL2715X & GBK2308T on 02.05.2022**

We are the authorized repair workshop for the owner of motor vehicle no: GBL2715X which was involved in the captioned accident with your insured vehicle: GBK2308T . The vehicle owner has requested and authorized us to assist him in presenting his/her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of your insured's driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

01)	Lump sum repair	\$	400.00
02)	GIA search fee	\$	1.87
		\$	401.87
	GST 7%	\$	28.13
	Sub Total	\$	430.00
03)	Rental vehicle 3 days @ \$130/day	\$	390.00
	Grand Total	\$	820.00

The following documents are enclosed to support the claims:-

- a) Tax Invoice
- b) GIA report
- c) GIA search report

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

**Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.**

Thank you.

Yours faithfully,



Shaun Toh - 97432262

# LETTER OF AUTHORITY

To whom it may concern,

ACCIDENT INVOLVING : GBL2715X and GBK2308T on 02/05/2022

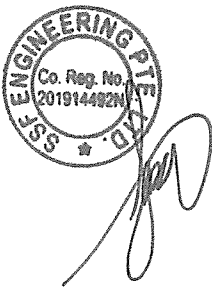
I/We SSF ENGINEERING PTE LTD Reg No.:201914492N

Owner of motor vehicle no : GBL2715X do hereby appoint M/S YEW TEE AUTOMOBILE TECH PTE LTD as my/our authorized representative to write, negotiate and settle my/our claims against the other party involved in the abovementioned accident. M/S YEW TEE AUTOMOBILE TECH PTE LTD shall have absolute discretion to settle the matter at the best terms.

I/WE also confirm and instruct that any agreed settlement sum in respect of my/our claims be paid to M/S YEW TEE AUTOMOBILE TECH PTE LTD and such payment will constitute a full and final discharge of my/our claims.

I/WE further authorize M/S YEW TEE AUTOMOBILE TECH PTE LTD to execute the discharge voucher on my/our behalf.

Signature of Owner,





# LONPAC INSURANCE BHD

CLAIM NO : 22/22/22/VC05/025746

DATE : 18 Sept 2022

## DISCHARGE VOUCHER

I/We, SSF ENGINEERING PTE LTD confirmed acceptance from **M/s LONPAC INSURANCE BHD** and/or owner of GBK2308T the sum of Singapore Dollar Seven Hundred Only (\$700.00) in full and final satisfaction, liquidation and discharge of all property losses competent to me/us upon the said M/s **LONPAC INSURANCE BHD** in respect of all property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving GBL2715X and GBK2308T on 02 MAY 2022 along WOODLANDS NORTHLINK ENTRANCE.

I /We hereby agree to indemnify and keep indemnify (**LONPAC INSURANCE BHD/ UNITED TECH ENGINEERING PTE LTD / MARIA FRANCIS RICHARD**) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to **YEW TEE AUTOMOBILE TECH PTE LTD**.

I/We hereby acknowledged that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

27-09-2022

.....  
Signature of vehicle owner/Date



NG KIM SENG 27-09-2022

.....  
Name of vehicle owner /Date

**YEW TEE AUTOMOBILE TECH PTE LTD**

BR: SYNERGY@KB, 25 KAKI BUKIT ROAD 4 #01-61 S(417800)BR:  
MEGA@WOODLANDS, 39 WOODLANDS CLOSE #01-12 S(737856)GST Reg  
No. 200311009C  
Singapore 737856  
67653373 67023113  
INFO@YEWTEEGROUP.COM  
WWW.YEWTEEGROUP.COM  
Company Registration No. 200311009C

**ADDRESS**

Lonpac Insurance BHD

**TP Tax Invoice MC22080009****DATE 23/08/2022****VEHICLE NO.**

GBL2715X

ACTIVITY	QTY	RATE	TAX	AMOUNT
LUMP SUM REPAIR	1	400.00	7% SR	400.00

Cheque should be crossed & made payable to "YEW TEE AUTOMOBILE TECH PTE LTD" and strictly send to our HQ address.

