

## Mei Kwan (LKKAuto)

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**From:** Zoom Autowerks <[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)>

**Sent:** Tuesday, 31 May 2022 10:25 AM

**To:** SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Subject:** Pre-Repair Inspection for SJV 903 K // Accident on 29/05/2022 @ 11:20HR at along Upper Changi Road East involving Vehicle Number SJV 903 K & SKL 8318 M

Dear Sir/Madam,

We are instructed by Ow Hon Horng to notify you of a road traffic accident on 29/05/2022

at about 11:20HR along Upper Changi Road East involving our client's vehicle registration number SJV 903 K and vehicle registration number SKL 8318 M driven by your insured at the material time.

A copy of the Singapore Accident Statement/Traffic Police Report filed is enclosed. As a result of the accident, our client's vehicle has been damaged. Before our client proceeds to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair survey of the vehicle. If we do not receive any reply from you within the stipulated time, our client shall proceed to repair the vehicle without further reference to you.

Please contact me @ 9450 7920, should you require more information.

***Kindly arrange survey at Blk 13 Kaki Bukit Road 4, Bartley Biz Centre, #01-24, Singapore 4178 08.***

Warmest Regards,  
**Elin Cai**

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**- Please note our change in mailing/registered address with effect from 1st July 2018 -**