

## Mei Kwan (LKKAuto)

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**From:** Admin-D (LKKAuto)  
**Sent:** Friday, June 3, 2022 2:30 PM  
**To:** zoomautowerks@gmail.com; assignments; Admin A  
**Subject:** RE: Pre-Repair Inspection for SLV 5622 P // Accident on 03/06/2022 @ 11:10HR at along Old Tampines Road towards Loyang Avenue involving Vehicle Number SLV 5622 P & SMC 7977 R

Dear Elin,

Thank you for the assignment.

**Note: With immediate effect 04/03/2022 Summer Lee(assignment Team) will no longer be in our company.  
Please contact the undersign for survey arrangement.**

Best Regards,

**Yan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shiau Chan (LKKAuto) <siewsc@lkkauto.com>  
**Sent:** Friday, 3 June 2022 1:12 PM  
**To:** assignments <assignments@lkkauto.com>  
**Subject:** FW: Pre-Repair Inspection for SLV 5622 P // Accident on 03/06/2022 @ 11:10HR at along Old Tampines Road towards Loyang Avenue involving Vehicle Number SLV 5622 P & SMC 7977 R

Dear Assignment Team,

FYNA.

Best Regards,

**Shiau Chan (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [siewsc@lkkauto.com](mailto:siewsc@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Zoom Autowerks <[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)>  
**Sent:** Friday, 3 June 2022 1:03 PM  
**To:** SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** Pre-Repair Inspection for SLV 5622 P // Accident on 03/06/2022 @ 11:10HR at along Old Tampines Road towards Loyang Avenue involving Vehicle Number SLV 5622 P & SMC 7977 R

Dear Sir/Madam,

We are instructed by Tan Wee Teck to notify you of a road traffic accident on 03/06/2022

at about 11:10HR along Old Tampines Road towards Loyang Avenue involving our client's vehicle registration number SLV 5622 P and vehicle registration number SMC 7977 R driven by your insured at the material time.

A copy of the Singapore Accident Statement/Traffic Police Report filed is enclosed. As a result of the accident, our client's vehicle has been damaged. Before our client proceeds to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair survey of the vehicle. If we do not receive any reply from you within the stipulated time, our client shall proceed to repair the vehicle without further reference to you.

Please contact me @ 9450 7920, should you require more information.

***Kindly arrange survey at Blk 13 Kaki Bukit Road 4, Bartley Biz Centre, #01-24, Singapore 4178 08.***

Warmest Regards,

**Elin Cai**

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road

#08-1339 Singapore 470130

☎9450 7920

✉[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

***- Please note our change in mailing/registered address with effect from 1st July 2018***