SUBTOTAL 400.00

GST TOTAL 28.00

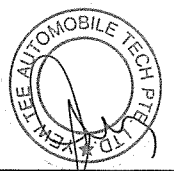
Paynow UEN: 200311009C

Standard Chartered Bank Account: 0710058365

**TOTAL SGD 428.00**

Accepted By

Accepted Date

**ISSUED BY STAFF****E. & O.E.**



鴻威租车私人有限公司

ROC NO. 201721318E

HWV RENTAL PTE LTD

210 TURF CLUB ROAD LOT A21

INVOICE 800245

THE GRANDSTAND CARMALL (S) 287995

TEL: 6464 7339 FAX: 6464 6755

**RENTAL AGREEMENT & RECEIPT**

HIRER NAME: Ng Kim Seng NRIC/ROC NO: 57971446A

ADDRESS: 817B Keat Hong Link #08-93 HP: 9638 4335

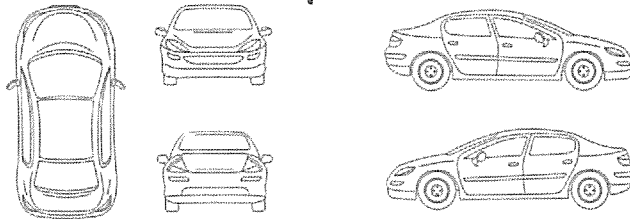
VEHICLE REG NO: G8D2382P VEHICLE MAKE & MODEL: Nissan NU200

DATE OF COLLECTION: 15 August 2022 DATE OF RETURN: 17 August 2022

RENTAL AMOUNT: \$390/- DEPOSIT: -

REMARKS: \_\_\_\_\_

CHECK OUT TIME: 11:30 MILEAGE OUT: \_\_\_\_\_ FUEL OUT: F 1/2  
15 August 2022



CHECK IN TIME: 10:13 MILEAGE IN: 286747 FUEL IN: F 1/2  
17 August 2022

\*PAYMENT TO BE MADE ON TIME OTHERWISE WILL BE TOW WITHIN 3 DAYS.

\*SHOULD THE HIRED VEHICLE BE INVOLVED IN ANY TRAFFIC OFFENCE DURING THE PERIOD, THE HIRER AGREED TO BE LIABLE FOR ANY ISSUE WITH THE VEHICLE THAT ARISE UNDER YOUR CARE AND AGREE TO PAY ALL THE FINES.

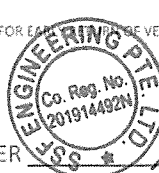
\*UPON CLAIMING THE INSURANCE OF THE VEHICLE HIRED BY THE STATED HIRER, THE HIRER HAS TO PAY EXCESS OF SGD\$2000 TO HWV RENTAL PTE LTD. THE EXCESS WILL BE REFUNDED IF THERE HAS BEEN A SUCCESSFUL CLAIM AGAINST THE THIRD PARTY.

\*THE HIRER IS REQUIRED TO RETURN THE VEHICLE WITH THE SAME FUEL LEVEL UPON COLLECTING. IF THE HIRER FAIL TO REFUEL THE VEHICLE, A CHARGE OF SGD\$10 WILL BE IMPOSED FOR EVERY 10% OF FUEL USED.

\*AT ANY POINT OF TIME IF THE VEHICLE BREAKDOWN DUE TO HIRER NEGLIGENCE, FLAT BATTERY, TIRE PUNCTURE, EMPTY FUEL TANK, LOSS OF KEY, KEY LOCKED IN CAR OR ANY BREAKDOWN NOT DUE TO MAINTENANCE OR WEAR AND TEAR. ANY ACTIVATION OF STAFFS FROM HWV RENTAL PTE LTD DUE TO ATTEND THE ABOVE MENTION SITUATION, A FEE OF \$100 IS CHARGABLE.

\*NO REFUND WILL BE GIVEN FOR EXCESS FUEL OF VEHICLE AND PETROL LEFT IN VEHICLE.

