



AUTOMOTIVE REPAIR CENTRE PTE LTD
38 WOODLANDS INDUSTRIAL PARK E1
#05-18 SINGAPORE 757700
TEL: 64688834 / FAX: 64622278
E-MAIL: info@automotiverepaircentre.com.sg

China Taiping Insurance (Singapore) Pte Ltd
Attn: Motor Claims Dept

Dear Sir/ Madam

LETTER OF DEMAND

**ACCIDENT INVOLVING VEHICLE NO SMJ1193M & GBL1340A
ALONG CANBERRA STREET ON 28/02/2022.**

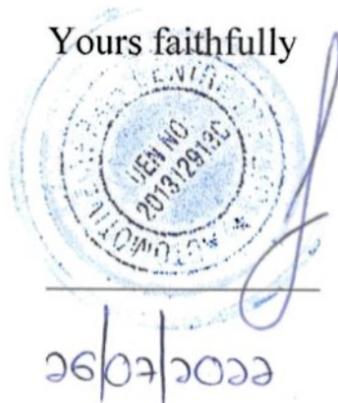
We understand that you are the insurer of vehicle GBL1340A.

I/We wish to inform you that my/our vehicle SMJ1193M have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 5,403.50 (w/GST 7%)
2.	Loss of Rental (S\$120.00 x total 13 days) * 08 approved days * 02 additional weekends required (survey on Wednesday close to lunch time) * 01 more additional day required (leasing started a day before survey) * 02 more additional days required for recovery work	S\$ 1,669.20 (w/GST 7%)
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	TOTAL	S\$ 7,074.70

Please let us have your reply soonest possible.

Thank you.

Yours faithfully

26/07/2022

LETTER OF AUTHORISATION

I/We, Neo Sze Wai ("claimant") of
15A Woodlands Ave 6, #06-16, S738996 (address), owner of SMJ1193M (vehicle no.)
hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of
me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim")
for my/our vehicle no. SMJ1193M that was damaged pursuant to the accident occurred
on 28/2/22 (date) along Canberra ST (location)
involving vehicle no/s GBL1340A ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that
they deem fit and the workshop is further authorized to receive payment further to settlement
of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is
on a without prejudice and without admission of liability basis insofar as the
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 28 (day) of 2 (month) 2022 (year)



Signed by "the claimant"
(with chop if applicable)



Signed by "the workshop"
(with chop)



AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C
38 Woodlands Industrial Park E1 #05-18 Singapore 757700
Tel: 6468 8834 Fax: 6462 2278
Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:
CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD
3 ANSON ROAD
#16-00
SPRINGLEAF TOWER
SINGAPORE 079909

Tax Invoice No: 00004223
Date: 25/7/2022
Reference: SMJ1193M
Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (L/S)	\$5,050.00
		Sub-Total: \$5,050.00
		GST @ 7%: \$353.50
Customer Signature & Co. Stamp		Amount Due: \$5,403.50

This is an electronically generated invoice, no signature is required



TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
NEO SZE WEE 15A WOODLANDS AVENUE 6 #06-16 SINGAPORE 738996

DATE	INVOICE NO.
21/3/2022	A 44229

VHA NO.	DUE DATE	VEH NO.
A 44229	21/3/2022	SMM 8053 Y

DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 01 MARCH 2022 TO 14 MARCH 2022 YOUR REF: SMJ 1193 M	13	120.00	1,560.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Paynow UEN: 200106276D Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal		\$1,560.00
	GST @ 7%		\$109.20
	TOTAL		

BKW Rent-A-Car Pte Ltd

120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg

A subsidiary of **BKW Automobile Pte Ltd**



bizSAFE

BKW RENT A CAR PTE LTD

120 Lower Delta Road #02-15 Cendex Centre Singapore 169208 Tel: 6738 7777 Fax: 6738 6666
ACRA No: 20-0106276-D GST Reg No: 20-0106276-D

VHA No: **A 44229**

24 HOURS HELPLINE : 6223 1122

VEHICLE HIRING AGREEMENT

Workshop: ARC (WILLOW)

