



YSK AUTO WORKSHOP

No. 1 Kaki Bukit Avenue 6 @Autobay, #01-71 Singapore 417883
UEN 53311047E

TO: China Taiping Insurance (S) Pte Ltd
3 Anson Rd, #16-00 Springleaf Tower, Singapore
Attn: 6389 6111 Fax: 6222 1033

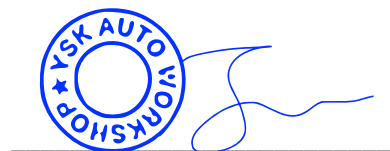
C/O: LKK Auto Consultants Pte Ltd
Blk 51, Paya Ubi Industrial Park,
Ubi Avenue 1, #02-25 | S(408933)

Tax Invoice : 202204_0051
Date : 02/04/2022
Vehicle : SMC9657B
Make Model : KIA SORENTO 2200cc
Accident Date : 01/03/2022 17:51 (SGT)
Accident Location: CTE TWDS SLE/TPE LANE 2 BEFORE TIONG BAHRU ROAD EXIT 1B

Particular	Amount
1. COST OF REPAIR & LABOUR	\$10,900.00
2. RENTAL FEE, 08 Days X @\$240.00 per day	\$ 1,920.00
3. Pre-Repair Inspection for 2 days x @\$240.00 per day	\$ 480.00
4. GIA / LTA SEARCH FEE	\$ 7.45

Singapore Dollars: Thirteen Thousand Three Hundred Seven and Cents Forty-Five Only

Total S\$: 13,307.45



YSK Auto Workshop

LETTER OF AUTHORISATION

To: **YSK AUTO WORKSHOP** @17:51 (SGT)
Re: ACCIDENT ON 01/03/2022 INVOLVING SMC9657B AND G22054L AND
GAB7296H ALONG CTE TOWARDS SLE/TPE
LANE 2 BEFORE TIONG BAHRU ROAD EXIT 1B

1. I/WE the registered owner of vehicle SMC9657B hereby appoint **YSK AUTO WORKSHOP** to commence repairs of the said vehicle forthwith. I/WE agreed to assign the whole proceeds of my/our third party claim to **YSK AUTO WORKSHOP** including any claim for Loss of Use if a vehicle had been provided by **YSK AUTO WORKSHOP** during the period of repairs to my/our vehicle if applicable, my/our solicitor (To be appointed by **YSK AUTO WORKSHOP** on my/our behalf) shall accept this as my/our irrevocable authority to pay the amount compensated direct to **YSK AUTO WORKSHOP** after deduction of their cost on a solicitor & client basis. I/WE undertake to co-operate fully with **YSK AUTO WORKSHOP** and/or my/our solicitor and also with a true Motor Accident Report/Police Report until the claim to a successful conclusion including court proceedings, failing which, I/WE undertake to bear repair costs, rental, legal costs and any other indicentials incurred.
2. If the 3rd party claim is unsuccessful or partly successful as the case may be I/we hereby instruct and authorize **YSK AUTO WORKSHOP** to claim direct from my/our insurance company on my/our vehicle immediately without any delay.
3. If for any reason my/our insurer's are not willing to settle the repair costs either in part of in whole then I/WE undertake to pay **YSK AUTO WORKSHOP** the repair costs.
4. In alternative to serial number 2 and 3 above if the 3rd party claim fails or is only partly successful then I/WE undertake to pay **YSK AUTO WORKSHOP** the difference in amount of the repair costs.
5. I/WE authorize **YSK AUTO WORKSHOP** to sign all discharge voucher/indemnity forms all necessary documents on my/our behalf in connection with the abovementioned claim.
6. I/WE also authorize **YSK AUTO WORKSHOP** to appoint such a firm of solicitor on my/our behalf as **YSK AUTO WORKSHOP** deem fit for the purpose of thrid party/own insurance claim.
7. 1/WE also undertake not to accept any offer, settlement or monies from third insurer without first communicating with **YSK AUTO WORKSHOP** in writing. And also to inform **YSK AUTO WORKSHOP** and/or the solicitor appointed by **YSK AUTO WORKSHOP** on my/our behalf in the event the 3rd party insurer communicate with me/us directly by telephone or in writing.
8. In the event that third party insurer issued the **Agreed Settlement Cheque** to me/us, I/WE undertake to either give the said cheque to **YSK AUTO WORKSHOP** or bank into my/our account and re-issue the cheque amount to **YSK AUTO WORKSHOP**.

