

## Admin-D (LKKAuto)

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**From:** Irene Tay <irene.tay@sg.cntaiping.com>  
**Sent:** Tuesday, 26 April 2022 3:53 PM  
**To:** sukmei@lawrencelee.com.sg; assignments  
**Cc:** Admin A  
**Subject:** FW: SNM22D202708/C02/YP5900P/TAYHP / RE: Notice of Accident (PC ref: LWP/CHA/4883/22/sm)

WITHOUT PREJUDICE

Dear Sir/Mdm (LKK),

Please assist to get your surveyor to liaise [M/s Choon Hock Motor Trading Co. at 28 Surrey Road Singapore 307762](#) (contact person: Caleb, phone: 6453 0778).  
conduct survey by today.

Aside to Lawrence Lee;

Please let us have a copy of your client GIA REPORT.

Regards,

**Irene Tay**  
Claims Department (Motor Division)

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896192 | F:(65) 62247478/62247175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** sukmei@lawrencelee.com.sg <sukmei@lawrencelee.com.sg>  
**Sent:** Tuesday, 26 April 2022 3:21 PM  
**To:** Irene Tay <irene.tay@sg.cntaiping.com>  
**Cc:** info@lawrencelee.com.sg  
**Subject:** RE: SNM22D202708/C02/YP5900P/TAYHP / RE: Notice of Accident (PC ref: LWP/CHA/4883/22/sm)

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Dear Sirs, Without Prejudice

We refer to our email to you dated 25.04.22.

We are instructed that the SJE, Mr Kenneth Kong (LKK) has not contacted our client's workshop to conduct the joint pre-repair survey.

Kindly arrange the SJE to conduct the same by 5pm today.

Should the SJE is unable to make it today, kindly contact our client's repairer, Caleb at 6453 0778 to re-fix another appointment directly.

If we do not receive any call/reply from you/SJE within the stipulated timeline, our client shall proceed to repair the vehicle without further reference to you.

Regards,

Lim Suk Mei ([sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg))

Paralegal

**For and On Behalf of**

**Lee Wee Peng Lawrence**

Lawrence Lee & Co (UEN: 53159236K)

133 New Bridge Road #13-10 Chinatown Point Singapore 059413

tel. 6533 3680 fax. 6533 3689 email. [info@lawrencelee.com.sg](mailto:info@lawrencelee.com.sg)

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**From:** [sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg) <[sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg)>

**Sent:** Monday, 25 April 2022 10:53 AM

**To:** 'Irene Tay' <[irene.tay@sg.cntaiping.com](mailto:irene.tay@sg.cntaiping.com)>

**Cc:** 'info@lawrencelee.com.sg' <[info@lawrencelee.com.sg](mailto:info@lawrencelee.com.sg)>

**Subject:** RE: SNM22D202708/C02/YP5900P/TAYHP / RE: Notice of Accident (PC ref: LWP/CHA/4883/22/sm)

Dear Sirs,

We refer to your email below.

Please be informed that our client agrees to use Mr Kenneth Kong (LKK) to conduct the joint pre-repair survey as a single joint expert.

Kindly proceed to appoint him to carry out the survey within two (2) working days.

Regards,

Lim Suk Mei ([sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg))

Paralegal

**For and On Behalf of**

**Lee Wee Peng Lawrence**

Lawrence Lee & Co (UEN: 53159236K)

133 New Bridge Road #13-10 Chinatown Point Singapore 059413

tel. 6533 3680 fax. 6533 3689 email. [info@lawrencelee.com.sg](mailto:info@lawrencelee.com.sg)

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**From:** Irene Tay <[irene.tay@sg.cntaiping.com](mailto:irene.tay@sg.cntaiping.com)>  
**Sent:** Friday, 22 April 2022 4:04 PM  
**To:** 'sukmei@lawrencelee.com.sg' <[sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg)>  
**Cc:** [info@lawrencelee.com.sg](mailto:info@lawrencelee.com.sg)  
**Subject:** RE: SNM22D202708/C02/YP5900P/TAYHP / RE: Notice of Accident (PC ref: LWP/CHA/4883/22/sm)

Dear Sirs,

We refer to your email of 22/04/2022.

