

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : 27/06/2022Registered in Merimen: 27/06/2022**Pre-assign / CCU / FTE**Insured Vehicle No. : GBH 2182D

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :\$ \_\_\_\_\_ D.O.A : 23.06.2022 18:00Place of Accident : PIE > TUAS

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SGU 9403T**INSRS:  
WSP: **OPTIMA**  
Tel : **WERKZ**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                | Reference Entry        | Date Customer Name | Vehicle No. TP      | Vehicle No. Accident | Date Close Date | Created By | DATE / PIC                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------|---------------------|----------------------|-----------------|------------|--------------------------------------------------------------|
| SGU 9403T - X                                                                                                                                             | CC4/AIG13016133/Kha3w2 | 10/12/2013         | SGU 9403T SGP 786Z  | 29/08/2013           | 26/12/2013      | HMK        |                                                              |
| GBH 2182D - X                                                                                                                                             | CS/EQI22001181/Ktr3n2  | 10/03/2022         | SGU 9403T GBG 4711U | 04/02/2022           | 10/03/2022      | LS11       |                                                              |
| We have detected that there is already an active claim within 1 day of the Date of Loss                                                                   |                        |                    |                     |                      |                 |            | Non-Reporting ltr (1st):                                     |
| SGU9403T Date of Loss: 23/06/2022 (OD)                                                                                                                    |                        |                    |                     |                      |                 |            | Non-Reporting ltr (2nd):                                     |
| Insurer: MSIG Insurance (Singapore) Pte. Ltd.                                                                                                             |                        |                    |                     |                      |                 |            | Non-Reporting ltr (Final):                                   |
| Please CONFIRM that this is NOT the same case you are creating.                                                                                           |                        |                    |                     |                      |                 |            | Notification ltr (if non-pickup):                            |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Call OI:                                                     |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | After call ltr to OI:                                        |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | <b>Documentation Check List:</b>                             |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | <b>Handler</b>                                               |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | <b>Typist</b>                                                |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Notification ltr (if non-pickup)                             |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | After call ltr to OI:                                        |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Authorisation To Act:                                        |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Release Voucher:                                             |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Final Repair Bill:                                           |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Car Rental Invoice:                                          |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Towing Invoice                                               |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | LTA / GIA :                                                  |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Medical Bill:                                                |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | PIR:                                                         |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Mandate/Reject Instruction:                                  |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | LOD                                                          |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Payment Breakdown Form:                                      |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                                 |                        |                    |                     |                      |                 |            | Post-Repair Photos:                                          |
|                                                                                                                                                           |                        |                    |                     |                      |                 |            | Others:                                                      |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: _____                                                                                |                        |                    |                     |                      |                 |            |                                                              |
| Repair Cost: S\$ _____ ( _____ days) Reduction: _____ %                                                                                                   |                        |                    |                     |                      |                 |            | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b> Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                                 |                        |                    |                     |                      |                 |            |                                                              |
| Final Liability: % (Agreed / Assessed) BOLA S/N No. :                                                                                                     |                        |                    |                     |                      |                 |            | If NO or B 28, Ass. Lia :                                    |
| Repair Cost: S\$ _____                                                                                                                                    |                        |                    |                     |                      |                 |            |                                                              |
| Loss of Rental (LOR): S\$ _____ ( _____ days)                                                                                                             |                        |                    |                     |                      |                 |            |                                                              |
| Loss of Use (LOU): S\$ _____ (\$ _____ x _____ days)                                                                                                      |                        |                    |                     |                      |                 |            |                                                              |
| Loss of Income (LOI): S\$ _____ (\$ _____ x _____ days)                                                                                                   |                        |                    |                     |                      |                 |            |                                                              |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                        |                    |                     |                      |                 |            |                                                              |
| GIA/LTA Search S\$ _____                                                                                                                                  |                        |                    |                     |                      |                 |            |                                                              |
| Medical: S\$ _____                                                                                                                                        |                        |                    |                     |                      |                 |            | 1) Claim status: Normal/Reject/Private Settle                |
| Disbursement: S\$ _____ (e.g. Tow/ Independent )                                                                                                          |                        |                    |                     |                      |                 |            | 2) Report Format:                                            |
| Legal Cost S\$ _____                                                                                                                                      |                        |                    |                     |                      |                 |            | 3) Survey fee:                                               |
| <b>Total:</b> S\$ _____ <b>Global Sum S\$:</b> _____                                                                                                      |                        |                    |                     |                      |                 |            |                                                              |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                                    |                        |                    |                     |                      |                 |            |                                                              |
| Payee 1: S\$ _____ Name 1: _____                                                                                                                          |                        |                    |                     |                      |                 |            |                                                              |
| Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____                                                                                                         |                        |                    |                     |                      |                 |            |                                                              |
| Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____                                                                                                         |                        |                    |                     |                      |                 |            |                                                              |