



**Daniel Poon & Co.**

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**Daniel Poon Choon Kow**  
LL. B. (Hons), LL.M

Our Ref: DP.sl.11768.22.KAS  
Your Ref: -----  
Please quote our reference number when replying

Date: 24 February 2022

M/S AXA INSURANCE SINGAPORE PTE LTD  
8 SHENTON WAY  
#27-01  
AXA TOWER  
SINGAPORE 068811  
**ATTN: MOTOR CLAIMS DEPARTMENT**

E-MAIL ONLY  
(motor.survey@axa.com.sg)

DEAR SIRs,

**PRE-REPAIR INSPECTION**  
**YOUR INSURED VEHICLE REGISTRATION NO: SHC 5639P**  
**ACCIDENT ON 22 FEBRUARY 2022 INVOLVING SGV 3332Z AND SHC 5639P**  
**AT KOVAN MARKET OPEN SPACE CARPARK**

We are instructed by CHLOE AW MEIZHEN to notify you of a road traffic accident on 22 February 2022 at about 16:16 at Kovan Market Open Space Carpark involving our client's vehicle registration number SGV 3332Z and vehicle registration number SHC 5639P driven by your insured at the material time. A copy of the Singapore accident statement /traffic police report filed is enclosed.

As a result of the accident, our client's vehicle has been damaged. Before our client proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you would like to conduct a pre-repair inspection of the vehicle, by the attached list of two (02) surveyor which our client deemed suitable to be appointed.

If the aforesaid is not agreeable, kindly therefore instruct your appointed surveyor for a pre-repair inspection of our client's vehicle at by making a prior appointment with the repairer stated below:-

**\*Please contact workshop direct first before the Pre-repair inspection, so as to ensure the vehicle is in.**

M/S KENT AUTO SERVICES  
2 KAKI BUKIT AVENUE 2  
#01-21,  
KAKI BUKIT AUTOHUB  
SINGAPORE 417921  
**ATTN: MR KENT TAN (9754-7573)**

... 2/-

**Date: 24 February 2022**

If we do not receive any agreement from you within the stipulated timeline, our client shall proceed to repair the vehicle without further reference to you.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'K. S. Poon', written in a cursive style.

c.c. M/S KENT AUTO SERVICES