

Shiau Chan (LKKAuto)

From: Shiau Chan (LKKAuto)
Sent: Friday, 29 April 2022 4:42 PM
To: Claims; SUR
Subject: RE: EST - ACCIDENT INVOLVING VEHICLE SLV 4371 U DOA 25/4/22 - TOW IN

Dear Kee Siang,

As instructed by our client, please proceed to repair the insured vehicle **SLV 4371U (Excess \$300/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair and document into Merimen.

Best Regards,

Shiau Chan (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>

Sent: Friday, 29 April 2022 11:05 AM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>

Cc: 'Claims' <claims@premiumauto.com.sg>

Subject: RE: EST - ACCIDENT INVOLVING VEHICLE SLV 4371 U DOA 25/4/22 - TOW IN

Dear All,

Kindly advice on OD approval for above mention vehicle.

Best Regards,
Kee Siang Lim
Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183

e. claims@premiumauto.com.sg **w.** www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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From: Claims [<mailto:claims@premiumauto.com.sg>]
Sent: Tuesday, 26 April 2022 7:33 PM
To: 'Meng Yan (LKK Auto)'; 'assignments'; 'SUR'
Cc: 'Claims'
Subject: EST - ACCIDENT INVOLVING VEHICLE SLV 4371 U DOA 25/4/22 - TOW IN

Dear all,

Attached above is the estimate for your kind reference.

Thank you.

Best Regards,
Jennis Tan
Claims Administrator

Premium Automobiles Pte Ltd (Reg No 199902271W)
55 Ubi Road 1 Road Singapore 408699
p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183
e. claims@premiumauto.com.sg w. www.audi.com.sg
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From: Meng Yan (LKK Auto) [<mailto:admin-d@lkkauto.com>]
Sent: Tuesday, 26 April, 2022 1:50 PM
To: 'Claims' <claims@premiumauto.com.sg>; 'assignments' <assignments@lkkauto.com>; 'SUR' <sur@lkkauto.com>
Subject: RE: ACCIDENT INVOLVING VEHICLE SLV 4371 U DOA 25/4/22 - TOW IN

Dear Jennis,

Noted with thanks.

**Note: With immediate effect 04/03/2022 Summer Lee(assignment Team) will no longer be in our company.
Please contact the undersign for survey arrangement.**

Best Regards,

Yan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>
Sent: Tuesday, 26 April, 2022 12:53 PM
To: 'Admin A' <admin-a@lkkauto.com>; 'Admin-D (LKKAuto)' <admin-d@lkkauto.com>; 'assignments' <assignments@lkkauto.com>; 'SUR' <sur@lkkauto.com>
Cc: 'Claims' <claims@premiumauto.com.sg>
Subject: ACCIDENT INVOLVING VEHICLE SLV 4371 U DOA 25/4/22 - TOW IN

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report and video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 27/4/22 @ Benoi.. Tow in.

Address : 24 Benoi Sector. S629857

Thank you.

**Best Regards,
Jennis Tan
Claims Administrator**

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