



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SLQ7063R & SJZ7890X**  
**ALONG AYE TOWARDS TUAS AFTER LOWER DELTA EXIT ON 08/02/2022.**

We understand that you are the insurer of vehicle SJZ7890X.

I/We wish to inform you that my/our vehicle SLQ7063R have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 2,889.00 (w/GST 7%)
2.	Loss of Rental (S\$100.00 x 04 days)	S\$ 428.00 (w/GST 7%)
	<b>TOTAL</b>	<b>S\$ 3,317.00</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully

10/03/2022

## LETTER OF AUTHORISATION

I/We, MUHAMMAD SHAIFULAH BIN SELAMAT ("claimant") of BLK 160 YUNG PING ROAD #05-39  
(address), owner of (Vehicle no.) SLQ 7063R hereby authorize AUTOMOTIVE REPAIR  
CENTRE PTE LTD ("the workshop") to act for me with respect to my claim for repair costs  
and/or rental and/or loss of use ("claim") for my vehicle no. SLQ 7063R that was damaged  
pursuant to the accident which occurred on 8.2.22 (date) along AYE TOWARDS TUAS  
AFTER LOWER DELTA (location) involving vehicle no/s SJZ 7890X ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they  
deem fit and the workshop is further authorized to receive payment further to settlement of  
my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a  
without prejudice and without admission of liability basis insofar as the driver/owner/insurers  
of the other vehicle/s is concerned.

Dated this 10 (day) of 02 (month) 2022 (year)



Signed by "the claimant"  
(with chop if applicable)


Signed by "the workshop"  
(with chop)

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCNA00262132101

Claim No : SNM22D201104

Claimant : MUHAMMAD SHAIFULAH BIN SELAMAT

Amount : S\$3,317.00

DOLLARS THREE THOUSAND THREE HUNDRED SEVENTEEN ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SLQ 7063R

Insured Vehicle No. : SJZ 7890X

Date of Loss : 08/02/2022

Place of Accident : CTE

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : Du JingZeng

Driver Name : Du JingZeng

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

(1) General Damages	S\$	
(2) Cost of Repair/ <del>Excess</del>	S\$	2,889.00
(3) Loss of Use/Rental/ <del>Earning</del>	S\$	428.00
(4) GIA/Police Reports/ Investigation Results/Search Fees	S\$	-
(5) Medical Reports/Expenses	S\$	
(6) Survey Fees/P.T. Fees	S\$	
(7) Cost including Disbursement	S\$	
	=====	
TOTAL . . . . .	S\$	3,317.00
	=====	

Claimant Name : MUHAMMAD SHAIFULAH BIN  
SELAMAT

NRIC No : 17810

Signature : 

Date : 08.06.2022

This Discharge Voucher applies strictly for claimant's claim for property damages only and does not constitute a full discharge for any other claims or further claims whatsoever present of future that may manifest arising directly or indirectly from this accident.  
This Settlement terms herein is without an admission of liability on the part of the claimant and/or his driver and the settlement terms and should not be used as evidence in any related suits or claims arising from this accident.



## AUTOMOTIVE REPAIR CENTRE PTE LTD

Company Reg No: 201312913C GST Reg No: 201312913C

38 Woodlands Industrial Park E1 #05-18 Singapore 757700

Tel: 6468 8834 Fax: 6462 2278

Email: info@automotiverepaircentre.com.sg



PayNow UEN: 201312913C

Bill To:

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD

#16-00

SPRINGLEAF TOWER

SINGAPORE 079909

Tax Invoice No: 00003609

Date: 10/3/2022

Reference: SLQ7063R

Page: 1

No	DESCRIPTION	AMOUNT
1	COST OF REPAIR (LUMP SUM)	\$2,700.00
Customer Signature & Co. Stamp		Sub-Total: \$2,700.00 GST @ 7%: \$189.00  <b>Amount Due: \$2,889.00</b>

