

PRE REPAIR INSPECTION (PRI) MEMO

Our ref no : _____
Date : 31/3/2022
Attn. : Alfred
Vehicle no/DOA/Model : 85W44778 30/3/22 1620 KIA Carebo K3

Dear Sir,

The PRI notification letter to the Third Party insurer was sent on 31/03/22 @ 5:36 AM (PM) Time frame - 2 working days (not including Saturday, Sunday and Public Holiday).

- ☐ **NO REPLY** from Third Party insurer. Please proceed to appoint your surveyor and repair the vehicle.
- ☐ We have received the Third Party insurer's **REPLY** on 01/04/2022 @ 1:47 AM (PM). Copy enclosed together with their list of surveyors.

☐ If you **AGREE**, please let us know the surveyor's company and name

Their surveyor has to **NOTIFY YOU IN WRITING** to state that the **PRI is completed** and that you may proceed to repair the vehicle. (This letter also supports your claim for loss of use/rental)

If their surveyor is asking for Direct Settlement, our legal fees at this stage is \$321.00 plus disbursements incurred.

☐ If you **OBJECT**. Please proceed to appoint your surveyor and repair the vehicle after the PRI

Please forward us the repair bill and supporting documents when it's ready for us to proceed with your claim.

Meanwhile, please let us the following information when available:

1	PRI (Before dismantle)	Date: <u>01/04/22</u>	Time: <u>1700h</u>	<u>1700h</u>
2	PRI (Dismantle)	Date: <u>4/4/2022</u>	<u>2kk Auto</u>	
3	Post repair inspection (if any)	Date: <u>04/04/22</u>	<u>1700h</u>	
4	Surveyor	Company: <u>Sam</u>	Name:	
5	Agreed COR / Days for repair	S	Days:	
6	Vehicle <u>85W44778</u>	Date in: <u>31/3/2022</u>	Date out: <u>8/4/2022</u>	

Please let us have your **reply ASAP before the 2 working days**. Otherwise, it will be deemed that you have **AGREED** to ANY of the surveyors listed by the Third Party insurer.

Please fax back to

Warmest Rgds,