

Re: OWN DAMAGED CLAIM FOR VEHICLE SDS 3882 D DOA 13/4/22

Denise Tay (LKKAuto) <denisetay@lkkauto.com>

Thu 21/4/2022 2:43 PM

To: Claims <claims@premiumauto.com.sg>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>

Dear Sir,

As instructed by our client, please proceed to repair the insured vehicle **SDS 3882D (Excess \$1100/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Check and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair and document

Best Regards,

Denise Tay | Case Handler

LKK Auto Consultants Pte Ltd

Phone: [6256-3561](tel:6256-3561) | email: denisetay@lkkauto.com | fax: [6256-4315](tel:6256-4315)

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>**Sent:** Wednesday, 20 April 2022 11:30 am**To:** Admin-D (LKKAuto) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>**Cc:** claims@premiumauto.com.sg <claims@premiumauto.com.sg>**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SDS 3882 D DOA 13/4/22

Dear all,

Kindly advice on claim approval for above mention case.

Best Regards,

Kee Siang Lim

Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 **d.** +65 6768 9911 **f.** +65 6841 1183**e.** claims@premiumauto.com.sg **w.** www.audi.com.sg**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223

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From: Meng Yan (LKK Auto) [mailto:admin-d@lkkauto.com]

Sent: Thursday, 14 April 2022 2:27 PM

To: claims@premiumauto.com.sg; 'assignments'; 'SUR'

Subject: RE: OWN DAMAGED CLAIM FOR VEHICLE SDS 3882 D DOA 13/4/22

Dear Jennis,

Noted with thanks.

Note: With immediate effect 04/03/2022 Summer Lee(assignment Team) will no longer be in our company.

Please contact the undersign for survey arrangement.

Best Regards,

Yan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>

Sent: Thursday, 14 April, 2022 2:10 PM

To: 'assignments' <assignments@lkkauto.com>; 'Meng Yan (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Cc: claims@premiumauto.com.sg

Subject: OWN DAMAGED CLAIM FOR VEHICLE SDS 3882 D DOA 13/4/22

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 19/4/22 @ 10:00 AM @ Ubi. Owner waiting.

Thank you.

Best Regards,

Jennis Tan

Claims Administrator

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