

**ASSIGNMENT**Surveyor: **KENNETH**DOI: **17/3/2022**Date / Time : **17/3/2022**Registered in Merimen: **20/3/2022****Pre-assign / CCU / FTE**Insured Vehicle No. : **SJN 1198P**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : **14.03.2022 20:40**Place of Accident : **Golden Mile Tower Car Park (located at Level 3).**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SGT 168L**INSRS:  
WSP: **Alan's United**  
Tel : **Auto Pte Ltd**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           | SGT 168L - X                 | SJN 1198P - X                                                                     | STAGE                                     | DATE / PIC                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------|
|                                                                                                                                                                      |                              |                                                                                   | Non-Reporting ltr (1st):                  |                                                              |
|                                                                                                                                                                      |                              |                                                                                   | Non-Reporting ltr (2nd):                  |                                                              |
|                                                                                                                                                                      |                              |                                                                                   | Non-Reporting ltr (Final):                |                                                              |
|                                                                                                                                                                      |                              |                                                                                   | Notification ltr (if non-pickup):         |                                                              |
|                                                                                                                                                                      |                              |                                                                                   | Call OI:                                  |                                                              |
|                                                                                                                                                                      |                              |                                                                                   | After call ltr to OI:                     |                                                              |
|                                                                                                                                                                      |                              |                                                                                   | <b>Documentation Check List:</b>          | <b>Handler</b> <b>Typist</b>                                 |
|                                                                                                                                                                      |                              |                                                                                   | Notification ltr (if non-pickup)          | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | After call ltr to OI:                     | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Authorisation To Act:                     | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Release Voucher:                          | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Final Repair Bill:                        | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Car Rental Invoice:                       | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Towing Invoice                            | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | LTA / GIA :                               | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Medical Bill:                             | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | PIR:                                      | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Mandate/Reject Instruction:               | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | LOD                                       | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Payment Breakdown Form:                   | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Post-Repair Photos:                       | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                              |                                                                                   | Others:                                   | <input type="checkbox"/> <input type="checkbox"/>            |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time:                   | Sent By:                                                                          |                                           |                                                              |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time:                   | Confirm with:                                                                     | Confirm by:                               |                                                              |
| Repair Cost: <b>LS</b>                                                                                                                                               | S\$ <b>2050.00</b>           | ( <b>4</b> days) Reduction: <b>618.86</b>                                         | % <b>23</b>                               | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: 04/08/2022        | Confirm with <b>SHI JIE</b>                                                       | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/>                                |
| Final Liability:                                                                                                                                                     | % <b>100</b>                 | (Agreed / Assessed) BOLA S/N No. : <b>23</b>                                      | If NO or B 28, Ass. Lia :                 |                                                              |
| Repair Cost:                                                                                                                                                         | S\$ <b>2,193.50</b>          | <b>W/GST</b>                                                                      |                                           |                                                              |
| Loss of Rental (LOR):                                                                                                                                                | S\$ <b>600.00</b>            | ( <b>6</b> days) <b>x \$100.00</b>                                                |                                           |                                                              |
| Loss of Use (LOU):                                                                                                                                                   | S\$ (\$ x days)              |                                                                                   |                                           |                                                              |
| Loss of Income (LOI):                                                                                                                                                | S\$ (\$ x days)              |                                                                                   |                                           |                                                              |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                              |                                                                                   |                                           |                                                              |
| GIA/LTA Search                                                                                                                                                       | S\$ <b>2.00</b>              |                                                                                   |                                           |                                                              |
| Medical:                                                                                                                                                             | S\$                          | 1) Claim status: <input checked="" type="checkbox"/> Normal/Reject/Private Settle |                                           |                                                              |
| Disbursement:                                                                                                                                                        | S\$ (e.g. Tow/ Independent ) | 2) Report Format: <b>TP</b>                                                       |                                           |                                                              |
| Legal Cost                                                                                                                                                           | S\$                          | 3) Survey fee: <b>\$320.00</b>                                                    |                                           |                                                              |
| <b>Total:</b>                                                                                                                                                        | <b>S\$ 2,795.50</b>          | <b>Global Sum S\$:</b>                                                            |                                           |                                                              |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time:                   | Confirm with:                                                                     | Email <input checked="" type="checkbox"/> | Call <input type="checkbox"/>                                |
| Payee 1:                                                                                                                                                             | S\$ <b>2,795.50</b>          | Name 1:                                                                           | <b>ALAN'S UNITED AUTO PTE LTD</b>         |                                                              |
| Payee 2: (Strike if N.A.)                                                                                                                                            | S\$                          | Name 2:                                                                           |                                           |                                                              |
| Payee 3: (Strike if N.A.)                                                                                                                                            | S\$                          | Name 3:                                                                           |                                           |                                                              |