

Teo Keng Siang LLC

Advocates & Solicitors • Notary Public • Commissioner For Oaths

111 North Bridge Road #29-07/08 Peninsula Plaza Singapore 179098
ROC: 201510228C GST Reg No.: 201510228C

Tel: 6333 4222 Fax: 6333 5676 / 5688
Email: KSTEOCO@singnet.com.sg
(FAX – NOT FOR SERVICE OF COURT DOCUMENTS)

Our Ref : TKS/H461- ACC-MISC.22/yl
Your Ref : GQ 7571 A
Date : 26th April 2022

Secretary-in-charge: Yen Leng
Tel : 6333 4222 (ext 63)
Fax : 6333 5676 / 6333 5688
Email : yenleng.phua@ksteoptr.com

To: **CHINA TAIPING INSURANCE SINGAPORE PTE LTD**
105 Cecil Street
#19-00, the Octagon
Singapore 069534
[Your Ref: SKV 5501 S]
Attention: Motor Claims Department
BY EMAIL ONLY

Dear Sirs

RE: ACCIDENT INVOLVING FBD 13 T/ GQ 7571 A ON 25/4/2022 ALONG DEFU LANE10

We act for **Robin Koh Lian Hong** in an accident above.

We are instructed by the abovenamed to notify you of a road traffic accident **ON 25/4/22 ALONG DEFU LANE 10** involving **FBD 13 T** and motor vehicle **GQ 7571 A** driven by you or your authorized driver at the material time. A copy of the GIA / Traffic Police Report is enclosed. Kindly also let us have your GIA / Traffic Police Report for our necessary action.

As a result of the accident, our client's vehicle has been damaged. Before we proceed to repair the damage vehicle, please let us know within **2 working days** of your receipt of this notice whether you or your insurer would like to conduct a pre-repair survey of the vehicle. **If we do not receive any reply from you within the stipulated timeline, we shall proceed to repair the vehicle without further reference to you.**

Please note that our client's motor vehicle **FBD 13 T** is now at the following workshop:-

Heng Motor Enterprise
471 Changi Road
Singapore 419889
Contact Person: Brendon **9880 4346**

Yours faithfully,



Teo Keng Siang LLC
cc. Clients (Heng Motor)

****Survey was conducted by:-**

Name of Surveyor:

Date of Survey:

Time of Survey: