

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : **22/03/2022**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SDZ 9881E**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

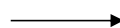
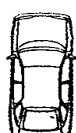
Excess Sec II :S\$ \_\_\_\_\_ D.O.A : **19/03/2022 12:40**Place of Accident : **CTE BEOFRE AMK AVE 1 EXIT**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SCV 8232X****SDZ 9881E****SMJ 2510A**INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:**OI**INSRS:  
WSP:  
Tel : **Automotive Repair Centre Pte Ltd**  
Liability :  
RMKS: **TP**INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                     | SMJ 2510A - X                                                                         | SDZ 9881E - X                                                | STAGE                             | DATE / PIC               |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------|-----------------------------------|--------------------------|
|                                                                                |                                                                                       |                                                              | Non-Reporting ltr (1st):          |                          |
|                                                                                |                                                                                       |                                                              | Non-Reporting ltr (2nd):          |                          |
|                                                                                |                                                                                       |                                                              | Non-Reporting ltr (Final):        |                          |
|                                                                                |                                                                                       |                                                              | Notification ltr (if non-pickup): |                          |
|                                                                                |                                                                                       |                                                              | Call OI:                          |                          |
|                                                                                |                                                                                       |                                                              | After call ltr to OI:             |                          |
|                                                                                |                                                                                       |                                                              | <b>Documentation Check List:</b>  | <b>Handler</b>           |
|                                                                                |                                                                                       |                                                              |                                   | <b>Typist</b>            |
|                                                                                |                                                                                       |                                                              | Notification ltr (if non-pickup)  | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | After call ltr to OI:             | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Authorisation To Act:             | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Release Voucher:                  | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Final Repair Bill:                | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Car Rental Invoice:               | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Towing Invoice                    | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | LTA / GIA :                       | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Medical Bill:                     | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | PIR:                              | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Mandate/Reject Instruction:       | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | LOD                               | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Payment Breakdown Form:           | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Post-Repair Photos:               | <input type="checkbox"/> |
|                                                                                |                                                                                       |                                                              | Others:                           | <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                      | Date/Time: _____                                                                      | Sent By: _____                                               |                                   |                          |
| <b>FINALIZATION</b>                                                            | Date/Time: _____                                                                      | Confirm with: _____                                          | Confirm by: <b>MRB</b>            |                          |
| Repair Cost: <b>L/S</b>                                                        | S\$ <b>4,000.00</b> ( <b>6</b> days) Reduction: <b>74</b> %                           | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                   |                          |
| <b>FINAL SETTLEMENT</b>                                                        | Date/Time: <b>12.07.22</b> Confirm with <b>SHUJUAN</b>                                | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                   |                          |
| Final Liability:                                                               | % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>28</b>                             | If NO or B 28, Ass. Lia : <b>0%</b>                          |                                   |                          |
| Repair Cost: <b>w/GST</b>                                                      | S\$ <b>4,280.00</b> <b>3VEH CC OI 2ND</b>                                             |                                                              |                                   |                          |
| Loss of Rental (LOR):                                                          | S\$ <b>-</b> ( _____ days)                                                            |                                                              |                                   |                          |
| Loss of Use (LOU):                                                             | S\$ <b>480.00</b> (\$ <b>60</b> x <b>8</b> days)                                      |                                                              |                                   |                          |
| Loss of Income (LOI):                                                          | S\$ <b>-</b> (\$ _____ x _____ days)                                                  |                                                              |                                   |                          |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> | LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                              |                                   |                          |
| GIA/LTA Search                                                                 | S\$ <b>2.00</b>                                                                       |                                                              |                                   |                          |
| Medical:                                                                       | S\$ <b>-</b>                                                                          | 1) Claim status: Normal/ <del>Reject/Dispute/Settle</del>    |                                   |                          |
| Disbursement:                                                                  | S\$ <b>-</b> (e.g. Tow/ Independent )                                                 | 2) Report Format: <b>TP</b>                                  |                                   |                          |
| Legal Cost                                                                     | S\$ <b>-</b>                                                                          | 3) Survey fee: <b>\$400</b>                                  |                                   |                          |
| <b>Total:</b>                                                                  | <b>S\$ 4,762.00</b>                                                                   | <b>Global Sum S\$:</b>                                       |                                   |                          |
| <b>FINAL PAYMENT</b>                                                           | Date/Time: <b>12.07.22</b> Confirm with: <b>SHUJUAN</b>                               | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                   |                          |
| Payee 1:                                                                       | S\$ <b>4,762.00</b>                                                                   | Name 1: <b>AUTOMOTIVE REPAIR CENTRE PTE LTD</b>              |                                   |                          |
| Payee 2: (Strike if N.A.)                                                      | S\$                                                                                   | Name 2:                                                      |                                   |                          |
| Payee 3: (Strike if N.A.)                                                      | S\$                                                                                   | Name 3:                                                      |                                   |                          |