

## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Thursday, 16 June 2022 1:15 pm  
**To:** hong.helen501@gmail.com  
**Subject:** <STANDARD LETTER> ACCIDENT INVOLVING SNB 5522B & FBC 4023T ON 06/04/2022

**Importance:** High

Our Ref: CC6/AIG22003555/Uga3

16 JUNE 2022

**Ms Ng Yan Hong**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SNB 5522B & FBC 4023T ON 06/04/2022**

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (AIG Asia Pacific Insurance Pte Ltd.) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from **FBC 4023T**.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us **within 3 days** from the date of this letter together with the supporting evidence (E.g: Video Footage / Traffic Police Investigation result).

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

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