This is an electronically generated invoice, no signature is required





# TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
MUHAMMAD SNAIFULAH BIN SELAMAT BLK 160 YUNG PING ROAD #05-39 SINGAPORE 610160

DATE	INVOICE NO.
17/2/2022	A 44144

	VHA NO.	DUE DATE	VEH NO.
	A 44144	17/2/2022	SKC 3876 Z
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 10 FEBRUARY 2022 TO 14 FEBRUARY 2022 YOUR REF: SLQ 7063 R	4	100.00	400.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Paynow UEN: 200106276D Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG  All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal	\$400.00	
	GST @ 7%	\$28.00	
	<b>TOTAL</b>	<b>\$428.00</b>	

**BKW Rent-A-Car Pte Ltd**

120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg

A subsidiary of **BKW Automobile Pte Ltd**



**bizSAFE**

# BKW RENT A CAR PTE LTD

120 Lower Delta Road #02-15 Cendex Centre Singapore 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No. 20-0106276-D GST Reg. No. 20-0106276-D

24 HOURS HELPLINE : 6223 1122

## VEHICLE HIRING AGREEMENT

VHA No. **A 44144**

Workshop: *Acc*

### HIRER'S PARTICULARS

Name (as in I/C) *MUHAMMAD SHAFIULAH BIN SEAHAT*

NRIC/Passport No: *[REDACTED]* Date of Birth: *31/11/1974*

Address: *BLK 160 YONG PING ROAD* Age: *[REDACTED]*

*#05-39* S( *610160* )

Name & Address of Employer

Occupation *[REDACTED]* Driving Exp: *[REDACTED]*

Driving Licence No: *[REDACTED]* Passed Date: *8/3/2003*

D/L Type: Local/Int'l/Other:

### DRIVER'S PARTICULARS

Name (as in I/C)

NRIC/Passport No: *[REDACTED]* Date of Birth: *[REDACTED]*

Address: *[REDACTED]* Age: *[REDACTED]*

Occupation *[REDACTED]* Driving Exp: *[REDACTED]* Yrs

Driving Licence No: *[REDACTED]* Passed / Expiry Date: *[REDACTED]*

D/L Type: Local/Int'l/Other: *[REDACTED]* Contact No: *[REDACTED]*

Hirer's Own Vehicle No:

Replace Veh No:

Loan Vehicle No: *SKC 526* VR No:

Make & Model: *DAEWOO* Auto/Manual Group:

CHARGES : \$ cts

Daily *4* day @ \$ *100* Per day *\$400* *h*

Weekly/Monthly week @ \$ Per week/Monthly

Others

CDW/PAI @ \$ Per day/Monthly

Delivery/Collection Svc

GST *7%* *\$28* *h*

OR No: (A) SUB-TOTAL *\$428* *h*

Petrol Level & Surcharge OUT IN

First *100* km FREE per day GST

Excess mileage is chargeable at *10* cents per km TOTAL CHARGES

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

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*[REDACTED]*

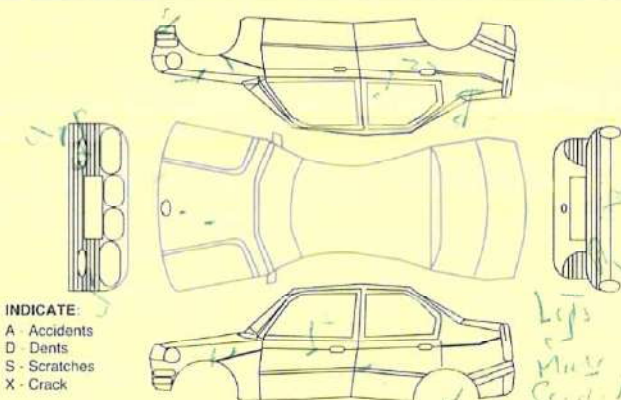
*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*