DATE THIS 1 DAY OF 3 2022



Signature of Owner

(Company's stamp – if any)



Signature of Witness

Name of Witness:

JANET TAN

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMCVSN00004752201- Claim No : SNM22D201547/C02/GZ2054L/TANKW

Claimant : GOH TECK HONG PAUL

Amount : **S\$12,187.45**
SINGAPORE DOLLARS TWELVE THOUSAND ONE HUNDRED EIGHTY SEVEN
AND CENTS FORTY FIVE ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SMC9657B

Insured Vehicle No. : GZ2054L

Date of Loss : 01/03/2022

Place of Accident : CTE TWDS SLE/TPE LANE 2 BEFORE TIONG BAHRU ROAD EXIT 1B

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : AH SAN MOTOR TRADING & REPAIRING

Driver Name : TAN CHIN SENG

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

(1) General Damages	S\$	
(2) Cost of Repair/ Excess	S\$	10,900.00
(3) Loss of Use/Rental/ Earning	S\$	1,280.00
(4) CIA/Police Reports/ Investigation Results /Search Fees	S\$	7.45
(5) Medical Reports/Expenses	S\$	
(6) Survey Fees/P.T. Fees/Towing	S\$	
(7) Cost including Disbursement	S\$	
	=====	
TOTAL	S\$	12,187.45
	=====	

Claimant Name : GOH TECK HONG PAUL

NRIC No : S7021569A

Signature :  _____

Date : 08/06/2022



YSK AUTO WORKSHOP

No. 1 Kaki Bukit Avenue 6 @Autobay, #01-71 Singapore 417883
UEN 53311047E

TO: China Taiping Insurance (S) Pte Ltd
3 Anson Rd, #16-00 Springleaf Tower, Singapore
Attn: 6389 6111 Fax: 6222 1033

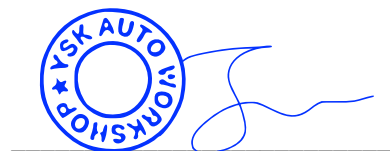
C/O: LKK Auto Consultants Pte Ltd
Blk 51, Paya Ubi Industrial Park,
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Tax Invoice : 202204_0051
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Particular	Amount
1. COST OF REPAIR & LABOUR	\$10,900.00
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4. GIA / LTA SEARCH FEE	\$ 7.45

Singapore Dollars: Thirteen Thousand Three Hundred Seven and Cents Forty-Five Only

Total S\$: 13,307.45



YSK Auto Workshop

Fong Motors Rental Pte. Ltd.

(202109962H)
1 Autobay@Kaki Bukit
#01-45 Singapore 417883
Tel: 6748 5648

INVOICE

No. : FM-000202

YSK AUTO WORKSHOP

1 KAKI BUKIT AVE 6
#01-71
SINGAPORE 417883

TEL :

FAX :

Your Ref. :

Our D/O No. :

Terms : C.O.D.

Date : 12/03/2022

Page : 1 of 1

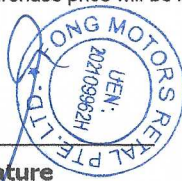
Item	Description	Qty	UOM	U/ Price S\$	Disc.	Total S\$
1.	SLQ122A (01/03/222- 09/03/22) REPLACE VEHICLE NO. SMC9657B REF AGREEMENT NO. 10195	1	CAR	1,920.00		1,920.00

SINGAPORE DOLLAR ONE THOUSAND NINE HUNDRED TWENTY ONLY

Total **1,920.00**

Notes :

1. All cheques should be crossed and made payable to
Fong Motors Rental Pte Ltd
2. Goods sold are neither returnable nor refundable. Otherwise
a cancellation fee of 20% on purchase price will be imposed.



