

Our Ref : SNF2700C / TP#1656  
Your Ref : SMU5621K / CC6/AIG22005816/Kea3

**WITHOUT PREJUDICE**

Date : 23<sup>RD</sup> August 2022

**AIG ASIA PACIFIC INSURANCE PTE. LTD.**  
AIG BUILDING  
78 Shenton Way #07-16  
Singapore 079120

Attention: Motor Claims Department

**ACCIDENT INVOLVING SNF2700C & SMU5621K ON 15/06/2022  
ALONG UPPER CROSS STREET**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$ 4,058.29
- Loss of Rental (incl. of GST)	S\$ 256.80 (\$120.00 x 02 Days)
- LTA / GIA Search Fee	S\$ 2.00
<b>Grand Total</b>	<b>S\$ 4,317.09</b>

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If you have any enquiries, please contact our representative, Mr. Joseph at 6481-1522 or email [joseph@ow.sg](mailto:joseph@ow.sg)

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD  
Encl.

*This is a computer generated printout and no signature is required.*

## AUTHORISATION TO ACT

I/We, Khee Ho Yuen (Qi Kexin) ("the third party claimant") of 3 Zion Close #16-10 Singapore 247813 (address), owner of SNF2700C (vehicle no.) hereby authorize OPTIMA WERKZ PTE LTD ("the workshop") to act for me with respect to my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. SNF2700C that was damaged pursuant to the accident which occurred on 15/6/2022 (date) along UPPER Cross Street, Singapore (location) involving vehicle no/s SMU5621K ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 17 (day) of June (month) 2022 (year)



Signed by "the third party claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **OPTIMA WERKZ PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$3,400.00** (Global Sum) for vehicle no. **SNF2700C** that was damaged pursuant to the accident which occurred on **15/06/2022** (date) along **HAVELOCK ROAD** involving vehicle no/s **SMU5621K**. This is pursuant to the inspection conducted on **20/06/2022** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **KHEE HO YUEN** (the third party claimant”) of vehicle no. **SNF2700C** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SNF2700C** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 31 (day) of May (month) 2023 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)

# Optima Werkz Pte Ltd

10 Ang Mo Kio Industrial Park 2A #01-05, Singapore 568047

Tel: (+65) 6481 1522 Fax: (+65) 6481 1011

Co Reg & GST No: 201212455W

## TAX INVOICE

To: AIG ASIA PACIFIC INSURANCE PTE LTD

78 SHENTON WAY  
#08-16 AIG BUILDING  
SINGAPORE 079120

Tel: 64191000  
Fax: 68357416

INV NO. : 322200998  
INVOICE DATE : 23/08/2022  
REF : TP#1656  
VEH NO. : SNF2700C  
MAKE : PORSCHE  
CAR MODEL : 718 BOXSTER GTS  
CURRENT MILEAGE:  
ADVISOR : TING AN  
TERMS : COD  
MECHANIC :

DESCRIPTION	QTY	UOM	Tax Code	U/P SGD	AMT SGD
REAR RIM RH	1	PCS	SR	2,747.79	2,747.79
REAR TYRE RH	1	PCS	SR	315.00	315.00
LABOUR CHARGES TO REMOVE, REPLACE, REFIX & READJUST REAR ACCIDENT AREAS & ETC.	1	JOB	SR	200.00	200.00
LABOUR CHARGE FOR PAINTING & TO SUPPLY PAINT & FURNISHING MATERIALS AT REAR ACCIDENT AREAS & ETC.	1	JOB	SR	440.00	440.00
LABOUR CHARGES TO REMOVE & REPLACE REAR RIM RH	1	JOB	SR	30.00	30.00
TO WHEEL ALIGNMENT & BALANCING.	1	JOB	SR	60.00	60.00

Remarks: DOA: 15/06/2022 @ 12:55HRS  
CLAIMANT: KHEE HO YUEN (QI KEXIN)  
TP VEHICLE: SMU5621K

Singapore Dollars: Four Thousand Fifty-Eight And Cent Twenty-Nine Only

SUB TOTAL	SGD	3,792.79
GST 7.00%	SGD	265.50
TOTAL	SGD	4,058.29
OUTSTANDING	SGD	4,058.29

### Tax Legend:

SR - Standard Rated ZR - Zero Rated OS - Out of Scope

Tax	SR
Amount	3,792.79

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs. I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

- 1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 3) Goods sold are not refundable/returnable.
- 4) Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount



Opt for a more convenient and quicker way to pay via Bank Transfer or PayNow:  
Beneficiary Name: Optima Werkz Pte Ltd  
Beneficiary Bank Name: DBS Bank Ltd  
Bank Account No.:0039441282  
Swift Code: DBSSSGSG  
OR  
PayNow UEN: 201212455WDB1  
Note: Please include your invoice number under the reference section

### Customer Acknowledgement

Customer Name and Signature

For Optima Werkz Pte Ltd

Authorised Signature



**TAX INVOICE**

**To: AIG ASIA PACIFIC INSURANCE PTE LTD**

78 SHENTON WAY  
 #08-16 AIG BUILDING  
 SINGAPORE 079120

Tel: 64191000  
 Fax: 68357416

INV NO. : 322200999  
 INVOICE DATE : 23/08/2022  
 REF : TP#1656/RA10956  
 VEH NO. : SNF2700C  
 MAKE : PORSCHE  
 MODEL : 718 BOXSTER GTS  
 CURRENT MILEAGE:  
 ADVISOR : TP/OD  
 TERMS : COD  
 MECHANIC :

#	DESCRIPTION	QTY	UOM	Tax Code	U/P SGD	AMT SGD
1	CAR RENTAL CHARGES RENTAL AGREEMENT NO: 10956 VEHICLE NO: SLR7488T MODEL: TOYOTA VIOS FROM: 01-08-2022 TO 02-08-2022	2	DAYS	SR	120.00	240.00

**Remarks:** DOA: 15/06/2022 @ 12:55HRS  
 CLAIMANT: KHEE HO YUEN (QI KEXIN)  
 TP VEHICLE: SMU5621K

Singapore Dollars: Two Hundred Fifty-Six And Cent Eighty Only

**SUB TOTAL SGD 240.00**

**GST 7% SGD 16.80**

**TOTAL SGD 256.80**

**Tax Legend:**

SR - Standard Rated ZR - Zero Rated OS - Out of Scope

**OUTSTANDING SGD 256.80**

<b>Tax Amount</b>	<b>SR 240.00</b>
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I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs. I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

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- 2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 3) Goods sold are not refundable/returnable.
- 4) Original invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount



Opt for a more convenient and quicker way to pay via Bank Transfer or PayNow:  
 Beneficiary Name: Optima Werkz Pte Ltd  
 Beneficiary Bank Name: DBS Bank Ltd  
 Bank Account No.: 0039441282  
 Swift Code: DBSSSGSG  
 OR  
 PayNow UEN: 201212455WDB1  
 Note: Please include your invoice number under the reference section

**Customer Acknowledgement**

For **Optima Werkz Pte Ltd**

**Customer Name and Signature**

**Authorised Signature**

Head Office:  
6 Kung Chong Road,  
Singapore 159143  
Tel: +65 6472 1313  
Fax: +65 6472 2112

Branch:  
9A Serangoon North Ave 5,  
Singapore 554500  
Tel: +65 6484 9919  
Fax: +65 6481 1011

Branch:  
551 Upper Thomson Road,  
Singapore 574415  
Tel: +65 6452 6868  
Fax: +65 6452 9223

**VEHICLE RENTAL AGREEMENT**

**HIRER'S PARTICULARS**

Full Name: KHEE HO YUEN (QI KEXIN)  
NRIC/Passport No.: S7420751J  
Address: 3 ZION CLOSE  
#16-10  
SINGAPORE 247813  
Driving Lic No.: S7420751J (Local / International\*)  
Issue Date: 02/12/2003  
Date of Birth: 27/06/1974  
Contact No.: \_\_\_\_\_ Handphone: 9857 7662

**ADDITIONAL DRIVER'S PARTICULARS**

Full Name: TAN PUAY KHIANG (CHEN PEIQIANG)  
NRIC/Passport No.: S7529819F  
Address: 3 ZION CLOSE  
#16-10  
SINGAPORE 247813  
Contact: 8488 8810

**REMARKS:**

ACCIDENT REPLACEMENT CAR  
(VEHICLE NO. SNF2700C)  
TP #1656

**IMPORTANT THINGS TO NOTE**

- ONLY LICENSED PERSON ABOVE 24 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS SHALL BE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- IN CASE OF ACCIDENT, THE HIRER SHALL INFORM OPTIMA WERKZ IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24HOURS.
- THE HIRED VEHICLE IS TO BE USED IN SINGAPORE ONLY.  
ANY USAGE OUTSIDE OF SINGAPORE WILL BE SUBJECTED TO APPROVAL, WITH ADDITIONAL CHARGES.
- EXCESS - HIRER IS LIABLE TO PAY INSURANCE EXCESS(ES) WHICH IS/ARE APPLICABLE UNDER THE RENTAL CAR INSURANCE POLICY.

