

**ASSIGNMENT**Surveyor: **ADRIAN**

DOI: \_\_\_\_\_

Date / Time : **15/03/2022**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SH 8352P**Claim No. : **S2M03VJX**Name of Insured : **COMFORT TRANSPORTATION PTE LTD**Policy No. : **P2465679**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : **TOYOTA AXIO****Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **11/03/2022 01:30**Place of Accident : **Dunlop St, Singapore**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : \_\_\_\_\_ %

**Final ? Yes / No****SH 4880H**INSRS:  
WSP: **HUA MENG**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                        |                                                       |                                               |                                    |                                |                               |
|-----------------------------------|-------------------------------------------------------|-----------------------------------------------|------------------------------------|--------------------------------|-------------------------------|
|                                   | <b>SH 8352P - CC3/AIG16009083/H1ea3q2; 13/05/2016</b> | <b>STAGE</b>                                  | <b>DATE / PIC</b>                  |                                |                               |
|                                   | <b>CC3/EQ17007114/H1ea3q2; 07/04/2017</b>             | Non-Reporting ltr (1st):                      |                                    |                                |                               |
|                                   | <b>CC4/III17013826/Ukb3s2; 16/07/2017</b>             | Non-Reporting ltr (2nd):                      |                                    |                                |                               |
|                                   | <b>CC4/III19008052/Kpa3q2; 04/05/2019</b>             | Non-Reporting ltr (Final):                    |                                    |                                |                               |
|                                   | <b>CC6/III17022965/fa3XX; 30/11/2017</b>              | Notification ltr (if non-pickup):             |                                    |                                |                               |
|                                   | <b>CS/III10005067/Kbg1; 09/12/2009</b>                | Call OI:                                      |                                    |                                |                               |
|                                   | <b>CS/RSI14003232/H1tbu2; 17/02/2014</b>              | After call ltr to OI:                         |                                    |                                |                               |
|                                   | <b>NA/FCI22002356/r3; 11/03/2022</b>                  | <b>Documentation Check List:</b>              | <b>Handler</b>                     | <b>Typist</b>                  |                               |
|                                   | <b>NA/INC15000829/r3; 13/01/2015</b>                  | Notification ltr (if non-pickup)              | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>NS/INC17023001/K1qbn2; 30/11/2017</b>              | After call ltr to OI:                         | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>SH 4880H - CC3/AIG10017715/Ka2k2q2; 02/09/2010</b> | Authorisation To Act:                         | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>CC3/AXA11023408/Kec3q2; 01/11/2011</b>             | Release Voucher:                              | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>CC3/MSG18001558/Atbn2; 20/01/2018</b>              | Final Repair Bill:                            | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>CC6/AIG18004055/Amb3q2; 16/02/2018</b>             | Car Rental Invoice:                           | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>CS/FCI17011012/Atbn2; 01/06/2017</b>               | Towing Invoice                                | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>NA/FCI17010766/r3; 01/06/2017</b>                  | LTA / GIA :                                   | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>NA/FCI18001317/z4; 20/01/2018</b>                  | Medical Bill:                                 | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>NA/FCI18003413/z4; 16/02/2018</b>                  | PIR:                                          | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   | <b>NA/FCI22002356/r3; 11/03/2022</b>                  | Mandate/Reject Instruction:                   | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   |                                                       | LOD                                           | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
|                                   |                                                       | Payment Breakdown Form:                       | <input type="checkbox"/>           | <input type="checkbox"/>       |                               |
| <b>PRELIMINARY ADVICE</b>         | Date/Time: _____                                      | Sent By: _____                                | Post-Repair Photos:                | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                                       |                                               | Others:                            | <input type="checkbox"/>       | <input type="checkbox"/>      |
| <b>FINALIZATION</b>               | Date/Time: _____                                      | Confirm with: _____                           | Confirm by: _____                  |                                |                               |
| Repair Cost:                      | S\$ _____                                             | ( _____ days) Reduction:                      | _____ %                            | Email <input type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>           | Date/Time: _____                                      | Confirm with _____                            | Email <input type="checkbox"/>     | Call <input type="checkbox"/>  |                               |
| Final Liability:                  | % _____                                               | (Agreed / Assessed) BOLA S/N No. :            | If NO or B 28, Ass. Lia :          |                                |                               |
| Repair Cost:                      | S\$ _____                                             |                                               |                                    |                                |                               |
| Loss of Rental (LOR):             | S\$ _____                                             | ( _____ days)                                 |                                    |                                |                               |
| Loss of Use (LOU):                | S\$ _____                                             | (\$ _____ x _____ days)                       |                                    |                                |                               |
| Loss of Income (LOI):             | S\$ _____                                             | (\$ _____ x _____ days)                       |                                    |                                |                               |
| LOR only <input type="checkbox"/> | LOU only <input type="checkbox"/>                     | LOR + LOU <input type="checkbox"/>            | LOR + LOI <input type="checkbox"/> | [Tick only one]                |                               |
| GIA/LTA Search                    | S\$ _____                                             |                                               |                                    |                                |                               |
| Medical:                          | S\$ _____                                             | 1) Claim status: Normal/Reject/Private Settle |                                    |                                |                               |
| Disbursement:                     | S\$ _____                                             | (e.g. Tow/ Independent )                      | 2) Report Format:                  |                                |                               |
| Legal Cost                        | S\$ _____                                             |                                               | 3) Survey fee:                     |                                |                               |
| <b>Total:</b>                     | <b>S\$ _____</b>                                      | <b>Global Sum S\$:</b>                        |                                    |                                |                               |
| <b>FINAL PAYMENT</b>              | Date/Time: _____                                      | Confirm with: _____                           | Email <input type="checkbox"/>     | Call <input type="checkbox"/>  |                               |
| Payee 1:                          | S\$ _____                                             | Name 1:                                       |                                    |                                |                               |
| Payee 2: (Strike if N.A.)         | S\$ _____                                             | Name 2:                                       |                                    |                                |                               |
| Payee 3: (Strike if N.A.)         | S\$ _____                                             | Name 3:                                       |                                    |                                |                               |