Authorised Signature

FONG MOTORS RENTAL PTE LTD

1 KAKI BUKIT AVENUE 6 BLK C #01-45 (AUTOBAY@ KAKI BUKIT)

SINGAPORE 417883

HP: 8182 0548 H/P: 9633 7504

202109962H

NO: 10195

VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULAR

Name: (as in I/C) GOH TECK HONG PAUL

NRIC/PASSPORT NO: S7021569A

Address (Res): 517 BEDOK RESERVOIR RD
#05-68 S' 479275

Name & Address of employer: _____

Occupation: INDOOR Driving Exp: _____

Driving License No: _____ D/L Type: Local / Int'l

Issue Date: _____ Date of Birth: 30/6/1970

HP: (O) _____ (R) _____ HP: 9796 0577

ADDITIONAL DRIVER'S PARTICULAR

Name: (as in I/C) TAN WEE LIN

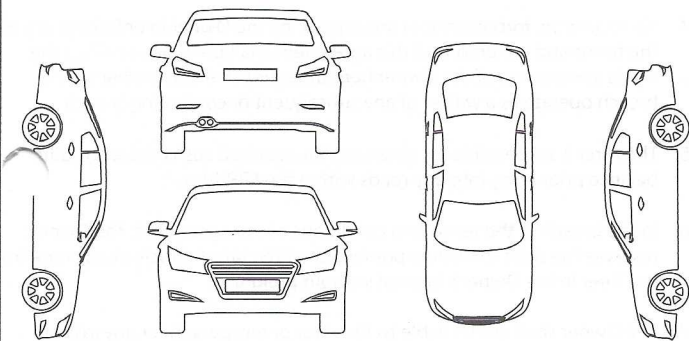
NRIC/PASSPORT NO: S7737 613E

Address (Res): AS ABOVE

Name & Address of employer: _____

Occupation: INDOOR Driving Exp: 20 YRS

VEHICLE CHECK LIST:



INDICATE:
A - ACCIDENTS

D - DENTS
S - SCRATCHES

Vehicle No: 8LQ122A Replace Veh No: SMC9657B

Mileage Out: 277943

Make & Model: Toyota Estima Auto / Manual

Date Out: 1/3/2022 Time: _____

HIRE / PERIOD EXPIRY Time: _____

NON-WAIVER EXCESS = \$

CHARGES:

Daily 8 @ \$ 240 Per day 1920

Weekly @ \$ _____ Per week _____

Monthly @ \$ _____ Per month _____

Hours @ \$ _____ Per hour 1

Malaysia @ \$ _____

CDW @ \$ _____ Per day/month _____

PAI @ \$ _____ Per day/month _____

Delivery / Collection Services _____

SUB - TOTAL \$ 1920

PETROL LEVEL 2 MARKS

Out E 1/4 1/2 3/4 F _____

Out E 1/4 1/2 3/4 F _____

EXTENSION _____

Misc. _____

TOTAL CHARGES \$ 1920

Hirer's Signature: [Signature]

Additional Driver's Signature: _____

I have read and agree to the terms and conditions on both sides of the agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have made on the charge/credit card. All information that I have given to **FONG MOTORS RENTAL PTE LTD** in connection with this agreement is true.

