

## Yan (LKK Auto)

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**From:** Ye, Yong Kang Melvin <melvin.ye@sompo.com.sg>  
**Sent:** Tuesday, 10 May 2022 4:51 PM  
**To:** claims@focusauto.com.sg; SUR; assignments  
**Cc:** focus.autopteltd@yahoo.com.sg; Teo, Grace; Wong, Lorriance  
**Subject:** RE: CMTD2201536/LOR // PRE REPAIR SURVEY - SMN 476 H & SKQ 6518 P ACCIDENT ON 4 MAY 2022

Without Prejudice

Dear Jenny,

We refer to your email below.

We have appointed Priority Service to conduct the survey on SMN476H.

Aside to LKK Auto,

Please make arrangement to conduct the survey for SMN476H by Mr Marcus.

[Working From Home with effect from 06 April 2020 till further notice](#)

[Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.](#)

Best Regards

**Melvin Ye**

**Claims Division**

**D:** 6322 4667 | **T:** 6461 6555



**SOMPO**  
INSURANCE

**A Century of Trust**

**Sompo Insurance Singapore Pte. Ltd.**

50 Raffles Place, #03-03 Singapore Land Tower, Singapore 048623

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**From:** Focus Auto Pte Ltd <claims@focusauto.com.sg>

**Sent:** Tuesday, May 10, 2022 3:01 PM

**To:** Ye, Yong Kang Melvin <melvin.ye@sompo.com.sg>

Cc: focus.autopteltd@yahoo.com.sg; Teo, Grace <grace.teo@sompo.com.sg>; Wong, Lorriance <lorriance.wong@sompo.com.sg>

**Subject:** CMTD2201536/LOR // PRE REPAIR SURVEY - SMN 476 H & SKQ 6518 P ACCIDENT ON 4 MAY 2022

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Dear Melvin

Kindly assist to deploy LKK Auto Consultants - Marcus Chua Kang Seng for the joint inspection.

Thank you

**Best Regards**

**Jenny Koh**

**Focus Auto Pte Ltd**

No. 1 Kaki Bukit Avenue 6

#02-50

AutoBay@Kaki Bukit

Singapore 417883

Tel: 6886 9097 Fax: 68444625

Office Hours : Mon ~ Sat, 0900 ~ 1800

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**From:** "Ye, Yong Kang Melvin" <[melvin.ye@sompo.com.sg](mailto:melvin.ye@sompo.com.sg)>

**Sent:** 5/10/22 1:01 PM

**To:** "[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)" <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>

**Cc:** "[focus.autopteltd@yahoo.com.sg](mailto:focus.autopteltd@yahoo.com.sg)" <[focus.autopteltd@yahoo.com.sg](mailto:focus.autopteltd@yahoo.com.sg)>, "Teo, Grace" <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)>, "Wong, Lorriance" <[lorriance.wong@sompo.com.sg](mailto:lorriance.wong@sompo.com.sg)>

**Subject:** REF : CMTD2201536/LOR RE: PRE REPAIR SURVEY - SMN 476 H & SKQ 6518 P ACCIDENT ON 4 MAY 2022

Our Reference: CMTD2201536

Your Reference: SMN476H

**Without Prejudice**

Date: 10.05.2022

**Attention:**

**FOCUS AUTO PTE LTD**

Dear Jenny,

**ACCIDENT INVOLVING SMN476H & SKQ6518P ON 04.05.2022**

We refer to your Notice of Accident dated 01005/2022.

Please be informed that Ms Lorriance Wong is the handler of this case.

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert.

	<b>Motor Surveyor</b>	<b>Surveyor</b>	<b>Selection (Indicate as tick)</b>
1	LKK Auto Consultants	Kenneth Kong Seng Cheong	
		Marcus Chua Kang Seng	
		Adrian Ling	
2	Priority Services	Jimmy Lee	
3	Raleigh Services	Andrew Ow Yong	
5	FormTeam Consultancy	Frankie Pang	

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

[Working From Home with effect from 06 April 2020 till further notice](#)

[Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.](#)

Best Regards

**Melvin Ye**

**Claims Division**

**D: 6322 4667 | T: 6461 6555**

**Sompo Insurance Singapore Pte. Ltd.**

50 Raffles Place, #03-03 Singapore Land Tower, Singapore 048623

**Website:** [www.sompo.com.sg](http://www.sompo.com.sg) | **Facebook:** [www.facebook.com/SompoSG](https://www.facebook.com/SompoSG)

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**From:** Focus Auto Pte Ltd <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>

**Sent:** Tuesday, May 10, 2022 10:48 AM

**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>

**Cc:** [focus.autopteltd@yahoo.com.sg](mailto:focus.autopteltd@yahoo.com.sg)

**Subject:** PRE REPAIR SURVEY - SMN 476 H & SKQ 6518 P ACCIDENT ON 4 MAY 2022

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Dear Sir / Madam

We refer to the above mentioned.

Kindly assist to send the surveyor list for selection to our workshop for surveying the vehicle.

We are instructed by our client to notify you of a road traffic accident which happened on 4 May 2022 along Junction of Buangkok Green & Buangkok Link at about 2300hrs.

Drivers involving our client SMN 476 & SKQ 6518 P driven by your insurer or your insured's authorized driver at the material time.

As a result of the accident, or client's vehicle has been damaged. Hence, before our client / we proceed to repair the damaged vehicle, please let us know within 2 working days upon receiving this notice whether you or your insured would like to conduct a pre-repair survey of the said vehicle without any further reference to you.

Information on the vehicle can be inspected at : -

Name of Workshop : 1 Kaki Bukit Avenue 6  
#02-50  
Autobay @ Kaki Bukit  
Singapore 417883

Telephone no. : 6886 9097

Thank you

*Best Regards*  
**Jenny Koh**

**Focus Auto Pte Ltd**

No. 1 Kaki Bukit Avenue 6  
#02-50

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Singapore 417883  
Tel: 6886 9097 Fax: 68444625  
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