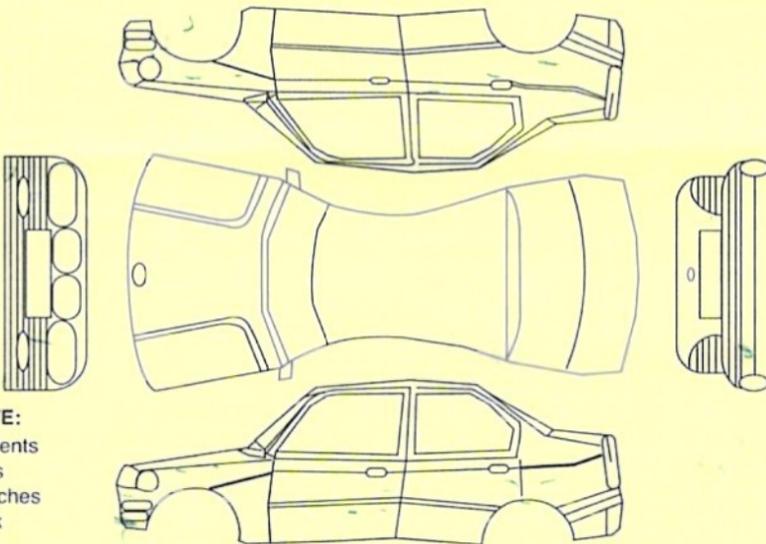
HIRER'S PARTICULARS

Name (as in I/C): NEO SZE WEE
 NRIC/Passport No: [REDACTED] Date of Birth: 20/12/1977
 Address: ISA WOODLANDS AVENUE 6 #06-16 Age: 27
 S(738796)
 Name & Address of Employer:
 Occupation:
 Driving Licence No: [REDACTED] Driving Exp: 9/1/2003
 Passed Date:
 D/L Type: Local/Int'l/Others:

Hirer's Own Vehicle No: <u>SMJ1193M</u>	Replace Veh No:
Loan Vehicle No: <u>SMJ 8053-1</u>	VR No:
Make & Model:	Auto/Manual Group:
CHARGES	
Daily <u>13</u> day @ \$ <u>120</u>	Per day \$ <u>1560</u>
Weekly/Monthly week @ \$	Per week/Monthly
Others	
CDW/PAI @ \$	Per day/Monthly
Delivery/Collection Svc	
GST <u>7%</u> \$ <u>107.23</u>	
OR No:	(A) SUB-TOTAL \$ <u>1669.23</u>
Petrol Level & Surchage	OUT IN
First _____ km FREE per day	GST
Excess mileage is chargeable at _____ cents per km	TOTAL CHARGES

DRIVER'S PARTICULARS

Name (as in I/C):
 NRIC/Passport No: [REDACTED] Date of Birth:
 Address: Age:
 S()
 Occupation: Driving Exp: Yrs
 Driving Licence No: [REDACTED] Passed / Expiry Date:
 D/L Type: Local/Int'l/Others: Contact No: [REDACTED]



NON WAIVER EXCESS (Subject to GST): \$ 2000

ACCESSORIES CHECK

Data Cards Camera Systems Hub Cap Radio / CD Cartridge
 Jack Tyre Opener Petrol Cap Spare Tyre

Hirer's Signature: _____ Additional Driver's Signature: _____

SINGAPORE Use Only

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

- IMPORTANT**
- The Hirer and the authorized driver must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorised Driver.
 - All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
 - No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
 - Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
 - Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
 - The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with it's use or operation.
 - The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-wavier excess and cost expense (including legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
 - Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$300 - \$500.
 - The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
 - In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
 - The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
 - All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
 - I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
<u>1/7/22</u>	<u>1405</u>	<u>42502</u>	<u>Pan H</u>	

Hirer's/Driver Signature _____

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
<u>14/3/22</u>	<u>710</u>	<u>43160</u>	<u>Andrew</u>	

Hirer's/Driver Signature _____

INSURER ENQUIRY

Find insurer

Vehicle reg. no.

GBL1340A

Date of Accident

28/02/2022 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance **China Taiping Insurance (Sing...**

Period of Insurance **19/03/2021 - 18/03/2022**

Requested By **PONG JIA JUN OSCAR (Autom...**

Requested Date **28/02/2022 14:04**

Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**