

**ASSIGNMENT**Surveyor: **ADRIAN**DOI: **29/03/2022**Date / Time : **29/03/2022**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **GBH 9791A**Claim No. : **SNM22D202156/C02/ GBH9791A/TANKW**

Name of Insured : \_\_\_\_\_

Policy No. : **DMCVSNW00135492101**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$**D.O.A : **28/3/2022 13:45**

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

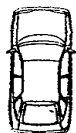
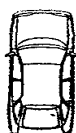
If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : \_\_\_\_\_ %

**Final ? Yes / No****SLP 9675S**INSRS:  
WSP: **HUA MENG**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           | SLP 9675S - X                | GBH 9791A - X                                             | STAGE                                     | DATE / PIC                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------|-------------------------------------------|-------------------------------|
|                                                                                                                                                                      |                              |                                                           | Non-Reporting ltr (1st):                  |                               |
|                                                                                                                                                                      |                              |                                                           | Non-Reporting ltr (2nd):                  |                               |
|                                                                                                                                                                      |                              |                                                           | Non-Reporting ltr (Final):                |                               |
|                                                                                                                                                                      |                              |                                                           | Notification ltr (if non-pickup):         |                               |
|                                                                                                                                                                      |                              |                                                           | Call OI:                                  |                               |
|                                                                                                                                                                      |                              |                                                           | After call ltr to OI:                     |                               |
|                                                                                                                                                                      |                              |                                                           | <b>Documentation Check List:</b>          | <b>Handler</b> <b>Typist</b>  |
|                                                                                                                                                                      |                              |                                                           | Notification ltr (if non-pickup)          | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | After call ltr to OI:                     | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Authorisation To Act:                     | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Release Voucher:                          | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Final Repair Bill:                        | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Car Rental Invoice:                       | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Towing Invoice                            | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | LTA / GIA :                               | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Medical Bill:                             | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | PIR:                                      | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Mandate/Reject Instruction:               | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | LOD                                       | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Payment Breakdown Form:                   | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Post-Repair Photos:                       | <input type="checkbox"/>      |
|                                                                                                                                                                      |                              |                                                           | Others:                                   | <input type="checkbox"/>      |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time:                   | Sent By:                                                  |                                           |                               |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time:                   | Confirm with:                                             | Confirm by:                               |                               |
| Repair Cost: <b>L/sum</b>                                                                                                                                            | S\$ <b>16,200.00</b>         | ( <b>17</b> days) Reduction: <b>48</b> %                  | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <b>12/07/2022</b> | Confirm with <b>Jing Yee</b>                              | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/> |
| Final Liability:                                                                                                                                                     | % <b>100</b>                 | (Agreed / Assessed) BOLA S/N No. : <b>27</b>              | If NO or B 28, Ass. Lia :                 |                               |
| Repair Cost:                                                                                                                                                         | S\$ <b>16,200.00</b>         |                                                           |                                           |                               |
| Loss of Rental (LOR):                                                                                                                                                | S\$ <b>1,700.00</b>          | ( <b>17</b> days) <b>x \$100</b>                          |                                           |                               |
| Loss of Use (LOU):                                                                                                                                                   | S\$ (\$ x days)              |                                                           |                                           |                               |
| Loss of Income (LOI):                                                                                                                                                | S\$ (\$ x days)              |                                                           |                                           |                               |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                              |                                                           |                                           |                               |
| GIA/LTA Search                                                                                                                                                       | S\$ <b>7.45</b>              |                                                           |                                           |                               |
| Medical:                                                                                                                                                             | S\$                          | 1) Claim status: Normal/ <del>Reject/Private Settle</del> |                                           |                               |
| Disbursement:                                                                                                                                                        | S\$ (e.g. Tow/ Independent ) | 2) Report Format: <b>TP</b>                               |                                           |                               |
| Legal Cost                                                                                                                                                           | S\$                          | 3) Survey fee: <b>\$400.00</b>                            |                                           |                               |
| <b>Total:</b>                                                                                                                                                        | S\$ <b>17,907.45</b>         | <b>Global Sum S\$: 17,900.00</b>                          |                                           |                               |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time:                   | Confirm with:                                             | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/> |
| Payee 1:                                                                                                                                                             | S\$ <b>17,900.00</b>         | Name 1:                                                   | <b>Hua Meng Spray Painting Workshop</b>   |                               |
| Payee 2: (Strike if N.A.)                                                                                                                                            | S\$                          | Name 2:                                                   |                                           |                               |
| Payee 3: (Strike if N.A.)                                                                                                                                            | S\$                          | Name 3:                                                   |                                           |                               |