

## Meng Yan (LKK Auto)

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**From:** Tan Chew Chik Jacqueline <jacqueline.tan@sg.cntaiping.com>  
**Sent:** Tuesday, 29 March, 2022 2:49 PM  
**To:** TEAMWORK GARAGE; SUR; assignments  
**Cc:** Claims Dept of CTI  
**Subject:** RE: OUR REF: SNM22D201863/C02/GBE8673E/TANCHC & YOUR REF: 2203-22 - SJK6661B -TO CONDUCT PRS  
**Attachments:** S101223P0002\_25-03-2022\_164038.pdf

### WITHOUT PREJUDICE

Dear Darren,

We will assign LKK to conduct the Pre-repair Inspection.

Kindly liaise with our appointed motor surveyor for the inspection.

Dear LKK,

Please arrange to conduct the PRS.

Thank you.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

### NOTICE :

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at 6224 7175. Any inconvenience caused is much regretted.

Regards,

*Jacqueline Tan*

Senior Executive  
Claims Department  
**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6185 | Tel: (65) 6389 6116 | F: (65) 6225 5879

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平狮城 Taiping SG

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**From:** TEAMWORK GARAGE <claims@teamworkgarage.com>  
**Sent:** Tuesday, 29 March 2022 2:42 PM  
**To:** Tan Chew Chik Jacqueline <jacqueline.tan@sg.cntaiping.com>

Cc: Claims Dept of CTI <claimsdept@sg.cntaiping.com>

Subject: RE: OUR REF: SNM22D201863/C02/GBE8673E/TANCHC & YOUR REF: 2203-22 -SJK6661B -TO CONDUCT PRS

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WITHOUT PREJUDICE

Dear Jacqueline,

Please kindly appoint LKK.

*Darren*

**Teamwork Garage Pte Ltd**

Blk 53 Ubi Avenue 1 #01-24 Paya Ubi Industrial Park

Singapore (408934)

Tel: 6844 2475 | Fax: 6844 2474

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**From:** [Tan Chew Chik Jacqueline](#)

**Sent:** Tuesday, March 29, 2022 2:11 PM

**To:** [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)

**Cc:** [Claims Dept of CTI](#)

**Subject:** RE: OUR REF: SNM22D201863/C02/GBE8673E/TANCHC & YOUR REF: 2203-22 -SJK6661B -TO CONDUCT PRS

**Without Prejudice**

**Our reference: SNM22D201863/C02/GBE8673E/TANCHC**

**Your reference: 2203-22 - SJK6661B**

Dear Sirs,

**ACCIDENT INVOLVING GBE8673E & SJK6661B ON 16/03/2022**

We refer to your email of 28/03/2022.

Kindly note the following:-

1. We would like to conduct pre-repair survey of the vehicle at the appointed workshop.
2. We propose the following list of surveyors to be nominated as the Single Joint Expert to conduct survey of the claimant's vehicle:-

1. Gary Soon (FTA)	6. Marcus Chua (LKK)
2. Chow Bo Xiong (FTA)	7. Kenneth Kong (LKK)
3. Ben Chua (FTA)	8. Adrian Ling (LKK)
4. Ng You Han (FTA)	9. Mohd Taufikh (LKK)
5. Henry Ng (FTA)	10. Steve Chen (LKK)

3. If we do not hear from you within two days of this letter, you shall have deemed to have agreed that the surveyor appointed by us shall be Single Joint Expert for this matter.

4. As per the NIMA Protocol, the survey by our appointed surveyor would include survey of your vehicle pre-repair, after it is dismantled, and post repairs. Hence, you need to provide us / our surveyors with the list of items that were damaged and required to be replaced or repaired to facilitate an effective survey.
5. As stated above, please inform us and our surveyor after the claimant's vehicle had been repaired so that our surveyor can carry out post repair inspection before the vehicle is returned to your client. Please co-ordinate with our surveyor immediately after the repair is completed.

Thank you.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

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Regards,

*Jacqueline Tan*

Senior Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6185 | Tel: (65) 6389 6116 | F: (65) 6225 5879

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平狮城 Taiping SG

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**From:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>

**Sent:** Tuesday, 29 March 2022 1:39 PM

**To:** Tan Chew Chik Jacqueline <[jacqueline.tan@sg.cntaiping.com](mailto:jacqueline.tan@sg.cntaiping.com)>; [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)

**Subject:** OUR REF: SNM22D201863/C02/GBE8673E/TANCHC & YOUR REF: 2203-22 - SJK6661B -TO CONDUCT PRS

**Without Prejudice  
via email only**

Dear Jacqueline,

Please refer to the below email.

Please **conduct PRS SJK6661B** soonest possible.

Please contact our claims department **Jacqueline Tan** at **6389 6185**, the officer in charge.

**\*kindly quote our claim reference number when replying\***

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Thank you

Angie Foo

Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平獅城 Taiping SG

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**From:** TEAMWORK <[claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)>  
**Sent:** Monday, March 28, 2022 2:43 PM  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** TEAMWORK <[claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)>  
**Subject:** OUR REF : 2203-22 // YOUR REF : GBE8673E ACCIDENT INVOLVING GBE8673E AND SJK6661B

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WITHOUT PREJUDICE

OUR REF : 2203-22

YOUR REF : GBE8673E

Dear Sir / Madam,

**PRE-REPAIR INSPECTION FOR SJK6661B**

We are instructed by our client to notify you of a road traffic accident on **16/03/2022** at about **1430HRS** involving our client's/customer's vehicle registration number **SJK6661B** and vehicle registration number **GBE8673E** driven by you at the material time. A copy of the Singapore accident statement /traffic police report filed is enclosed.

As a result of the accident, our client's /customer's vehicle has been damaged. Before our client/we proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you or your insurer would like to conduct a pre-repair survey of the vehicle and please let us have your list of surveyors. If we do not receive any reply from you within the stipulated timeline, our client/we shall proceed to repair the vehicle without further reference to you.

Thank you and have a nice day.

Regards,

Shu Shan

Teamwork Garage Pte Ltd

Blk 53 Ubi Avenue 1

#01-24/34

Paya Ubi Industrial Park

Singapore 408934

Tel: 6844 2475

Fax:6844 2474