

## Veron Chen (LKKAUTO)

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**From:** Veron Chen (LKKAUTO)  
**Sent:** Tuesday, 5 April 2022 7:26 AM  
**To:** Claims Dept; Admin-D (LKKAUTO); assignments; SUR  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 4898 S DOA 29/3/22

Dear Tony,

As instructed by our client , please proceed to repair the **insured vehicle SLV 4898S, (Excess \$550/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency.**

**Before paint photos for all NEW Panels and Parts required after repair.**

Best Regards,

Veron Chen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims Dept <claims@premiumauto.com.sg>

**Sent:** Friday, 1 April 2022 4:57 PM

**To:** Admin-D (LKKAUTO) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>

**Cc:** 'Claims Dept' <claims@premiumauto.com.sg>

**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 4898 S DOA 29/3/22

Dear all,

Kindly assist following up approval.

The survey has been carried out by Guo Qiang.

Thank you.

Best Regards,

Tony Foong  
Senior Claims Advisor

· **PREMIUM AUTOMOBILES**

(Reg No 199902271W)

55 Ubi Road 1 Singapore 408699

p. +65 6366 2323, d. +65 67689828

e.<mailto:claims@premiumauto.com.sg> w. [www.audi.com.sg](http://www.audi.com.sg)

Audi Showroom 281 Alexandra Road Singapore 159938 p. +65 68362223



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**From:** Meng Yan (LKK Auto) [<mailto:admin-d@lkkauto.com>]  
**Sent:** Wednesday, 30 March 2022 11:06 AM  
**To:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg); 'assignments'; 'SUR'  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 4898 S DOA 29/3/22

Dear Jennis,

Noted with thanks.

**Note: With immediate effect 04/03/2022 Summer Lee(assignment Team) will no longer be in our company.  
Please contact the undersign for survey arrangement.**

Best Regards,

**Yan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Wednesday, 30 March, 2022 10:37 AM  
**To:** 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; 'Meng Yan (LKK Auto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)  
**Subject:** OWN DAMAGED CLAIM FOR VEHICLE SLV 4898 S DOA 29/3/22

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report and video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 1/4/22 @ 10:00 am @ Ubi. Owner waiting

**Thank you**

**Best Regards,**

**Jennis Tan**

**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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