

## Mei Kwan (LKKAUTO)

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**From:** Mei Kwan (LKKAUTO)  
**Sent:** Thursday, June 30, 2022 2:47 PM  
**To:** Claims Dept  
**Cc:** Assessment Dept; claims\_ltr@bifrostable.com; claims\_ltv@bifrostable.com; claims\_ltm@bifrostable.com; Joseph Koh; assignments; Admin A; Asher Sng (LKKAUTO)  
**Subject:** RE: PRS for our client's vehicle SHD 4531 S and your insured's vehicle SMZ 5133 B on 30.05.2022 \*\*\* LKK REF: CC6/CTI22006253/ea3

Dear Sir / Madam,

We refer to the above matter.

***Please provide us the following and arrange for survey.***

- ***evidence i.e. video/ scene photo / note***
- ***PIR (if any)***
- ***GIA / police report***

Please note that for liability, claim negotiation and settlement, please contact **Asher**.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

**From:** Claims Dept [mailto:claims\_ltr@bifrostable.com]

**Sent:** Thursday, June 30, 2022 1:52 PM

**To:** Admin A <admin-a@lkkauto.com>

**Cc:** Assessment Dept <assessment\_ltr@bifrostable.com>; claims\_ltr@bifrostable.com; claims\_ltv@bifrostable.com; claims\_ltm@bifrostable.com; Joseph Koh <claims@bifrostable.com>

**Subject:** PRS for our client's vehicle SHD 4531 S and your insured's vehicle SMZ 5133 B on 30.05.2022

Without Prejudice

Dear Sir/ Mdm,

We refer to the above matter.

We represent our client, Gan Wee Beng, to notify you of the aforesaid accident involving our client's vehicle SHD 4531 S and your insured's vehicle SMZ 5133 B on 29.06.2022.

We will forward you the GIA Reports once available.

This serves as a **NOTICE** that we are claiming against SMZ 5133 B for damages, costs and disbursements.

Please let us know within **2 working days** from today, your client's and your intention to conduct a pre-repair survey of our client's vehicle.

**PLEASE LET US HAVE A LIST OF YOUR EXTERNAL SURVEYORS FOR OUR SELECTION AS A SINGLE JOINT EXPERT.**

If we do not receive any reply from you within the stipulated timeline, we shall proceed to appoint our own surveyor and proceed with the necessary repair for our client's vehicle without further reference to your insured or you.

**Premises for the Pre-repair inspection:** Blk 9 Sector C #01-42, Sin Ming Industrial Estate, Singapore 575644

**Contact Person:** Ms Lim / Ms Lee / Regina / Wilson

**Contact Email:** [claims\\_ltv@bifrostable.com](mailto:claims_ltv@bifrostable.com) / [claims\\_ltm@bifrostable.com](mailto:claims_ltm@bifrostable.com) / [assessment\\_ltc@bifrostable.com](mailto:assessment_ltc@bifrostable.com)

VEH IN (Date & Time) : **30.06.2022**

PRS ARRANGEMENT (Date & Time) : **AS SOON AS POSSIBLE**

Kindly cc a copy of this letter to your insured for his/her acknowledgement.

We look forward to hearing from you soon.

To avoid incurrence of any unnecessary cost on both our end, kindly confirm liability status within 7 days from this to minimize time wastage and incurrence of any unnecessary cost(s) on both our end, we seek your kind advice, within 7 days working days, on liability status for subject claim. If we do not hear from you within the stipulated period, we shall proceed with the purchase of your insured GIA report and this cost or any other cost incurred for confirmation of liability status shall be included in our LOD for reimbursement purpose.

Thank you.

**You can protect our environment. Think before you print.**

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The sending of this e-mail to any person other than the intended recipient is not a waiver of the privilege or confidentiality that attaches to it.

If you are not the intended recipient, please notify the sender immediately, delete the email and do not copy, distribute or disclose its contents.

Thank you & Best Regards

Ms Siti

Bifrost Auto Pte Ltd

Accident Claims Dept

Tel : 6243 6687



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