SIGN OUT BY HIRER



SIGN OUT BY HWV RENTAL PTE LTD

SIGN IN BY HIRER



SIGN IN BY HWV RENTAL PTE LTD


INSURER ENQUIRY

## Find insurer

Vehicle reg. no.

GBK2308T

Date of Accident

02/05/2022 

Reset

## % RESULT & RECEIPT

### TP Insurer Enquiry

Insurance ..... **Lonpac Insurance Bhd**

Period of Insurance ..... **26/02/2022 - 25/02/2023**

Requested By ..... **TOH TZE CHANG (YEW TEE AUT...**

Requested Date ..... **04/07/2022 15:09**

#### Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

#### General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

## Hsiao Tong (LKKAUTO)

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**From:** Hsiao Tong (LKKAUTO)  
**Sent:** Wednesday, 28 September 2022 8:29 AM  
**To:** 'GERALD POH WEE BIN'  
**Cc:** MT\_Claim\_SG; Admin A  
**Subject:** RE: [SEEK MANDATE] - Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746 \*\*\* LKK REF: CC4/LPC22006395/pa3

Dear Sirs/Mdm,

For an update, we have settled the matter as follows: -

1. Cost of Repair (w/GST)	\$ 428.00
2. Loss of Rental (3days x \$90.00)	\$ 270.00
3. LTA/GIA Search Fee	\$ 2.00
<b>Total</b>	<b>\$ 700.00</b>

We will proceed to close file and submit all the relevant documents to your good office once it is ready.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** GERALD POH WEE BIN <geraldpoh@lonpac.com>  
**Sent:** Wednesday, 14 September 2022 11:17 AM  
**To:** Hsiao Tong (LKKAUTO) <chewht@lkkauto.com>  
**Cc:** MT\_Claim\_SG <mt\_claim@lonpac.com>  
**Subject:** RE: [SEEK MANDATE] - Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746 \*\*\* LKK REF: CC4/LPC22006395/pa3

## Lonpac External - General

Dear Hsiao Tong,

Please proceed as proposed.

Best Regards

Gerald Poh  
Senior Claims Executive | Lonpac Insurance Bhd  
300 Beach Road, #17-04/06 The Concourse, Singapore 199555  
Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

**From:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>

**Sent:** Monday, 12 September 2022 2:29 pm

**To:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** [SEEK MANDATE] - Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746 \*\*\* LKK REF: CC4/LPC22006395/pa3

Your ref: **22/22/22/VC05/025746**

Our ref : CC4/LPC22006395/Rpa3q2

Dear Sirs/Mdm,

**ACCIDENT INVOLVING GBK2308T(LONPAC) AND GBL2715X (TP) ON 02/05/2022**

We refer to the above matter.

We have highlighted to your good office on 05/07/2022 of Third-Party's request to do Direct Settlement with our Principal, Lonpac Insurance Bhd.

The accident occurred when our insured lorry side door mirror hit onto third party vehicle's rear right portion. We are of the view that liability is not in our driver's favour.

We seek your approval to offer repairer **"YEW TEE AUTOMOBILE TECH PTE LTD"** at **\$730.00(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$ 4,067.29	\$ 428.00 (\$400.00 + 7%GST)
2. Loss of Rental (3days x \$130.00)	\$ 390.00	\$ 300.00 (3days x \$100.00)
3. LTA/GIA Search Fee	\$ 2.00	\$ 2.00
<b>Total</b>	<b>\$ 4,459.29</b>	<b><u>\$ 730.00</u></b>

Surveyor recommended 3days for repair.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 09/09/2022 is only for mandate purpose.

**Kindly let us have your approval / instruction.**



Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** Monday, 18 July 2022 2:17 PM

**To:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746 \*\*\* LKK REF: CC4/LPC22006395/pa3

Dear Li Li,

We refer to the above matter.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice
- Photographs of TP vehicle in its damaged condition

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** ONG LI LI [<mailto:llong@lonpac.com>]

**Sent:** Wednesday, July 6, 2022 8:50 AM

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746 \*\*\* LKK REF: CC4/LPC22006395/pa3

## Lonpac External - General

Dear Mei Kwan

Please see attached for our Insured's GIA report.

Regards,

Ong Li Li

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road #17-04/06 The Concourse

Singapore 199555  
Tel : (65) 6250 7388 Fax: (65) 6296 2706

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Tuesday, 5 July 2022 3:06 pm  
**To:** ONG LI LI <[long@lonpac.com](mailto:long@lonpac.com)>  
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746 \*\*\* LKK REF: CC4/LPC22006395/pa3

Dear Sir / Madam,

We refer to the above matter.

Please let us have a copy of insured's accident report for our necessary action.

Our case handler in-charge is Hsiao Tong.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

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**From:** Admin-D (LKKAuto)  
**Sent:** Tuesday, July 5, 2022 10:53 AM  
**To:** 'ONG LI LI' <[long@lonpac.com](mailto:long@lonpac.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; 'MT\_Claim\_SG' <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746

Dear Li Li,

Thank you for the assignment.

Please be informed that vehicle not in the workshop, repairer will arrange.

***Note: With immediate effect 04/03/2022 Summer Lee(assignment Team) will no longer be in our company. Please contact the undersign for survey arrangement.***

Best Regards,

**Yan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** ONG LI LI <[long@lonpac.com](mailto:long@lonpac.com)>

**Sent:** Tuesday, 5 July 2022 8:21 AM

**To:** YT(MG) <[utauto@singnet.com.sg](mailto:utauto@singnet.com.sg)>; 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Cc:** YT(KB) <[utauto2@singnet.com.sg](mailto:utauto2@singnet.com.sg)>

**Subject:** RE: Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022 Our Ref: 22/22/22/VC05/025746

## Lonpac External - General

Without Prejudice

Dear Sir/Mdm

Please liaise with LKK Auto Consultants Pte Ltd for survey and assessment of liability.

Dear LKK

FYA -pls arrange TP survey.

Regards,  
Ong Li Li  
Senior Claims Executive | Lonpac Insurance Bhd  
300 Beach Road #17-04/06 The Concourse  
Singapore 199555  
Tel : (65) 6250 7388 Fax: (65) 6296 2706

We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.

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**From:** YT(MG) <[utauto@singnet.com.sg](mailto:utauto@singnet.com.sg)>

**Sent:** Monday, 4 July 2022 7:19 pm

**To:** GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)>; MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>

**Cc:** YT(MG) <[utauto@singnet.com.sg](mailto:utauto@singnet.com.sg)>; YT(KB) <[utauto2@singnet.com.sg](mailto:utauto2@singnet.com.sg)>

**Subject:** Accident involving GBL2715X (NTUC) claiming against GBK2308T (LONPAC) on 02/05/2022

**Importance:** High

Hi,

Kindly please arrange survey at 39 Woodlands close #01-12, MEGA@Woodlands, Singapore 737856.

Please let us have the surveyor list to choose for.

Thank you.

Best Regards

*Sky Teh*

Mobile: 9747 1475

Email: [info@yewteegroup.com](mailto:info@yewteegroup.com)

Website: [www.yewteegroup.com](http://www.yewteegroup.com)

Like Us On Facebook

Director of

**-YEW TEE AUTOMOBILE TECH PTE LTD**



NORTH HQ Office:

Mega@Woodlands

39 Woodlands Close #01-12

Singapore 737856

DID: 6256 2081 (3 Lines)

Fax: 6256 2533

Email: [utauto@singnet.com.sg](mailto:utauto@singnet.com.sg)

EAST Branch Office:

Synergy@KB, 25 Kaki Bukit Road 4

Unit No #01-61

Singapore 417800

DID: 6702 3113 (3 Lines)

Fax: 6702 3773

Email: [utauto2@singnet.com.sg](mailto:utauto2@singnet.com.sg)

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