*IMPORTANT NOTES

1. ONLY PERSON ABOVE 22 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS.
3. THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN AT THE RATE SHOWN PER HOUR OR PER DAY, INCLUSIVE OF CDW AND/OR PAI WHERE APPLICABLE.
4. IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES. A POLICE REPORT MUST BE MADE WITHIN 24 HOURS.
5. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY FONG MOTORS RENTAL PTE LTD

RETURN OF VEHICLE. THE HIRER / DRIVER IS TO SIGN IN THE COLUMN "SIGNATURE OF HIRER / DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO FONG MOTORS RENTAL PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	FONG MOTORS RENTAL PTE LTD	SIGNATURE OF HIRER / DRIVER
<u>9/3/22</u>	<u>1300</u>	<u>278036</u>			<u>[Signature]</u>

Land Transport Authority
10 Sin Ming Drive
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 01 Mar 2022 / 18:59:21

Receipt Date/Time : 01 Mar 2022 / 18:59:20

Tax Invoice/Receipt

Receipt No. : ITNET-00000-220301-004240

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - GZ2054L As at 01 Mar 2022/16:00:00 Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD				
1	Insurance Enquiry - GZ2054L Enquiry Fee 20220301185803724733	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		7.00	0.49	7.49
Rounding Difference				0.04
Total Amount Payable				7.45
Paid By				
	542550XXXXXX2423	eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

Hsiao Tong (LKKAuto)

From: Hsiao Tong (LKKAuto)
Sent: Friday, 11 March 2022 1:37 PM
To: AHSANMOTOR@HOTMAIL.COM
Subject: Claim Notification - ACCIDENT INVOLVING GZ 2054L(CHINA TAIPING) / SMC 9657B / OTHERS AT/ALONG AYE ON 01/03/2022

11 March 2022

AH SAN MOTOR TRADING & REPAIRING
Driver: TAN CHIN SENG

[By Email Only]

Dear Sir/Madam,

You Ref: GZ2054L
Our Ref: CC6/CTI22002017/Aps3
ACCIDENT INVOLVING GZ 2054L(CHINA TAIPING) / SMC 9657B / OTHERS AT/ALONG AYE ON 01/03/2022

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, China Taiping Insurance (Singapore) Pte Ltd to deal with the third party claim against your policy.

We have received a claim from SMC9657B against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 07 days from the date of this letter.

Thank you.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

Hsiao Tong (LKKAUTO)

From: Billy Tan <billy.tan@sg.cntaiping.com>
Sent: Thursday, 2 June 2022 5:20 PM
To: Hsiao Tong (LKKAUTO)
Cc: Claims Dept of CTI; Admin A
Subject: RE: [Seek Mandate] - SNM22D201547/C02/GZ2054L/TANKW / FW: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

[Confidential]

Hi Hsiao Tong,

Agreed to your advised on offer of up to \$12,187.45(all in).

Thanks

NOTICE :

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email claimsdept@sg.cntaiping.com or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Thanks and Best Regards

Billy Tan

Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896175 | F: (65) 62247175

W: www.sg.cntaiping.com | **FB:** www.facebook.com/chinataipingsg/ | **WeChat:** 太平獅城 Taiping SG

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From: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>
Sent: Thursday, May 26, 2022 11:14 AM
To: Billy Tan <billy.tan@sg.cntaiping.com>
Cc: Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Admin A <admin-a@lkkauto.com>
Subject: [Seek Mandate] - SNM22D201547/C02/GZ2054L/TANKW / FW: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

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Your ref: **SNM22D201547/C02/GZ2054L/TANKW**
LKK ref : CC6/CTI22002017/Aps3q2

Dear Sirs/Mdm,

ACCIDENT INVOLVING GZ2054L(CHINA TAIPING) / SMC9657B(TP) / OTHERS ON 01/03/2022

We refer to the above matter.

GBB7296H -> GZ2054L(OI)-> SMC9657B(TP)

This is a 3 vehicles chain collision whereby our insured was the 2nd vehicle. In accordance with the MCF guideline for chain collision, we have to settle the front vehicle's claim at 100%.

We seek your approval to offer repairer "YSK AUTO WORKSHOP" at **\$12,187.45(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair	\$ 21,382.90	\$ 10,900.00
2. Loss of Rental (8days x \$240.00)	\$ 1,920.00	\$ 1,280.00 (8days x \$160.00)
3. Loss of Use – PRI (2days x \$240.00)	\$ 480.00	\$ -
4. LTA/GIA Search Fee	\$ 7.45	\$ 7.45
Total	\$ 23,790.35	<u>\$ 12,187.45</u>

Surveyor recommended 7days for repair + 1Sunday = 8days.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 25/05/2022 is only for mandate purpose.