Kindly note the following:-

1. We would like to conduct pre-repair survey of the vehicle at the appointed workshop.
2. We propose the following list of surveyors to be nominated as the Single Joint Expert to conduct survey of the claimant's vehicle:-

1. Gary Soon (FTA)	6. Marcus Chua (LKK)
2. Chow Bo Xiong (FTA)	7. Kenneth Kong (LKK)
3. Ben Chua (FTA)	8. Adrian Ling (LKK)
4. Ng You Han (FTA)	9. Mohd Taufikh (LKK)
5. Henry Ng (FTA)	10. Steve Chen (LKK)

3. If we do not hear from you within two days of this letter, you shall have deemed to have agreed that the surveyor appointed by us shall be Single Joint Expert for this matter.
4. As per the NIMA Protocol, the survey by our appointed surveyor would include survey of your vehicle pre-repair, after it is dismantled, and post repairs. Hence, you need to provide us / our surveyors with the list of items that were damaged and required to be replaced or repaired to facilitate an effective survey.
5. As stated above, please inform us and our surveyor after the claimant's vehicle had been repaired so that our surveyor can carry out post repair inspection before the vehicle is returned to your client. Please co-ordinate with our surveyor immediately after the repair is completed.

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Regards,

Irene Tay

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Sent:** Friday, 22 April 2022 12:57 PM  
**To:** 'sukmei@lawrencelee.com.sg' <[sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg)>; Irene Tay <[irene.tay@sg.cntaiping.com](mailto:irene.tay@sg.cntaiping.com)>  
**Cc:** [info@lawrencelee.com.sg](mailto:info@lawrencelee.com.sg)  
**Subject:** O/R: SNM22D202708/C02/YP5900P/TAYHP / RE: Notice of Accident (PC ref: LWP/CHA/4883/22/sm)

Without Prejudice  
Save as to costs

Dear Irene,

Please conduct PRS for GBF8208K.

Note: officer in charge Irene Tay 63896192.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at 6224 7175. Any inconvenience caused is much regretted.

Thank you

Chong Boon Sen  
Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平狮城 Taiping SG

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**From:** [sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg) <[sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg)>  
**Sent:** Thursday, 21 April 2022 5:33 PM  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** [info@lawrencelee.com.sg](mailto:info@lawrencelee.com.sg)  
**Subject:** Notice of Accident (PC ref: LWP/CHA/4883/22/sm)

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Dear Sirs,

**NOTICE OF ACCIDENT PURSUANT TO THE NIMA PROTOCOL  
ACCIDENT ALONG PIE TWDS JURONG ON 20.04.22 INVOLVING GBF8208K & YP5900P**

We are instructed by M/s Reconn Air-conditioning to notify you of the abovementioned road traffic accident involving our client's vehicle registration number GBF8208K and vehicle registration number YP5900P owned by your insured and driven by their servant/agent at the material time.

As a result of the accident, our client's vehicle has been damaged. Before our client proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair survey of the vehicle. If we do not receive any reply from you within the stipulated timeline, our client shall proceed to repair the vehicle without further reference to you.

If your surveyor wishes to witness the dismantling of the damaged parts before commencement of repairs, kindly notify us directly so that we may inform our client's repairer. If you do not notify us, our client shall not be responsible for any lapses that may occur.

We do hereby notify you that our client's damaged vehicle may be inspected at the workshop at M/s Choon Hock Motor Trading Co. at 28 Surrey Road Singapore 307762 (contact person: Caleb, phone: 6453 0778).

***Kindly revert within two (2) working days by email to [sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg).***

Regards,

Lim Suk Mei ([sukmei@lawrencelee.com.sg](mailto:sukmei@lawrencelee.com.sg))

Paralegal

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**Lee Wee Peng Lawrence**

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