

INS. CASE OWNER:

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **16/06/2022**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **XD 2550K**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

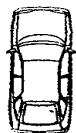
Excess Sec II :S\$ \_\_\_\_\_ D.O.A : **03.06.2022 13:00**Place of Accident : **PETIR ROAD CARPARK**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****GBF 6585J**INSRS:  
WSP: **WOON MENG**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                        |                                      | STAGE                                           | DATE / PIC                                         |
|---------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------|
| <b>GBF 6585J - X</b>                                                                              |                                      |                                                 |                                                    |
| XD 2550K - Reference Entry Date Customer Name Vehicle No. TP Vehicle No. Accident Date Close Date |                                      | Non-Reporting ltr (1st):                        |                                                    |
| NA/AIG20011108/h4 14/10/2020 HASINAH BINTE MOHAMED AMIN SLK 277T XD 2550K                         |                                      | Non-Reporting ltr (2nd):                        |                                                    |
|                                                                                                   |                                      | Non-Reporting ltr (Final):                      |                                                    |
|                                                                                                   |                                      | Notification ltr (if non-pickup):               |                                                    |
|                                                                                                   |                                      | Call OI:                                        |                                                    |
|                                                                                                   |                                      | After call ltr to OI:                           |                                                    |
|                                                                                                   |                                      | <b>Documentation Check List: Handler Typist</b> |                                                    |
|                                                                                                   |                                      | Notification ltr (if non-pickup)                | <input type="checkbox"/>                           |
|                                                                                                   |                                      | After call ltr to OI:                           | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Authorisation To Act:                           | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Release Voucher:                                | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Final Repair Bill:                              | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Car Rental Invoice:                             | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Towing Invoice                                  | <input type="checkbox"/>                           |
|                                                                                                   |                                      | LTA / GIA :                                     | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Medical Bill:                                   | <input type="checkbox"/>                           |
|                                                                                                   |                                      | PIR:                                            | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Mandate/Reject Instruction:                     | <input type="checkbox"/>                           |
|                                                                                                   |                                      | LOD                                             | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Payment Breakdown Form:                         | <input type="checkbox"/>                           |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                         |                                      | Post-Repair Photos:                             | <input type="checkbox"/>                           |
|                                                                                                   |                                      | Others:                                         | <input type="checkbox"/>                           |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: _____                        |                                      |                                                 |                                                    |
| Repair Cost:                                                                                      | S\$ ( _____ days) Reduction: %       | Email <input type="checkbox"/>                  | Call <input type="checkbox"/>                      |
| <b>FINAL SETTLEMENT</b> Date/Time: _____ Confirm with: _____                                      |                                      | Email <input type="checkbox"/>                  | Call <input type="checkbox"/>                      |
| Final Liability:                                                                                  | % (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                       |                                                    |
| Repair Cost:                                                                                      | S\$                                  |                                                 |                                                    |
| Loss of Rental (LOR):                                                                             | S\$ ( _____ days)                    |                                                 |                                                    |
| Loss of Use (LOU):                                                                                | S\$ (\$ _____ x _____ days)          |                                                 |                                                    |
| Loss of Income (LOI):                                                                             | S\$ (\$ _____ x _____ days)          |                                                 |                                                    |
| LOR only <input type="checkbox"/>                                                                 | LOU only <input type="checkbox"/>    | LOR + LOU <input type="checkbox"/>              | LOR + LOI <input type="checkbox"/> [Tick only one] |
| GIA/LTA Search                                                                                    | S\$                                  |                                                 |                                                    |
| Medical:                                                                                          | S\$                                  | 1) Claim status: Normal/Reject/Private Settle   |                                                    |
| Disbursement:                                                                                     | S\$ (e.g. Tow/ Independent )         | 2) Report Format:                               |                                                    |
| Legal Cost                                                                                        | S\$                                  | 3) Survey fee:                                  |                                                    |
| <b>Total:</b>                                                                                     | <b>S\$</b>                           | <b>Global Sum S\$:</b>                          |                                                    |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____                                         |                                      | Email <input type="checkbox"/>                  | Call <input type="checkbox"/>                      |
| Payee 1:                                                                                          | S\$                                  | Name 1:                                         |                                                    |
| Payee 2: (Strike if N.A.)                                                                         | S\$                                  | Name 2:                                         |                                                    |
| Payee 3: (Strike if N.A.)                                                                         | S\$                                  | Name 3:                                         |                                                    |