

**ASSIGNMENT**Surveyor: XING GUO QIANGDOI: 04/05/2022Date / Time : 04/05/2022Registered in Merimen: 11/05/2022**Pre-assign / CCU / FTE**Insured Vehicle No. : SBD 2985A

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :\$ \_\_\_\_\_ D.O.A : 28/04/2022 17:30

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**SHA 4429XINSRS:  
WSP: CDGE  
Tel : LOYANG  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                |                                                        |                                                 |                                               |                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------|
|                                                                                                                                           | <b>SHA 4429X - CC3/AIG11012821/H1jr1k2; 29/06/2011</b> | <b>STAGE</b>                                    | <b>DATE / PIC</b>                             |                                                              |
|                                                                                                                                           | <b>CS/DAI13005642/M1qu2; 22/03/2013</b>                | Non-Reporting ltr (1st):                        |                                               |                                                              |
|                                                                                                                                           | <b>CS/FCI15009849/Rvbc2; 21/09/2015</b>                | Non-Reporting ltr (2nd):                        |                                               |                                                              |
|                                                                                                                                           | <b>CS/FCI16014263/M1gbc2; 29/07/2016</b>               | Non-Reporting ltr (Final):                      |                                               |                                                              |
|                                                                                                                                           | <b>SBD 2985A - X</b>                                   | Notification ltr (if non-pickup):               |                                               |                                                              |
|                                                                                                                                           |                                                        | Call OI:                                        |                                               |                                                              |
|                                                                                                                                           |                                                        | After call ltr to OI:                           |                                               |                                                              |
|                                                                                                                                           |                                                        | <b>Documentation Check List: Handler Typist</b> |                                               |                                                              |
|                                                                                                                                           |                                                        | Notification ltr (if non-pickup)                | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | After call ltr to OI:                           | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Authorisation To Act:                           | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Release Voucher:                                | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Final Repair Bill:                              | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Car Rental Invoice:                             | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Towing Invoice                                  | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | LTA / GIA :                                     | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Medical Bill:                                   | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | PIR:                                            | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Mandate/Reject Instruction:                     | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | LOD                                             | <input type="checkbox"/>                      | <input type="checkbox"/>                                     |
|                                                                                                                                           |                                                        | Payment Breakdown Form:                         |                                               | <input type="checkbox"/>                                     |
| <b>PRELIMINARY ADVICE</b>                                                                                                                 | Date/Time:                                             | Sent By:                                        | Post-Repair Photos:                           | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                           |                                                        |                                                 | Others:                                       | <input type="checkbox"/> <input type="checkbox"/>            |
| <b>FINALIZATION</b>                                                                                                                       | Date/Time:                                             | Confirm with:                                   | Confirm by:                                   |                                                              |
| Repair Cost:                                                                                                                              | S\$                                                    | ( days) Reduction:                              | %                                             | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                   | Date/Time:                                             | Confirm with                                    | Email <input type="checkbox"/>                | Call <input type="checkbox"/>                                |
| Final Liability:                                                                                                                          | %                                                      | (Agreed / Assessed) BOLA S/N No. :              | If NO or B 28, Ass. Lia :                     |                                                              |
| Repair Cost:                                                                                                                              | S\$                                                    |                                                 |                                               |                                                              |
| Loss of Rental (LOR):                                                                                                                     | S\$                                                    | ( days)                                         |                                               |                                                              |
| Loss of Use (LOU):                                                                                                                        | S\$                                                    | (\$ x days)                                     |                                               |                                                              |
| Loss of Income (LOI):                                                                                                                     | S\$                                                    | (\$ x days)                                     |                                               |                                                              |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> |                                                        | [Tick only one]                                 |                                               |                                                              |
| GIA/LTA Search                                                                                                                            | S\$                                                    |                                                 |                                               |                                                              |
| Medical:                                                                                                                                  | S\$                                                    |                                                 | 1) Claim status: Normal/Reject/Private Settle |                                                              |
| Disbursement:                                                                                                                             | S\$                                                    | (e.g. Tow/ Independent )                        | 2) Report Format:                             |                                                              |
| Legal Cost                                                                                                                                | S\$                                                    |                                                 | 3) Survey fee:                                |                                                              |
| <b>Total:</b>                                                                                                                             | <b>S\$</b>                                             | <b>Global Sum S\$:</b>                          |                                               |                                                              |
| <b>FINAL PAYMENT</b>                                                                                                                      | Date/Time:                                             | Confirm with:                                   | Email <input type="checkbox"/>                | Call <input type="checkbox"/>                                |
| Payee 1:                                                                                                                                  | S\$                                                    | Name 1:                                         |                                               |                                                              |
| Payee 2: (Strike if N.A.)                                                                                                                 | S\$                                                    | Name 2:                                         |                                               |                                                              |
| Payee 3: (Strike if N.A.)                                                                                                                 | S\$                                                    | Name 3:                                         |                                               |                                                              |