



AUTOMOTIVE REPAIR CENTRE PTE LTD
38 WOODLANDS INDUSTRIAL PARK E1
#05-18 SINGAPORE 757700
TEL: 64688834 / FAX: 64622278
E-MAIL: info@automotiverepaircentre.com.sg

China Taiping Insurance (Singapore) Pte Ltd
Attn: Motor Claims Dept

Dear Sir/ Madam

LETTER OF DEMAND

ACCIDENT INVOLVING VEHICLE NO SGM2292J & SMS1148Y
ALONG UPPER BUKIT TIMAH RD TOWARDS CITY ON 30/06/2022.

We understand that you are the insurer of vehicle SMS1148Y.

I/We wish to inform you that my/our vehicle SGM2292J have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 2,942.50 (w/GST 7%)
2.	Loss of Rental (S\$120.00 x total 05 days)	S\$ 642.00 (w/GST 7%)
	* 04 approved days	
	* 01 additional weekend required (survey conducted on Thursday)	
	TOTAL	S\$ 3,584.50

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



20/07/2022

LETTER OF AUTHORISATION

I/We, VIKNESHWARAN S/O NANDIAKUMIA ("claimant") of
101 TECK WHYE LANE #06-400 S(680101) (address), owner of (Vehicle no.) SGM3392J hereby
authorize **AUTOMOTIVE REPAIR CENTRE PTE LTD** ("the workshop") to act for me with respect to
my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. SGM3392J that
was damaged pursuant to the accident which occurred on 30/06/2022 (date) along
UPPER BUKIT TIMAH RD TOWARDS CITY (location)
involving vehicle no/s 3MS11484 ("the accident").

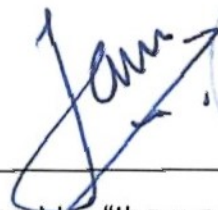
I further authorize the workshop to settle my above-mentioned claim in a manner that they deem fit
and the workshop is further authorized to receive payment further to settlement of my claim with
payment cheque/s being made in favor of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without
prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other
vehicle/s is concerned.

Dated this 30 (day) of 06 (month) 2022 (year)



Signed by "the claimant"
(with chop if applicable)



Signed by "the workshop"
(with chop)



AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1 #05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD

#16-00

SPRINGLEAF TOWER

SINGAPORE 079909

Tax Invoice No: 00004197

Date: 20/7/2022

Reference: SGM2292J

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No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (L/S)	\$2,750.00
Customer Signature & Co. Stamp		Sub-Total: \$2,750.00 GST @ 7%: \$192.50 Amount Due: \$2,942.50

This is an electronically generated invoice, no signature is required

TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
VIKNESHWAREN S/O NANDAKUMA BLK 101 TECK WHYE LANE #06-400 SINGAPORE 680101

DATE	INVOICE NO.
13/7/2022	A 44905

	VHA NO.	DUE DATE	VEH NO.
	A 44905	13/7/2022	SMM 8115 C
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 30 JUNE 2022 TO 05 JULY 2022 YOUR REF: SGM 2292 J	5	120.00	600.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Paynow UEN: 200106276D Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal	\$600.00	
	GST @ 7%	\$42.00	
	TOTAL	\$642.00	

BKW RENT A CAR PTE LTD

120 Lower Delta Road #02-15 Cendex Centre Singapore 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 20-0106276-D GST Reg. No: 20-0106276-D

24 HOURS HELPLINE : 6223 1122

VHA No: **A 44905**

Workshop: **ARC-TG**

VEHICLE HIRING AGREEMENT

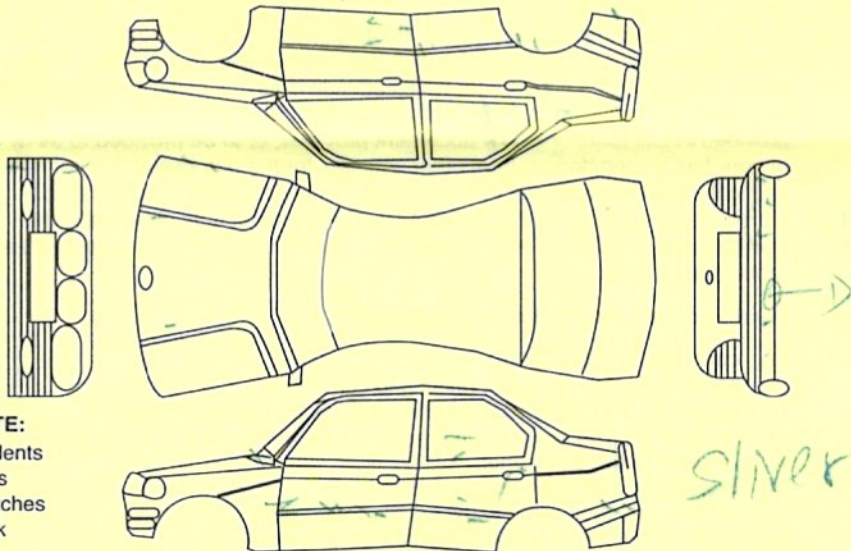
HIRER'S PARTICULARS

Name (as in I/C): **VIKNEISHWARAN S/O NANDAKUMA**
NRIC/Passport No: **[REDACTED]** Date of Birth: **13/11/1980**
Address: **BLK 101 TEOK WAYE LANE #06-400** Age: **42**
S(**680101**)
Name & Address of Employer:
Occupation: Driving Exp:
Driving Licence No: **[REDACTED]** Passed Date: **29/5/2000**
D/L Type: Local/Int'l/Others:

DRIVER'S PARTICULARS

Name (as in I/C):
NRIC/Passport No: **[REDACTED]** Date of Birth:
Address: Age:
S()
Occupation: Driving Exp: Yrs
Driving Licence No: **[REDACTED]** Passed / Expiry Date:
D/L Type: Local/Int'l/Others: Contact No: **[REDACTED]**

Hirer's Own Vehicle No:	Replace Veh No:
Loan Vehicle No: SM118/15C	VR No:
Make & Model: Altis	Auto/Manual Group:
CHARGES : \$ cts	
Daily 5 day @\$ 120 Per day	\$600
Weekly/Monthly week @\$ Per week/Monthly	
Others	
CDW/PAI @\$ Per day/Monthly	
Delivery/Collection Svc	
GST 7%	\$42
OR No:	(A) SUB-TOTAL \$642
Petrol Level & Surcharge	OUT IN
First _____ km FREE per day	GST
Excess mileage is chargeable at _____ cents per km	TOTAL CHARGES



INDICATE:
A - Accidents
D - Dents
S - Scratches
X - Crack

NON WAIVER EXCESS (Subject to GST): **\$2000**

ACCESSORIES CHECK

- ☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature :

Additional Driver's Signature :

SINGAPORE Use Only

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-wavier excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$300 - \$500.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
30/6/22		50319	NIR	IC + DL

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
5/7/22	830	50639	AL	

Hirer's/Driver Signature