*[REDACTED]*



INDICATE:  
A - Accidents  
D - Dents  
S - Scratches  
X - Crack

NON WAIVER EXCESS (Subject to GST): \$ *2000*

### ACCESSORIES CHECK

☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge  
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature: *[Signature]*

Additional Driver's Signature: *[Signature]*

SINGAPORE Use Only

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

### IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$300 - \$500.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out Time Out Mileage Check By Remarks

*10-12* *11:00* *12000* *[Signature]* *[Signature]*

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column 'Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In Time In Mileage Check By Remarks

*14-2-22* *11:00* *12000* *[Signature]* *[Signature]*

Hirer's/Driver Signature



## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Thursday, 24 February 2022 5:05 pm  
**To:** pkudujz@gmail.com  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC6/CTI22001270/Egs3 \*\*\* ACCIDENT INVOLVING SJZ 7890X & SLQ 7063R ON 08/02/2022 \*\*\*

**Importance:** High

Our Ref: CC6/CTI22001270/Egs3

24 FEBRUARY 2022

**Du JingZeng**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SJZ 7890X & SLQ 7063R ON 08/02/2022**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us **within 5 days** from the date of this letter.

Please call us if you have further queries.

c.c. *China Taiping Insurance (Singapore) Pte Ltd*  
*(Motor Claims Dept)*

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*



**Cecilia Chong (LKK Auto)**

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**From:** Billy Tan <billy.tan@sg.cntaiping.com>  
**Sent:** Monday, 30 May 2022 3:28 PM  
**To:** Cecilia Chong (LKK Auto)  
**Cc:** Admin A; Claims Dept of CTI  
**Subject:** RE: SNM22D201104/C02/SJZ7890X/TANKW / FW: Direct Settlement - Accident Involving SJZ 7890X (OI : CTI - TBA) and SLQ 7063R (TP : LKK REF - CC6/CTI22001270/g3) on 08/02/2022

[Confidential]

Without Prejudice

Hi Cecilia,

Kindly proceed as per advised, kindly take note of the change of file ref number.

Thanks

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Thanks and Best Regards

**Billy Tan**

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896175 | F: (65) 62247175

W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平狮城 Taiping SG

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**From:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>

**Sent:** Sunday, May 08, 2022 10:19 AM

**To:** Billy Tan <billy.tan@sg.cntaiping.com>

**Cc:** Admin A <admin-a@lkkauto.com>; Claims Dept of CTI <claimsdept@sg.cntaiping.com>

**Subject:** RE: SNM22D200960/C02/SJZ7890X/TANKW / FW: Direct Settlement - Accident Involving SJZ 7890X (OI : CTI - TBA) and SLQ 7063R (TP : LKK REF - CC6/CTI22001270/g53) on 08/02/2022

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your ref : **SNM22D200960**

Our ref : **DMPCSNA00262132101**

Dear Sirs/Madam,

**ACCIDENT INVOLVING SJZ 7890X (OI) & SLQ 7063R (TP) ON 08/02/2022**

We refer to the above matter.

It is a head-to-rear collision. Liability is not in our driver's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer Third Party repairer "AUTOMOTIVE REPAIR CENTRE PTE LTD" at \$3,317.00 (all-in).

Type text here

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$ 8,592.10	\$ 2,889.00
2. Loss of Rentalw/GST (4days x \$107.00)	\$ 428.00	\$ 428.00 (4days x \$107.00)
3. LTA/ GIA Search Fee	\$ -	\$ -
Total	\$ 9,020.10	<u>\$ 3,317.00</u>

**\*\*04 days recommendation for repair.**

Enclosed here with all the relevant documents for your perusal.

For your approval/instruction please.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*

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**From:** Tan Kian Wei Billy <[billy.tan@sg.cntaiping.com](mailto:billy.tan@sg.cntaiping.com)>

**Sent:** Friday, 18 February 2022 3:22 PM

**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>