

Pro-Matrix Pte Ltd  
c/o Blk 7 Sin Ming Industrial Estate  
#01-76  
Singapore 575642

Date: 01-06-2022

China Taiping Insurance (Singapore) Pte Ltd  
3 Anson Road  
#16-00  
Springleaf Tower  
S'pore 079909

Dear Sir / Madam

ACCIDENT INVOLVING MOTOR VEHICLES GBD7937G and GBF5321K  
ALONG Sin ming Ave towards sin ming drive ON 09 May 2022

I / We, the owner of Vehicle No. GBD7937G which was involved in the above accident.

My / Our vehicle sustained damages as a result of the above said accident and I / we are now claiming against you for the followings:-

- |  |   |                    |
|--|---|--------------------|
| 1. Costs of repair                         | - | \$17,120.00        |
| 2. Loss-of-Use/Rental fees 17 days         | - | \$2380.00          |
| 3. Police / GIA report / LTA fees          | - | \$2.00             |
| 4. Surveyor report fees                    | - |                    |
| 5. Others Driven medicine & Loss of income | - | \$658.74           |
| Total:                                     |   | <u>\$20,160.74</u> |

Please advise whether you are now prepare to settle my claims as outlined above.

I / We hereby authorise my / our repairers, M/s Alan's United Auto Pte. Ltd. and/or their representatives to negotiate/compromise settlement of my / our above claim on my / our behalf. If there is a settlement I / we further authorise you to pay whatever settlement sum to my / our repairers being the outstanding repair bill and incidentals due to them.

Your kind attention and prompt settlement is much appreciated.

Yours faithfully,

