



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLR591Z & SNB246G**  
**ALONG BKE TOWARDS MANDAI ON 04/06/2022.**

We understand that you are the insurer of vehicle SNB246G.

I/We wish to inform you that my/our vehicle SLR591Z have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 3,531.00 (w/GST 7%)
2.	Loss of Use (S\$60.00 x total 09 days)	S\$ 540.00
	* 05 approved days	
	* 01 additional weekend required	
	(survey conducted on Tuesday late noon @2:20pm)	
	* 03 additional days required from date of accident prior to survey	
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 4,073.00</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully

20/07/2022

## LETTER OF AUTHORISATION

I/we, Cheong Cheng Yee, Dawn ("claimant") of  
906, Juncus West St #10-183 S640906 (address), owner of SLR591Z (vehicle no.)  
hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of  
me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim")  
for my/our vehicle no. SLR591Z that was damaged pursuant to the accident occurred  
on 4/6/22 (date) along BKE toward MANLai (location)  
involving vehicle no/s SMB 246G ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to settlement  
of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is  
on a without prejudice and without admission of liability basis insofar as the  
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 4 (day) of 6 (month) 2022 (year)



Signed by "the claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)



## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1 #05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD

#16-00

SPRINGLEAF TOWER

SINGAPORE 079909

Tax Invoice No: 00004202

Date: 20/7/2022

Reference: SLR591Z

Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (L/S)	\$3,300.00
Customer Signature & Co. Stamp		Sub-Total: \$3,300.00 GST @ 7%: \$231.00  <b>Amount Due: \$3,531.00</b>

This is an electronically generated invoice, no signature is required


INSURER ENQUIRY

Find  
insurer

Vehicle reg. no.

snb246g

Date of Accident

04/06/2022 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance ..... **China Taiping Insurance (Sing...**

Period of Insurance ..... **16/08/2021 - 15/08/2022**

Requested By ..... **PONG JIA JUN OSCAR (Autom...**

Requested Date ..... **06/06/2022 12:23**

Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**