

## Shiau Chan (LKKAuto)

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**From:** Shiau Chan (LKKAuto)  
**Sent:** Wednesday, 4 May 2022 11:32 AM  
**To:** claims@premiumauto.com.sg  
**Cc:** SUR  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 2711 K DOA 23/3/22  
**Attachments:** SLV2711K RESURVEY.pdf

Dear Jennis,

please proceed as attached with our surveyor marking.

Best Regards,

**Shiau Chan (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [siewsc@lkkauto.com](mailto:siewsc@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shiau Chan (LKKAuto) <[siewsc@lkkauto.com](mailto:siewsc@lkkauto.com)>  
**Sent:** Tuesday, 29 March 2022 11:25 AM  
**To:** claims@premiumauto.com.sg  
**Cc:** SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** RE: OWN DAMAGED CLAIM FOR VEHICLE SLV 2711 K DOA 23/3/22

Dear Jennis,

As instructed by our client, please proceed to repair the insured vehicle **SLV 2711K (Excess \$300/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**Checked and Supplementary items to resurvey with CLEAR photos for damage and consistency. Before paint photos for all NEW Panels and Parts required after repair and document into Merimen.**

Best Regards,

**Shiau Chan (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [siewsc@lkkauto.com](mailto:siewsc@lkkauto.com) | fax: 6256-4315

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**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>  
**Sent:** Thursday, 24 March 2022 9:52 PM  
**To:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)  
**Cc:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>  
**Subject:** Re: OWN DAMAGED CLAIM FOR VEHICLE SLV 2711 K DOA 23/3/22

Dear Jennis,

Noted with thanks.

Note: With immediate effect 04/03/2022 Summer Lee (assignment Team) will no longer be in our company. Please contact the undersign for survey arrangement.

Best Regards,

Yan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

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On 24 Mar 2022, at 5:13 PM, Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)> wrote:

Dear all,

Kindly register OD claim for this vehicle. Attached is the GIA report and the video footage for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 25/3/22 @ 10:30am @ Ubi. Owner waiting

Thank you.

**Best Regards,**

**Jennis Tan**

**Claims Administrator**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 p. +65 6836 2223

<image001.jpg>

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Please do not copy it or use it for any purpose, or disclose its contents or any attachment to any other person. Thank you

<SLV 2711 K - 23032022.pdf>