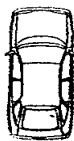


**ASSIGNMENT**Surveyor: **MARCUS**DOI: **28/04/2022**Date / Time : **28/04/2022**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **GBC 1502Y**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : **24-12-21**

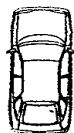
Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SKT 8221R**INSRS:  
WSP: **T K LEE**  
Tel : **AUTOMOTIVE**  
Liability : **PTE LTD**  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                |                                                                                                   |                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                                                                           | <b>SKT 8221R - X</b>                                                                              | <b>STAGE</b>                                                                       |
|                                                                                                                                                           | <b>GBC 1502Y - CC7/AIG12010461/Cpb3p1; 19/04/2012</b>                                             | <b>DATE / PIC</b>                                                                  |
|                                                                                                                                                           | <b>NA/INC14001873/e1; 25/01/2014</b>                                                              | Non-Reporting ltr (1st):                                                           |
|                                                                                                                                                           |                                                                                                   | Non-Reporting ltr (2nd):                                                           |
|                                                                                                                                                           |                                                                                                   | Non-Reporting ltr (Final):                                                         |
|                                                                                                                                                           |                                                                                                   | Notification ltr (if non-pickup):                                                  |
|                                                                                                                                                           |                                                                                                   | Call OI:                                                                           |
|                                                                                                                                                           |                                                                                                   | After call ltr to OI:                                                              |
|                                                                                                                                                           |                                                                                                   | <b>Documentation Check List: Handler Typist</b>                                    |
|                                                                                                                                                           |                                                                                                   | Notification ltr (if non-pickup) <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                                                                   | After call ltr to OI: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                           |                                                                                                   | Authorisation To Act: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                           |                                                                                                   | Release Voucher: <input type="checkbox"/> <input type="checkbox"/>                 |
|                                                                                                                                                           |                                                                                                   | Final Repair Bill: <input type="checkbox"/> <input type="checkbox"/>               |
|                                                                                                                                                           |                                                                                                   | Car Rental Invoice: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                           |                                                                                                   | Towing Invoice <input type="checkbox"/> <input type="checkbox"/>                   |
|                                                                                                                                                           |                                                                                                   | LTA / GIA : <input type="checkbox"/> <input type="checkbox"/>                      |
|                                                                                                                                                           |                                                                                                   | Medical Bill: <input type="checkbox"/> <input type="checkbox"/>                    |
|                                                                                                                                                           |                                                                                                   | PIR: <input type="checkbox"/> <input type="checkbox"/>                             |
|                                                                                                                                                           |                                                                                                   | Mandate/Reject Instruction: <input type="checkbox"/> <input type="checkbox"/>      |
|                                                                                                                                                           |                                                                                                   | LOD <input type="checkbox"/> <input type="checkbox"/>                              |
|                                                                                                                                                           |                                                                                                   | Payment Breakdown Form: <input type="checkbox"/> <input type="checkbox"/>          |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____ Sent By: _____                                                                   | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                           |                                                                                                   | Others: <input type="checkbox"/> <input type="checkbox"/>                          |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____ Confirm with: _____ Confirm by: _____                                            |                                                                                    |
| Repair Cost: S\$ _____ ( _____ days) Reduction: _____ %                                                                                                   |                                                                                                   | Email <input type="checkbox"/> Call <input type="checkbox"/>                       |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                                                    |
| Final Liability: % (Agreed / Assessed) BOLA S/N No. : _____                                                                                               |                                                                                                   | If NO or B 28, Ass. Lia : _____                                                    |
| Repair Cost: S\$ _____                                                                                                                                    |                                                                                                   |                                                                                    |
| Loss of Rental (LOR): S\$ _____ ( _____ days)                                                                                                             |                                                                                                   |                                                                                    |
| Loss of Use (LOU): S\$ _____ (\$ _____ x _____ days)                                                                                                      |                                                                                                   |                                                                                    |
| Loss of Income (LOI): S\$ _____ (\$ _____ x _____ days)                                                                                                   |                                                                                                   |                                                                                    |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                                                   |                                                                                    |
| GIA/LTA Search S\$ _____                                                                                                                                  |                                                                                                   |                                                                                    |
| Medical: S\$ _____                                                                                                                                        |                                                                                                   | 1) Claim status: Normal/Reject/Private Settle                                      |
| Disbursement: S\$ _____ (e.g. Tow/ Independent )                                                                                                          |                                                                                                   | 2) Report Format: _____                                                            |
| Legal Cost S\$ _____                                                                                                                                      |                                                                                                   | 3) Survey fee: _____                                                               |
| <b>Total: S\$ _____ Global Sum S\$: _____</b>                                                                                                             |                                                                                                   |                                                                                    |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                                                    |
| Payee 1: S\$ _____ Name 1: _____                                                                                                                          |                                                                                                   |                                                                                    |
| Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____                                                                                                         |                                                                                                   |                                                                                    |
| Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____                                                                                                         |                                                                                                   |                                                                                    |