(Rental)

(Principal if any)

Vehicle No.: <u>SLR7488T</u>	Vehicle No.: <u>SNF2700C</u>
Make/Model.: <u>TOYOTA VIOS</u>	Make/Model.: <u>PORSCHE</u>
Mileage Out: <u>91605</u>	Mileage In: <u>91720</u>
DATE OUT: <u>01/08/2022</u>	DATE IN: <u>02/08/2022</u>
TIME OUT: <u>11:50 HRS</u>	TIME IN: <u>16:35 HRS</u>
Signature Out: <u>[Signature]</u>	Signature In: <u>[Signature]</u>
<b>PETROL LEVEL</b>	
OUT: E 1/4 1/2 3/4 <u>FULL</u>	
IN: E 1/4 1/2 3/4 <u>FULL</u>	
<b>CHARGES</b>	
<u>02</u> Day(s) @ S\$ <u>120</u> per day	<u>240</u>
Month(s) @ S\$ _____ per mth	
MISCELLANEOUS	
SURCHARGE	
GST ( <u>7%</u> )	<u>16.80</u>
DEPOSIT COLLECTED	
<b>TOTAL RECEIVABLE</b>	<u>256.80</u>
<b>INSURANCE EXCESS</b>	
SECTION 1: OWN DAMAGE	<u>\$2500.00</u>
SECTION 2: THIRD PARTY	<u>\$3500.00</u>
WINSCREEN:	<u>\$200.00</u>

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Driver's  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

I HAVE READ THE TERMS AND CONDITIONS ON BOTH SIDE OF THIS RENTAL AGREEMENT AND AGREE TO THE TERMS STATED THEREIN. I UNDERTAKE NOT TO USE OR LET OTHERS USE THE RENTAL VEHICLE TO CARRY OUT ANY ILLEGAL AND/OR CRIMINAL ACTS INCLUDING CARRYING OF DUTY UNPAID GOODS.

INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

SMU5621K

Date of Accident

15/06/2022 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... **AIG Asia Pacific Insurance Pte....**

Period of Insurance ..... **19/08/2021 - 18/08/2022**

Requested By ..... **MOHAMED NASHIK (OPTIMA W...**

Requested Date ..... **17/06/2022 15:30**

**Payment details**

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

**General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**



## **Asher Sng (LKKAUTO)**

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**From:** Asher Sng (LKKAUTO)  
**Sent:** Thursday, 30 June 2022 13:30  
**To:** SAMUEL.HAIMING@GMAIL.COM  
**Subject:** ACCIDENT INVOLVING SMU 5621K AND SNF 2700C ON 15/06/2022

**Our Ref: CC6/AIG22005816/Kea3**

30 June 2022

**SONG HAIMING**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SMU 5621K AND SNF 2700C ON 15/06/2022**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

Asher Sng  
Case Handler  
DID: 6841 6051  
Email: [Ashersng@lkkauto.com](mailto:Ashersng@lkkauto.com)



c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)



# Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	20 Jun 2022 12:29	<b>Clim Dtl Modified</b>	Claimant's Name: -> KHEE HO YUEN, Claimant's ID: -> SXXXX751J.	[A] HOW MEI KWAN
2	20 Jun 2022 12:29	<b>Clim Veh Model Changed</b>	(206016) PORSCHE 718 BOXSTER 2.0 (A).	[A] HOW MEI KWAN
3	20 Jun 2022 12:29	<b>Clim Created</b>	Reg No: SNF2700C, Acct Date: 2022/06/15, Claim Type: TP, Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG), TP Insurer: EQ Insurance Company Ltd (HQ), Workshop: Optima Werkz Pte Ltd (HQ)	[A] HOW MEI KWAN
4	20 Jun 2022 12:29	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	20 Jun 2022 12:29	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt,Due Date:2022/06/29	[A] HOW MEI KWAN
6	20 Jun 2022 12:29	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	20 Jun 2022 12:29	<b>Clim Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[A] Merimen Administrator
8	20 Jun 2022 12:29	<b>Label Added</b>	(20224):Field Survey.	[A] Merimen Administrator
9	20 Jun 2022 12:30	<b>Label Added</b>	(19):Fastlane.	[A] HOW MEI KWAN
10	20 Jun 2022 12:30	<b>Adj Adjuster Assigned</b>	[None] -> KENNETH KONG	[A] HOW MEI KWAN
11	20 Jun 2022 12:49	<b>Clim Veh Model Changed</b>	(206016) -> (207359) PORSCHE 718 BOXSTER GTS 2.5 (A).	[ ] Merimen Administrator
12	30 Jun 2022 13:00	<b>Video Downloaded</b>	Downloaded Video - Accident	[A] Asher Sng Rong Yi
13	06 Oct 2022 11:56	<b>Adj Rpt Initiated</b>		[A] JOANNE LEE KHANG MIN
14	06 Oct 2022 11:56	<b>Clim Dtl Modified</b>	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
15	06 Oct 2022 11:56	<b>Clim Dtl Modified</b>	JPJ Reg. Date: -> 2018/07/04.	[A] JOANNE LEE KHANG MIN
16	06 Oct 2022 11:56	<b>Clim Details Notified</b>		[A] JOANNE LEE KHANG MIN
17	18 Oct 2022 11:16	<b>Video Downloaded</b>	Downloaded Video - Accident	[A] Ezlyna
18	18 Oct 2022 12:05	<b>Adj Mandate Request</b>	Cur Req:4317.09:Liability: 100% (BOLA 15) *Quantum: \$4,317.09 (all-in). Please refer to adjuster report for details. *For your approval please.	[A] Ezlyna
19	02 Nov 2022 09:41	<b>Video Downloaded</b>	Downloaded Video - Accident	[I] MdNoor, Norsiah
20	02 Nov 2022 09:46	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt,Due Date:2022/06/29, Mandate Remarks: Insured video show that TP encroached into insured's path. Please review	[I] MdNoor, Norsiah
21	02 Nov 2022	<b>Adj Mandate Set</b>	Maintained:Insured video show that TP encroached into insured's path. Please review	[I] MdNoor, Norsiah

AUDIT TRAIL				
No.	On	Audit	Remarks	By
22	09:46 18 Nov 2022 15:58	<b>Video Downloaded</b>	Downloaded Video - Accident	[A] Ezlyna
23	18 Nov 2022 16:29	<b>Video Downloaded</b>	Downloaded Video - Accident	[A] CHEW HSIAO TONG
24	03 Jan 2023 11:32	<b>Video Downloaded</b>	Downloaded Video - Accident	[I] MdNoor, Norsiah
25	10 Jan 2023 11:28	<b>Video Downloaded</b>	Downloaded Video - Accident	[A] Ezlyna
26	10 Jan 2023 13:58	<b>Video Downloaded</b>	Downloaded Video - Accident	[I] MdNoor, Norsiah
27	02 May 2023 11:42	<b>Video Downloaded</b>	Downloaded Video - Accident	[A] CHEW HSIAO TONG
28	02 May 2023 11:42	<b>Video Downloaded</b>	Downloaded Video - Accident	[I] MdNoor, Norsiah
29	02 May 2023 11:54	<b>Adj Mandate Request</b>	Cur.Req:4317.09:Liability: 100% (BOLA 15) *Quantum: \$4,317.09 (all-in). Please refer to adjuster report for details. *For your approval please.	[A] Ezlyna
30	05 May 2023 12:21	<b>Adj Next Rpt Changed</b>	Cur Rpt:Final Rpt. Cur Due Date:2022/06/29. Mandate Remarks: Please assist to offer staring at 80% onward.	[I] MdNoor, Norsiah
31	05 May 2023 12:21	<b>Adj Mandate Set</b>	Approved:4317.09:Please assist to offer staring at 80% onward.	[I] MdNoor, Norsiah

Date From     Date To     Audit Type  

#### ACTIVITY

[30/06/2022 13:27] Asher Sng Rong Yi:  
Letter send to oi via email.

[30/06/2022 13:27] Asher Sng Rong Yi:

FILE REVIEW: 100% B:NIL OID TRAVEL INTO THE WRONG LANE AT THE CROSS JUNCTION (REFER TO OI VIDEO)

Merimen Billing for this case - Transaction History								
Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2808338	23 Jun 2022 23:04:12	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SNF2700C	SMU5621K	11.00
2852538	06 Oct 2022 11:56:35	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SNF2700C	SMU5621K	11.00