Kindly let us have your approval / instruction.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Hsiao Tong (LKKAuto)

Sent: Thursday, 21 April 2022 12:45 PM

To: Tan Kian Wei Billy <billy.tan@sg.cntaiping.com>; Claims Dept of CTI <claimsdept@sg.cntaiping.com>

Cc: Admin A <admin-a@lkkauto.com>

Subject: RE: SNM22D201547/C02/GZ2054L/TANKW / FW: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

Dear Sirs/ Mdm,

We refer to the above matter.

Enclosed for your perusal is: -

- Estimated cost of repair.
- Preliminary advice.
- Photographs of TP vehicle in its damaged condition.

Thank you.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Hsiao Tong (LKKAuto)

Sent: Monday, 14 March 2022 12:11 PM

To: 'Tan Kian Wei Billy' <billy.tan@sg.cntaiping.com>; Claims Dept of CTI <claimsdept@sg.cntaiping.com>

Cc: Admin A <admin-a@lkkauto.com>

Subject: RE: SNM22D201547/C02/GZ2054L/TANKW / FW: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

Hi Billy,

Attached is a coy of third party video footage for your easy reference.

Thank you.

Best Regards,

Hsiao Tong, Chew (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6742-3197 | Email: chewht@lkkauto.com |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

From: Tan Kian Wei Billy <billy.tan@sg.cntaiping.com>

Sent: Tuesday, 8 March 2022 10:39 AM

To: Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Su Li (LKK Auto) <suli@lkkauto.com>; Admin A <admin-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Subject: RE: SNM22D201547/C02/GZ2054L/TANKW / FW: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

Hi Hsiao Tong,

Attached is OI GIA report.

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Thanks and Best Regards

Billy Tan

Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896175 | F: (65) 62247175

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From: Claims Dept of CTI <claimsdept@sg.cntaiping.com>

Sent: Friday, 4 March 2022 9:51 AM

To: suli@lkkauto.com; Admin A <admin-a@lkkauto.com>; Hsiao Tong <chewht@lkkauto.com>; Tan Kian Wei Billy <billy.tan@sg.cntaiping.com>

Cc: Claims Dept of CTI <claimsdept@sg.cntaiping.com>

Subject: O/R: SNM22D201547/C02/GZ2054L/TANKW / FW: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

Dear all,

Please note that officer in charge for this case is Billy Tan.

Claim no SNM22D201547/C02/GZ2054L/TANKW.

Dear Billy,

Pls revert LKK.

Chong Boon Sen
Claims Department

China Taiping Insurance (Singapore) Pte. Ltd.
3 Anson Road #15-00 Springleaf Tower Singapore 079909
DID: (65) 63896116 | F: (65) 62247175

W: www.sg.cntaiping.com | FB: www.facebook.com/chinataipingsg/ | WeChat: 太平獅城 Taiping SG

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From: Su Li (LKK Auto) <suli@lkkauto.com>
Sent: Thursday, 3 March 2022 6:58 pm
To: Claims Dept of CTI <claimsdept@sg.cntaiping.com>
Cc: Admin A <admin-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>
Subject: Direct Settlement - Accident Involving GZ 2054L (OI : CTI - TBA) and SMC 9657B (TP : LKK REF - CC6/CTI22002017/Aps3) on 01/03/2022

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Dear Sir / Madam,

We refer to the above matter.

We have inspected third party vehicle SMC 9657B at M/s YSK AUTO WORKSHOP on 02/03/2022 on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP GIA report

Meanwhile, kindly provide us the claim reference number and a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge is Hsiao Tong.

To check availability of the case handler, you may contact the undersigned.

****Note: We are on work from home arrangement. All correspondence should be made via email.
Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

Su Li | Admin Support

LKK Auto Consultants Pte Ltd